

MINUTES

Prospect Ridge Academy

2555 Preble Creek Parkway, Broomfield, CO 80023

June 7, 2018 15:30 p.m.

In Attendance

Voting Board Members: Brian Houle, Kevin Jenkins, Lena Lucas, Heather Portillo, Todd Stockard.

Non-Voting Board Members: Adam DiGiacomo, Cameron Mascoll, April Wilkin.

Board Members Not Present: Susan January, Steve Perruzza.

Quorum Present? Yes.

Others Present: Naomi Boyer, Thomas Dilts, Amanda Szymanski.

Call to Order

Call to Order at 5:30 pm.

Approval of Agenda

MOTION to approve Agenda as written.

- Approved unanimously.

Public Comment

T. Dilts. Finalized Student Government's proposal for amending the dress code. Sent to K. Jenkins, Board President for review.

Consent Agenda

1. Minutes from May 3, 2018, May 9, 2018 and May 17, 2018.

MOTION to approve Consent Agenda.

- Approved unanimously.

Policy/Bylaw Report

L. Lucas. Board of Directors Bylaws.

Section 3.2. Purpose and Goals.

Principal's Report (DiGiacomo, Wilkin)

1. Kudos to Graduation Task Force. Positive feedback from community.
2. Kudos to Lead Team who are working hard in month of June to prepare for next year and finish up last year.

3. Theme for next school year: data and using it to drive instructional and discipline decisions and to make updates to policy and procedures.
4. 5th and 8th Grade continuations – kindergarten celebrations. All went very well.
5. Meeting with Kim Walsh and other district principals re: mill level money sharing. Meeting with Chris Gdowski, Adams 12 Superintendent. Adams 12 Board will vote at their next meeting on June 20th.
6. 17 of the 25 student openings for new 5th grade class have currently filled. Offered more spots on our wait list to all grades last week.

Finance Director's Report (Mascoll)

1. Review of 2017-18 Budget .
 - Will finish \$187,000 in the black and will move the money to reserves.
2. Kudos to Lead Team for finishing out the year.
3. Kudos to Finance Team for coming in to complete all the work needed to finish the year.

Committee Updates

1. Athletic Committee Members (Perruzza)
 - a. Camps happening over the summer.
2. Community Outreach (Lucas).
 - a. Did not meet.
3. Curriculum.
 - a. Did not meet.
4. Finance (Stockard).
 - a. Met with insurance broker to discuss captive insurance structure for charter schools in Colorado for health benefits. Will continue to explore it. Benefits are less expensive.
 - b. Met with Piper Jaffray. Potentially refinancing debt to 30 year debt. The earliest we can refinance is December.
5. Fundraising (January).
 - a. No report.
6. Governance (Guynn).
 - a. No report.
7. Hiring (Wilkin).
 - a. Actively Hiring. Will provide information during executive session.
8. Facilities (Jenkins).
 - a. Update on status and timing of projects. More details provided during walk through of the construction.

New Business

1. Construction Walk (Jenkins).
2. Budget Review – covered in Business Manager Report.
3. Principal Evaluation Review (Wilkin & DiGiacomo).
 - a. PMT Evaluation Update – Wikin.
 - b. PMT Evaluation Update – DiGiacomo.
4. Officer Election and Board Committee Chair.

Motion to elect the following Board Members to the offices listed below:

President – K. Jenkins
 Vice President – S. Perruzza
 Secretary – L. Lucas
 Treasurer – T. Stockard

Approved Unanimously.

Motion to elect the following Board Members to chair the committees and subcommittees listed below:

Athletics – S. Perruzza
 Community Outreach – H. Portillo
 Curriculum – A. DiGiacomo
 Governance – L. Lucas
 Facilities – K. Jenkins
 Finance – T. Stockard
 Fundraising – S. January
 Hiring – A. Wilkin
 SAC – B. Houle

Approved Unanimously.

5. Executive Session (Jenkins).

EXECUTIVE SESSION.

MOTION to enter into Executive Session to discuss matters related to *personnel* pursuant to C.R.S. 24-6-402(4)(f)(I&II). Approved unanimously.

Entered Executive Session – 8:10 pm.

Executive Session Recorded.

Exited Executive Session – 8:54 pm.

MOTION to hire the following individuals as discussed in Executive Session:

Personnel:	Position:
N. Kapchinske	1 st Grade Teacher
A. Gusa	4 th Grade Teacher
C. Hill	4 th Grade Teacher
O. Behnke	Middle School Art Teacher

Approved Unanimously.

MOTION to enter into Executive Session to discuss matters related to *personnel* pursuant to C.R.S. 24-6-402(4)(f)(I&II). Approved unanimously.

Entered Executive Session – 8:57 pm.

Executive Session Recorded.

Exited Executive Session – 9:53 pm.

Adjourned

MOTION to adjourn meeting. Approved unanimously.

Meeting adjourned at 9:54 pm.