



## EXCUSED ABSENCES

State law requires school attendance for students age 7 to 16.

Gwinnett County Board of Education Policy states that students will be excused from school under the following circumstances:

- Personal illness: individuals whose attendance in school will endanger their health or the health of others. Medical documentation may be required upon the return to school for the purpose of validating a serious or extended illness.
- Serious illness or death in immediate family, formal documentation of a funeral brochure, program, or obituary is required to be excused.
- Doctor/Dentist/ other healthcare professional appointment, a doctor, dental, or other healthcare provider documentation is required to be excused.
- Recognize a county approved religious holiday.
- Student under orders of government agency, a court or government mandated paper is required to be excused.
- Voter Registration (18 years or older) or voting
- Service as a page in the Georgia General Assembly
- Conditions rendering school attendance impossible or hazardous to student's health or safety
- A student misses school day to spend time with active duty combat-zone parent(s) who are about to leave for overseas deployment or who are between military deployments.

For an absence to be excused, the student must bring a signed note from a parent or guardian or formal documentation stating the reason for the absence **within 2 days** of returning to school. Please make sure to include the student's name, student number, and the date(s) of absence, reason for the absence, parent or guardian's name and a phone number. All day absence notes are given to the 1<sup>st</sup> period teacher.

Parent notes will be accepted for up to ten (10) excused all day absences and five (5) check-in or tardies per term. Formal medical documentation may be required for the purpose of validating a serious illness or extended illness. Should your child need to miss 3 or more days of school, please contact the Attendance Office at 678-344-2607 for further instructions.