



Watervliet Middle School Technology Acceptable Use Policy

The use of the Watervliet School District's technology resources is a privilege, not a right.

The privilege of using the technology resources provided by the Watervliet School District is not transferable or extendible by students to people or groups outside the district and terminates when a student is no longer enrolled in the Watervliet School District. All users should be aware of the responsibilities associated with efficient, ethical, and lawful use of technology resources. **Students shall have no expectation of privacy when using their student accounts or in the contents of technology devices within the district (laptops, desktops, Chromebooks).**

If a student violates any part of the *Acceptable Use Policy*, privileges may be terminated. Access to the school district's technology resources may be denied or revoked and the appropriate disciplinary action shall be taken. The Watervliet School District's *Acceptable Use Policy* as well as the *Student Handbook* shall be applied to student infractions.

Violations may result in disciplinary action up to and including suspension/expulsion for students. When applicable, law enforcement agencies may be involved.

1. Student Responsibilities:

Students will use W.P.S. technology resources in a manner consistent with the Board of Education's Policies, *Acceptable Use Policy*, and the *Student Handbook*.

- Students will use all technology resources in an appropriate manner so as not to damage school equipment. This includes, but is not limited to, the loss of data resulting from delays, non-deliveries, miss-deliveries or service interruptions caused by the student's own negligence, errors or omissions. Use of any information obtained via Watervliet School District's designated Internet system is at your own risk. Watervliet School District specifically denies any responsibility for the accuracy or quality of information obtained through its services.
- Students will help the Watervliet School District protect its computer system, network and devices by contacting an administrator about any security problems they may encounter.
- Students will self monitor all activity on their account.
- Students receiving email containing inappropriate or abusive language or if the subject matter is questionable are required to report it to a teacher or the school's main office.
- Students are not allowed to give out personal information, for any reason, over the Internet. This includes, but is not limited to, setting up Internet accounts including those necessary for chat rooms, eBay, email, etc.
- Students will comply with trademark and copyright laws and all license agreements. Ignorance of the law is not immunity, if you are unsure ask a teacher.
- Plagiarism is a violation of the *Student Handbook* and the *Acceptable Use Policy*. Give credit to all sources used, whether quoted or paraphrased. This includes all forms of media on the Internet, such as graphics, movies, music, and text.

2. Student Activities Strictly Prohibited:

- Illegal installation or transmission of copyrighted materials.
- Any action that violates existing Board policy or public law.
- Sending, accessing, uploading, downloading, or distributing offensive, profane, threatening, pornographic, obscene, or sexually explicit materials, either for personal use or for the use of harassing another individual.
- Use of chat rooms, sites selling term papers, book reports and other forms of student work.
- Messaging or content sharing services of any kind for non-school related activities.
- Internet/computer games and music while at school.
- Installation of profiles or connections that intentionally bypass district network including but not limited to virtual private networks or proxies.
- Use of outside data disks or external attachments without prior approval from the administration.

- Changing of technology resource settings (exceptions include personal settings such as font size, brightness, etc.).
- Spamming - sending mass or inappropriate emails.
- Gaining access to another student's accounts, files, and/or data.
- Use of the school's Internet/email accounts for financial or commercial gain or for any illegal activity.
- Inappropriate use of anonymous and/or false communications such as Facebook, Twitter, Snapchat, Yik Yak, etc.
- Participation in credit card fraud, electronic forgery or other forms of illegal behavior.
- Vandalism of school equipment.
- Attempting to harm or destroy hardware, software, or data, including, but not limited to, the uploading or creation of computer viruses or computer programs that can infiltrate computer systems and/or damage software components.
- Bypassing the Watervliet School web filter through a web proxy.
- Use or possession of hacking software is strictly prohibited and violators will be subject to disciplinary action. Violation of applicable state or federal law will result in criminal prosecution and/or disciplinary action by the district.

3. Student Discipline:

- If a student violates any part of the *Acceptable Use Policy*, he/she will be subject to consequences as listed in the *Student Handbook*.
- W.P.S. technology resources are a privilege. Student misuse will result in restrictions and/or loss of these privileges.