



FULLERTON SCHOOL DISTRICT
PARKS
JUNIOR HIGH

D. Russell Parks Junior High School

1710 Rosecrans Avenue

Fullerton, CA 92833

Phone: (714) 447-7785

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<http://parks.fullertonsd.org/>



Access student grades/citizenship at the PowerSchool Website:

<https://ps.fsd.k12.ca.us/public>



Passwords and usernames for Powerschool were available at iPad
distribution.

If you are still in need of your user name and password, parents may
pick up the
information in the office with photo ID.

2019-2020 SCHOOL CALENDAR

IMPORTANT DATES

Please note that these dates are subject to change.

First day of school	Monday, August 12, 2019
School Picture Day	Orientation Day
Retake Picture Day	Monday, August 19 & Tuesday, October 8, 2019
Back-to-School-Night	Thursday, August 29, 2019
Fall Parent Conference Days	Thursday, September 19-Friday, September 20, 2019
Spring Parent Conference Days	Thursday, February 20-Friday, February 21, 2020
Open House	Thursday, April 16, 2020
Last day of school	Friday, May 29, 2020

HOLIDAYS AND NON-STUDENT DAYS

Labor Day	Monday, September 2, 2019
Staff Development Day	Wednesday, September 25, 2019
Staff Development Day	Monday, October 14, 2019
Veterans Day Recognition	Monday, November 11, 2019
Thanksgiving Break	Monday, November 25-Friday, November 29, 2019
No Student Attendance Day	Friday, December 20, 2019
Winter Recess	Monday, December 23, 2019-Monday, January 6, 2020
Semester Records Day (No School)	Monday, January 6, 2020
Dr. Martin Luther King Jr. Day	Monday, January 20, 2020
Lincoln's Holiday	Monday, February 10, 2020
President's Day	Monday, February 17, 2020
Spring Break	Monday, March 23-Friday, March 27, 2020

EARLY RELEASE WEDNESDAYS

The majority of Wednesdays are early release at 1:50PM. Teachers use this time to collaborate and enhance teaching practice. The Wednesdays listed below are scheduled to be professional development days with students being released at **1:05PM**.

August 28, 2019	September 11, 2019	October 2, 2019	December 4, 2019
January 22, 2020	February 12, 2020	April 15, 2020	May 6, 2020

PLEASE CHECK THE SCHOOL WEBSITE REGULARLY AND LISTEN TO ALL PHONE CALL MESSAGES HOME, AS DATES AND TIMES ARE SUBJECT TO CHANGE.

STUDENT/PARENT HANDBOOK

The following Parks Junior High School and Fullerton School District guidelines are provided to ensure students and parents are aware of important information in order to promote student success, and the three pillars: Respectful, Responsible, and Purposeful.

Mission & Vision

The mission of Parks Junior High School is to foster a respect for community, and appreciation for personal responsibility while providing for optimal intellectual, social, physical, and emotional growth.

Parks Pride

The mascot of Parks Junior High School is the Panther. The Panther represents the pride that our students and staff have for our school and the community. The school's colors are black and gold. The school was dedicated on October 28, 1972.

School and Office Hours (714) 447-7785

The Parks office is open from 7:00AM to 4PM each school day. School begins at 7:40AM and ends at 2:30PM. Each Wednesday, students will be released earlier in order to provide collaboration time for teachers to focus on instructional planning and articulation. On Wednesdays, school begins at 7:40AM and ends at 1:50PM. Certain Wednesdays or dates will have earlier release times, and the school will communicate those dates and times. Students are not allowed on campus before 7:15AM and need to leave school promptly at the end of each school day. The only exceptions are students arriving early or leaving late to participate in school sponsored events, activities, interventions and/or discipline.

Media Center

The media center is open for use during school on days when the media clerk or technician is available. Students must have a pass to enter the media center during class time, unless accompanied by a teacher.

Closed Campus Policy

Once students arrive on campus, they are expected to remain on campus until after school dismissal. If a student needs to leave school because of an appointment, illness, or for any other reason, a parent or adult over the age of 18 listed on the emergency card must sign the student out in the office and show ID. Visitors to campus must check in at the front office and will be asked to show ID.

Contact Information

Please inform the office immediately if your address or telephone number(s) change, and make sure all student emergency contact information is updated.

Attendance (In accordance with FSD BP 5113)

Every absence from school must be resolved by a call from a parent or guardian the day of the absence if at all possible, but within five days. A message recorder is available during non-school hours. Or, upon return, students must bring a note from the parent/guardian to the attendance clerk before school. The note must include the following:

- a. Student's full name and grade
- b. Date(s) of absence
- c. Reason for absence
- d. Signature of parent/guardian and relationship to student

After (5) days, any unresolved absence will be considered an unexcused/truancy absence.

A student's absence shall be excused for the following reasons with valid note/phone call. Please note: Parents can excuse up to 3 days, all days following will require a doctor's note:

1. Personal illness
2. Quarantine under the direction of a county or city health officer
3. Medical, dental, optometric, or chiropractic appointments of the student
4. Attendance at funeral services for a member of the student's immediate family
5. Upon advance written request by the parent/guardian and the approval of the principal or designee,
6. Appearance by the student in court
7. Observation of a holiday or ceremony of his/her religion. Attendance at religious retreats not to exceed four hours per semester
8. Students with a fever of 100 degrees Fahrenheit or above, or who are vomiting, should not remain at school. The student must be fever free for 24 hours before returning to school. This allows the child time to recuperate, reduces susceptibility to other illnesses, and prevents other students from getting sick.

Tardies

It is important for all students to be at school and in each class on time. A tardy occurs when a student is not in his/her assigned seat when the bell stops ringing. Tardiness to class interferes with class procedures, instructional time, and negatively impacts student achievement. Tardies accumulate each quarter and will result in increasing disciplinary consequences. Three tardies to school will result in an after school detention. Three tardies to one class period will also result in an after school detention.

Period Truancies

Students are expected to attend each of their scheduled classes. Students who fail to attend a class for any unauthorized period of time will be considered truant and disciplinary consequences will be assigned.

Appointments

If a student will be leaving school during the day for a medical appointment, he/she must bring a note from a parent clearly stating the reason, and present it to the attendance office in the morning, before school. When leaving school early or arriving late due to a dental or medical appointment, documentation from the medical office will be requested in order to excuse the absence. Parents need to sign students in and out at the office for appointments during the school day.

Signing Students Out of School

To ensure student safety, when a student is being picked up during the school day, they will only be released to the following people:

- A parent/guardian
- An adult (at least 18 years of age) whose name is listed as an emergency contact in Powerschool. The adult must come to the office and show a form of photo identification before signing the child out of school. Students will not be released on their own.

SARB/SART

Students with excessive absences (excused or unexcused) or students with excessive tardies may be referred to the School Attendance Review Board or Team.

Parents/guardians of children ages 6 to 18 are obligated to compel their children to attend school. Parks shall abide by all state attendance laws and may use appropriate legal means to correct the problems of excessive absence or truancy.

SSOAR (Saturday School Opportunity for Attendance Recovery)

Students who are absent, excused or unexcused, are encouraged to attend SSOAR. The school calendar is designed to minimize problems for families who plan vacations around traditional holiday periods. Parks urges parents to schedule medical and other appointments after school whenever possible so that a student does not miss, or misses only a small portion of, the school day. Parks does not want students to come to school when they are sick, and SSOAR gives everyone the opportunity to improve their attendance. SSOAR is held on scheduled Saturdays throughout the school year from 8am until 12:15pm.

Fullerton School District Policy and Regulations for Intradistrict Transfers

Approval for the Intradistrict Transfer is contingent upon space availability and upon the parents/guardian assuming the responsibility for transportation to and from the new school of attendance.

Transfers may be rescinded for the following reasons:

1. Lack of space at the school of choice.
2. Unsatisfactory attendance: three absences during the attendance reporting period.
3. Tardiness: three tardies during the reporting period
4. Failure of the parent/guardian to make and maintain adequate transportation arrangements, i.e., no earlier than 15 minutes before school and no later than 15 minutes after school.
5. Unsatisfactory behavior or citizenship.
6. Ceasing participation within a “specialized” school program.
7. After consulting with the parent/guardian, when the principal determines that the intradistrict attendance is no longer in the best interest of the student.
8. Providing false or misleading information on the transfer application or enrollment documents.

Health Services and Medications

Students are required to notify a staff member immediately if an injury or illness occurs. Parents are requested to notify the school about any serious health concerns or conditions. The school nurse serves more than one school and is not available on a daily basis, but a health clerk is on campus daily. All medications taken at school, including any over-the-counter medications, must be prescribed by a physician.

Education Code 49423 requires an “Authorization for Medication Administration” completed by the physician and parent detailing the method, amount, and time schedules by which the medication is to be taken, before a student may take medication at school. Medication must be provided to the school in the container in which it was purchased/prescribed, and must be clearly labeled with the student’s name. Students are not allowed to carry any medication during the school day unless it is for emergency use, as specified by a physician. Non-prescription medications may not be carried on campus.

If a student is ill, he/she needs to report to the Health Office and the office will contact parent. Students are not to contact parents using classroom or personal cell phones.

Student Messages and Deliveries

Messages and items brought to the school office and will be available for the student to pick up during passing period, nutrition break, lunch, and after school. In order to maximize instruction time and learning, and to minimize classroom disruptions, items/messages will not be delivered. Students will be called out of class only in an emergency. Gift items, such as flowers or balloons, will remain in the office until the student picks them up at the end of the day.

Breakfast/Nutrition/Lunch www.myschoolbucks.com

The school provides access to nutritious snacks, food, and beverages, before school, during nutrition, and during lunch for a cost (reduced cost/free lunch may be provided through an application process –see the front office for details or visit www.myschoolbucks.com). Otherwise, students are expected to be responsible for their own snack and lunch. Parents may drop off lunches in the front office in an emergency or for a special occasion. Students will be asked to show their student ID in order to pick up their lunch/snack. All lunches should have student names clearly written on them.

Lunch purchasing is on a first come, first served basis. Saving places or cutting in line is prohibited. Students are to remain in the designated eating areas for the first ten minutes of lunch or until they have finished eating. Students may not be in classrooms or the main building or main restrooms during nutrition or lunch. Students are expected to dispose of all trash items in the proper trash receptacles. Littering or throwing of food, ice, drinks, or containers will result in disciplinary action.

Cell Phones and Electronic Devices

Cell phones and other electronic signaling devices may not be activated (turned on) from the time the student steps on Parks campus until the time the student leaves Parks campus. Cell phones may be checked for messages after school. With permission, students may come to the office to use their phones. Devices activated during the school day will be confiscated and the student will be assigned to after school detention, other consequences may also be applied. Cell phones are not to be used for video or photographic purposes on campus at any time. Our goal is to minimize cyber-bullying and academic dishonesty, while maximizing test integrity. Failure to follow the established guidelines will result in progressive disciplinary consequences including:

First offense –confiscation + 1 hour detention; Second offense – confiscation + parent pick-up only + 1 hour detention; Third offense – confiscation + parent pick-up only + check-in/check-out of device at front office each day or device may not return to campus + consequence assigned by administration.

Personal Property and Belongings

Skateboards, scooters, toys, sports equipment, practical joke paraphernalia, hats that are not fullbrimmed, iPods, cameras, Sharpies/permanent markers/paint pens, White-Out, laser pointers, and any other unauthorized items are not permitted at school. These items will be confiscated and turned over to an administrator. A parent will need to pick the item(s) up from the office.

Students assume the responsibility for loss or damage to their clothing, equipment, books, instruments, cell phones, and all other personal belongings. The Parks staff strives to protect all personal property but is not responsible for any stolen, lost or damaged

personal items. The Fullerton School District is not responsible for lost, stolen, or damaged articles, and discourages students from bringing expensive items (or large amounts of cash) to school.

Lost and Found

Items found on campus should be brought to the office. Any lost/stolen items should be reported to the office and students should seek assistance in finding lost articles before or after school. Any unclaimed “lost and found” items will be donated to a charity organization at the end of each quarter.

Transportation

ALL BUS RIDERS MUST SHOW THEIR BUS PASSES.

Bus Stop Safety: Students are expected to respect the privacy and property of homeowners near the bus stop, and conduct themselves in an orderly manner while waiting for the bus. Littering, smoking, throwing any object, vandalism, dangerous play, taunting animals or harassing of others may result in loss of the riding privilege.

School Bus Safety Rules:

- 1) Follow the driver’s instructions
- 2) Stay out of the ‘Danger Zone’ (10 feet back from the bus door)
- 3) Remain seated, facing forward
- 4) Keep hands, feet and objects to yourself
- 5) Be polite and talk quietly
- 6) No eating, drinking, smoking or chewing gum

NOTE: Repeated failure to show bus passes may result in loss of riding privilege.

Bicycles

Bicycle racks are provided for the convenience of students. All bicycles need to be parked in the bike rack at the front of the school and locked. For everyone’s safety, bicycles are not to be ridden on school grounds. In accordance with public law and for their personal safety, students should wear helmets when riding bicycles. The school is not responsible for theft or damage to bicycles. Theft should be reported to the office and to the Fullerton Police Department. For your protection, bicycles should be registered with the police department. Bicycles must be walked on campus.

Walkers, Riders, and Carpools

Students walking to school or receiving rides should be alert to heavy traffic around campus before and after school. For safety, students should cross the street in marked crosswalks only. We strongly encourage parents to use the curb on the school side of Parks Road to drop off and pick up their students. A drop-off and pick-up lane is available to parents, so students should not be dropped off or picked up in the parking lots or bus lanes. Parents are also encouraged to establish a pick-up point a few blocks from the school. Students who need to cross Parks Road should do so with our crossing guard at Conejo Lane or at the traffic light at Rosecrans. Students walking to and from school are expected to respect the homeowner’s property and walk only on sidewalks or paths. Students who have not been picked up within 15 minutes after the dismissal bell must walk up to the front of the school to wait for their ride, where adult supervision is available.

Technology

Students need to act responsible, respectful, and purposeful when using devices that are connected to the internet. Our general expectations for students and their school issued iPads are listed below as well as on the bottom row of our PBIS Matrix:

1. iPads must come to school fully charged each day.
2. iPads must stay in a protective case at all times.
3. No pictures, audio, or videos may be taken without permission from teacher/administrator/students, and must be for an assigned project.
4. iPads may not be used during nutrition or lunch, except in the top 5 rows of the Theatron.
5. Students are no allowed to handle another student's iPad for any reason, unless directly advised to do so by a teacher or administrator.
6. Never leave your iPad unattended.
7. If your iPad is missing/stolen or broken, immediately report it to the office in writing.
8. Students may not add a passcode on the device, download apps, change passwords, or use the iPad for anything other than educational purposes.

Again, the above are general expectations. Students should refer to the PBIS Matrix, as well as listen to the instructions and directives of teachers/staff/administration.

Dances & Special Events

Eligible students will be invited to attend certain privilege activities. Eligibility is dependent upon the activity, and rules will be clearly displayed/communicated to students prior to the activity. Permission slips may be required. Students leaving early from activities must be picked up by a parent or have a signed note. No guests are allowed. Mosh pits or sexually implicit dancing are prohibited. Dress code will be enforced all events. Students in violation of the Parks dress code will be asked to leave the event. Students who are not present for the last 4 classes of the day may not attend dances or privilege activities. Administration reserves the right to revoke privilege activities based on student behavior, citizenship, academics, attendance or other criterion.

After-School Clubs and Activities

We encourage our students to be involved in a variety of after-school activities including sports, recreation, clubs, and dances. Students may begin a club by having a minimum of 10 students sign a petition to be regularly involved in the club. Students must then find a school staff member to be the club sponsor. Once those steps have been completed the club sponsor may place announcements in the bulletin for club events.

- Students must meet eligibility requirements and provide permission/medical forms as required.
- Students must be in attendance during the school day to participate in club activities.

Physical Education

The physical education program allows each student the opportunity to participate in a variety of activities at a level of skill that produces a feeling of satisfaction and achievement. In addition to the regularly scheduled program, students are encouraged to try-out for after-school sports/intramural programs. Physical education is a course required by the state. Students involved in private training clinics or extracurricular sports are also required to take PE.

Students are expected to dress out in appropriate attire to participate in PE each day. If a student does not dress out for PE, the following consequences will be in effect: First non-suit - warning; Second non-suit –1 hour after school detention; Third non-suit – 1 hour after school detention. Students should not wear their PE uniforms home. Students are expected to change back into their school clothes after the PE period. This minimizes non-suits. Students are expected to wash their PE uniforms at the end of each week and

return with a clean uniform at the beginning of each week. The PE uniform includes tennis shoes, socks, shorts, and a shirt. Sweatpants and sweatshirts may be used. Recommended clothing for PE may be purchased through PTSA. More details on PE uniforms can be found in the PE handbook.

Each student is expected to keep his/her combination lock for an issued locker safe and secure throughout 7th and 8th grade. Locks that become damaged or lost must be replaced by the student at a cost of \$5. If, for any reason, a student cannot take part in full physical education activities, a note **MUST** be brought from parents or guardians (which is honored for 3 successive days) or from a doctor (if more than 3 days) stating the reason that the student cannot participate. This note should be given directly to the PE teacher.

Disaster/Fire Drills/Emergency Plans

Fire and disaster drills are required by law and serve as an important safety precaution. It is essential that when the first signal is given, everyone on campus obey all orders promptly. Please be advised, that in the event of a lockdown situation or drill, students will not be released from school until the lockdown has concluded.

In the event a major disaster affecting the entire community occurs during school hours, students will be held at school for safety reasons unless notified otherwise. Students will be released to parents, adults over the age of 18 listed in Powerschool as an emergency contact, or responsible family members upon their written signatures. Additionally, the individual signing the student out must indicate their expected destination to ensure that each student is safe and accounted for.

Safety

Students are expected to keep their feet on the ground. Climbing trees, railings or walls is prohibited. Parks is an interesting campus with many sets of stairs. Students should walk, not run, on the stairs, and take care when using the handrails. While at Parks, we uphold a “hands off” rule. Horse-play or play fighting will not be tolerated.

Academics

Homework

Homework is an integral part of a student’s school program and success. Homework supplements class work, and provides students the opportunity to practice foundational skills. Students may have homework each night in all core subjects. Those subjects include, but are not limited to, language arts, math, social science, and science. Homework can range from 50-120 minutes per night (Monday-Friday), and can impact a child’s grade in the particular class (based on teacher).

Homework can come in many forms, and may resemble:

- Answering questions
- Reviewing daily notes
- Preparing for tests
- Working on a long-term class project
- Translations for a foreign language
- Designing a poster
- Reading a book for a literature review
- Working on vocal or dance skills
- Studying or defining vocabulary words
- Solving math problems
- Practicing a musical instrument or skit
- Using an iPad app to watch a video

Consistent parental involvement is integral to the homework process and student success in school. Parks recommends checking PowerSchool regularly or setting up “notifications” in PowerSchool to review attendance, assignments, and scores. Parents are encouraged to check the student planner regularly and ask questions about the homework. Additionally, parents should check online resources periodically, such as the school website.

If a child suggests that he/she has “no homework,” please ask your child to check with his/her study buddies or check certain teachers’ websites. Oftentimes, teachers may not assign “homework,” but they do prefer the child to practice concepts or read. At the beginning of the year, some teachers have students write phone numbers for their study buddies into their planners. Students should call study buddies to get missed assignments. Students should also revisit syllabi for “turn-in” and “make-up” policies for particular classes (dates/policies can vary by teacher).

Make-Up Work

Students have the ability to make-up missed homework, in a timely manner, if they have been absent due to an excused absence (see teacher syllabi). Students are expected to ask teachers for any make-up work. Parents may request work when a student will be out for 3 or more days by calling the office. Parents are also encouraged to email teachers. Teachers are allowed at least 24 hours to prepare requested assignments. If additional work is requested, it will be prepared after the previously requested assignments have been completed and turned in.

Independent Study

Short Term Independent Study is for those students who will be absent from school for five or more consecutive school days, which allows them to complete the work they normally would have completed in the classroom. All the laws and regulations that govern “regular” independent study apply to Short Term Independent Study. The Child Welfare and Attendance Director must approve extended absences longer than 25 consecutive school days. Please notify the office if you would like your student to participate in Independent Study. We would like as much advance notice as possible.

Report Cards

Report cards are issued to students at the end of each quarter, for a total of 4 times per academic school year. After report cards have been issued, please keep report cards and testing results in a safe place at home for your personal records.

Progress Reports

Mid-quarter progress reports are issued to students. Parents may request more frequent communication when a student is in danger of failing or when the student is achieving below the level of expectation.

General Rules & Expectations

Student ID

Students are required to carry their student ID with them at all times. Students should be prepared to show this ID for all school-related activities or when asked by an adult on campus.

Substitute Teachers

Guest teachers are school district employees and must be treated with respect and courtesy. Substitute teachers have the same authority as regular classroom teachers and students are expected to follow all directions given by a substitute.

Hall Passes

For safety reasons, students are not permitted in the hallways during class time unless they are accompanied by a teacher or have a pass from an authorized staff member. Students are expected to have a signed pass to go to the media center, office, health office, counselor, school psychologist, speech & language pathologist, or restroom. Students will be provided with a general pass with 10 allowances each quarter. Lost or stolen hall passes will not be replaced – so hang on to it! Students with special medical needs should notify the office so that arrangements for more frequent restroom use can be arranged.

PAWS CARDS/Tutorial

Every Tuesday/Thursday students participate in tutorial where teachers “stamp” their PAWS Card to request time with students to work on lessons or skills needed. Each student is given 1 PAWS card per Quarter. If they lose it, it must be replaced. First replacement= warning. All additional replacements= 1 hour detention after school.

Restroom Use

Restrooms should be used before school or during passing periods, lunch, and after school. Except for rare situations or emergencies, students will not be allowed to use restrooms during instructional time. Students may use their hall pass for up to 10 times in a quarter.

Food/Drink/Gum

Food and drinks are not to be consumed in the building (except inside classrooms during a rainy-day lunch). Chewing gum is not permitted on campus at any time. Consequences will be given to students who violate this policy, which may include campus beautification and/or gum scraping.

Textbooks

Students will be issued textbooks at the beginning of the school year or when enrolled. It is the student’s responsibility to take proper care of their textbooks, and to replace any books that are lost, stolen, or damaged. Fees will be handled through the media center and students will not be issued additional books until the fees are cleared. Unpaid fees may result in the loss of privilege activities.

Sports Eligibility

We have a NO PASS/NO PLAY policy that is consistent with that of the high school. Students must have a minimum 2.0 GPA in order to participate in after school sports. Students who do not meet the requirements are ineligible to participate in afterschool sports. Team members who have received more than 3 tardies in a quarter may not play during that quarter. A player who receives an office referral will also lose eligibility for the season.

Academic and Behavior Interventions

The staff at Parks is dedicated to providing appropriate support and assistance to encourage all students to achieve to their highest potential. Students and parents are encouraged to contact teachers or the counselor to learn about specific programs and interventions available. Students considered to be significantly at risk may be recommended for more intensive academic or behavior interventions.

Counseling

Our full time counselor is available for students who may need assistance with their academic or personal needs that are impacting academics or behavior. Students may be

referred to a counselor by (1) a staff member, (2) a parent (3) other students, (4) themselves.

Student Recognition

Parks is proud to recognize our students for academic success, citizenship, and special accomplishments or efforts. We recognize students for perfect attendance, Honor Roll, Principal’s Honor Award, and The Parks WAY Award as nominated by teachers. Student names are read aloud on the Friday morning announcements and have an opportunity to pick a prize/reward from the office.

Students can also earn PBIS Rewards points by demonstrating positive behavior and the Parks WAY. These points can be used to purchase reward prizes in the Panther Prime store.

Discipline Information

Students learn best and feel a sense of pride when they are part of a positive school environment. Positive behavior will be rewarded and poor student behavior will receive consequences. Any disciplinary action taken will be in a fair, firm and consistent manner. To promote a positive learning environment, the Parks discipline philosophy can be summarized as follows:



Positive Behaviors Interventions and Systems *PBIS The Parks Way*

	Area	<u>Work with Purpose</u>	<u>Always Be Responsible</u>	<u>Your Respect Matters</u>
S C H O O L W I D E M A T T R I X	Classroom	<ul style="list-style-type: none"> Follow directions the first time Complete all work 	<ul style="list-style-type: none"> Arrive on time Write homework in planner Only water allowed in class 	<ul style="list-style-type: none"> Be an active listener and learner Keep hands and feet to yourself
	Locker Room	<ul style="list-style-type: none"> Use equipment appropriately Get dressed quickly and sit on your PE number Strive for personal best 	<ul style="list-style-type: none"> Lock up lockers / personal belongings Keep food / drink outside locker room Clean P.E clothes weekly 	<ul style="list-style-type: none"> Keep hands and feet to yourself Use indoor voices
	Hallways	<ul style="list-style-type: none"> Stay to the right Go directly to class 	<ul style="list-style-type: none"> Only water allowed indoors Always use a pass Walking Only 	<ul style="list-style-type: none"> Keep hands and feet to yourself Use indoor voices Pick up trash
	Events/Assemblies	<ul style="list-style-type: none"> Be supportive and encouraging Actively watch and participate 	<ul style="list-style-type: none"> Stay in designated area only Arrive / leave on time Notify parents of after school events 	<ul style="list-style-type: none"> Be a polite participant / spectator Fill in space and seats efficiently Keep the area clean
	To and From School	<ul style="list-style-type: none"> Use sidewalks Go directly to school/home 	<ul style="list-style-type: none"> Use crosswalks Follow Crossing Guard’s directions 	<ul style="list-style-type: none"> Stay off private property Use appropriate language
	Lunch/Nutrition	<ul style="list-style-type: none"> Include others Return borrowed sports equipment Use iPads only in upper Theatron 	<ul style="list-style-type: none"> Stay in supervised areas Put waste in trash cans 	<ul style="list-style-type: none"> Keep hands and feet to yourself Use appropriate language Follow Supervisors’ directions
	Restrooms	<ul style="list-style-type: none"> Take care of business, then get back to class Use restroom during breaks or passing periods 	<ul style="list-style-type: none"> Wash hands Always use a pass 	<ul style="list-style-type: none"> Respect the privacy of others Use indoor voices

Parks Junior High provides a fair, firm and consistent discipline system for all students. Disciplinary consequences increase in severity as offenses are repeated. Consequences may include any one/combination of the following:

Lunch Detention

Students may be assigned to Lunch Detention as a disciplinary consequence. Lunch Detention is held during the student's regular daily lunch time. Students will be provided the opportunity to eat and use the restroom. Students then complete missing/incomplete homework/classwork/tests/projects.

After School Detention

Detention may be assigned by a teacher, administrator or designee. Detention is held from 2:30-3:30PM on Tuesdays and Thursdays. Students will be given a minimum of 24-hour notice and must serve the detention when it is assigned or the consequence will be doubled. To reschedule an assigned detention, arrangements must be made prior to the date of the assigned detention and by parent request. Extenuating circumstances must be present, such as lack of after school transportation, in order to reschedule a detention.

Suspension/Expulsion

A student will be suspended from school for violations of Education Code Section 48900, or if other means of disciplinary action have proven to be ineffective. A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive: (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person. (2) Willfully used force or violence upon the person of another, except in self-defense. (b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal. (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind. (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant. (e) Committed or attempted to commit robbery or extortion. (f) Caused or attempted to cause damage to school property or private property. (g) Stole or attempted to steal school property or private property. (h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products. (i) Committed an obscene act or engaged in habitual profanity or vulgarity. (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code. (k) (1) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties. (2) Except as provided in Section 48910, a pupil enrolled in kindergarten or any of grades 1 to 3, inclusive, shall not be suspended for any of the acts enumerated in this subdivision, and this subdivision shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be

recommended for expulsion. This paragraph shall become inoperative on July 1, 2018, unless a later enacted statute that becomes operative before July 1, 2018, deletes or extends that date. (l) Knowingly received stolen school property or private property. (m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code. (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both. (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma. (q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school sanctioned events. (r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings: (1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following: (A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property. (B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health. (C) Causing a reasonable pupil to experience substantial interference with his or her academic performance. (D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school. (2) (A) "Electronic act" means the creation and transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following: (i) A message, text, sound, or image. (ii) A post on a social network Internet Web site, including, but not limited to: (I) Posting to or creating a burn page. "Burn page" means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1). (II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated. (III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile. (B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet. (3) "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs. (s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section unless the act is related to a school activity or school attendance occurring within a school under the jurisdiction of the

superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to a school activity or school attendance that occur at any time, including, but not limited to, any of the following: (1) While on school grounds. (2) While going to or coming from school. (3) During the lunch period whether on or off the campus. (4) During, or while going to or coming from, a school-sponsored activity. (t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a). (u) As used in this section, "school property" includes, but is not limited to, electronic files and databases. (v) For a pupil subject to discipline under this section, a superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion that are age appropriate and designed to address and correct the pupil's specific misbehavior as specified in Section 48900.5. (w) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities. (Amended by Stats. 2014, Ch. 660, Sec. 1. Effective January 1, 2015.)

Academic Honesty Policy

Dishonesty, cheating, forgery, or plagiarism involves an attempt by a student to show a level of knowledge or skill which does not reflect his/her own learning. Consequences for breach of academic honesty may include no credit on assignment or test, referral to the office, notification to parents, lowered citizenship, as well as possible loss of membership in National Junior Honor Society. (see Board Policy 5131.9). It is dishonest if you... • submit as original work anything you have copied, faxed, duplicated, printed, or technologically transmitted from person to person (such as through file transfer, email, social media, or other electronic means). • use unauthorized aids during tests, such as formulas, codes, and/or key words on your personal objects or yourself, hidden reference sheets, or programmed materials in watches, calculators, or computer programs. • exchange answers with others (either as the giver or recipient) • do work, either printed, written, or electronic for another person without the express written permission of your teacher. • submit someone else's assignment or submit work done by family, friends, or tutors as your own, as a whole or in part. • steal or pass off as one's own the ideas or words of another (plagiarism). This includes using material from a published source (print or electronic) without giving credit to the author or artist. • are in possession of tests or test answers without the permission of your teacher. • forge any signatures. • fail to follow additional specific guidelines on academic honesty as established by your teacher.

Bullying and Harassment Description

No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyber-bully, cause bodily injury to, or commit hate violence against any other student or school personnel. Bullying is a serious issue and all school staff, community, and students must meet the challenge of creating a safe and secure community for everyone. We believe that all students are unique and of equal value regardless of academic ability, class, creed, gender, race, orientation, belief system, or socioeconomic status. Bullying is when another student or group of students causes personal, physical, or mental suffering, however great or small, to another. It includes teasing, playing practical jokes, threatening, name-calling, ignoring people, dirty looks and other acts that cause hurt. These behaviors show an imbalance of power (i.e.

multiple students versus one student, bigger versus smaller, weak versus strong) and are repetitive in nature. Cyber-bullying includes the transmission of harassing communications, direct threats, harmful texts, sounds, images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device on school premises, or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance. Cyber-bullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage or victimize that person's reputation. Intervention Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. Students can talk to or email a teacher, administrator, or counselor any time they would like to report bullying. Students can anonymously report bullying through the Fullerton School District website. Click on the Links tab and then click on Report Bullying in the dropdown menu. When the circumstances involve cyber-bullying, individuals with information about the activity shall be encouraged to save, screenshot, and/or print any electronic or digital messages sent to them that they feel constitute cyberbullying and to notify a teacher, counselor, or administrator so that the matter may be investigated. Consequences District policy states, "Any student who engages in bullying on school premises, or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, shall be subject to discipline, which may include suspension or expulsion, in accordance with district policies and regulations." Consequences may include conflict mediation, counseling, social group, apology letter, lunch detention, social probation, detention, and/or Saturday School.

Dress Code Policy Dress / Clothing Guidelines

Parks Jr. High School requires students to dress appropriately for school. The daily clothing/attire should be conducive to an educational environment and should not be disruptive of school operations and the educational process. In cases of questionable clothing choices, the school administration reserves the right to determine the appropriateness of the student's attire. The following serves as a reference to appropriate clothing while at school:

1. Dress or grooming is prohibited if it is obscene, libelous, or incites students to create a clear and present danger of unlawful acts of a substantial disruption at school.
2. Clothing should be clean and in good repair.
3. Pants must be worn at the waist and must fit the waist without a belt. Visible undergarments are not acceptable. Belts must be appropriate to student's waist size. No excessively long belts are allowed.
4. Clothing must entirely cover the front and back of the student. No bare-midriff, halter, off-the-shoulder or spaghetti-strap tops are allowed.
5. All students must wear shirts with sleeves. Tank tops are not allowed.
6. Footwear must be worn at all times on campus and have hard soles (Tennis shoes are appropriate/acceptable, soft-soled slippers are unacceptable).
7. Pocket chains (such as might be used to hold a wallet or keys) are not allowed.
8. Clothing promoting the illegal or commercial use of drugs, alcohol, or tobacco products or that includes sexual innuendo is not permitted.
9. Styles of clothing (jackets, shirts, hats, lettered belt or belt buckles, "sagging," make-up, hair, etc.) which symbolize affiliation (as identified by the Fullerton Police Department) with negative youth groups are not allowed.
10. A pupil who comes to school without proper attention to personal hygiene or cleanliness of dress may be sent home or asked to change clothes.
11. Pajama bottoms are prohibited.
12. Clothing that is too revealing (i.e. low-cut tops, short shorts, or clothing which allows undergarments to show) is not allowed.

13. Skirts and shorts shall be worn at an appropriate / acceptable length for sitting as well as standing so that undergarments do not show. Skirts and dresses may be of any style if all slits, openings, and the length are no higher than half the distance between the knees and waist, and do not expose one's underclothing. No undergarments or posteriors shall show.

14. Students may not display writing or drawing on their bodies.

Parks staff members may use their discretion in deciding if a student's dress is inappropriate. Any time a staff member believes a student's dress is inappropriate or causing a disruption, the student will be referred to the office. Students will be required to wear school-supplied garments to cover inappropriate clothing or remain in the office until a parent is available to bring a change of clothing.

Hat Policy / Sun Protection

In order to promote good health habits, students are encouraged to use sunscreen protection on a regular basis. Students are also allowed to wear certain hats to school in an effort to protect themselves from cancer and other hazards related to sun exposure (SB310). The Parks Jr. High School hat policy is intended for outdoor use only. Hats must also meet all other dress policy requirements.