

BOARD OF TRUSTEES

Jim Bowles
Sue Dodgin
Amanda Frank
Cy Silver
Jeff Stone



Kelly Miller
Superintendent

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**Regular Board Meeting Minutes
Norris School District
September 12, 2018
7:00 p.m.**

Board Members Present

Jeff Stone, President
Cy Silver, Clerk
Amanda Frank
Jim Bowles
Sue Dodgin

Staff Members Present

Kelly Miller, Superintendent
Darren Grisham, ADM, District Support Services
Chantel Mebane, ADM, Instructional Support Services
Russellyn Sullivan, ADM, Student Services
Brad Giggy, Director of Facilities
Jodi Mudryk, Director, Academic Support Services
Dan Weirather, Director of Finance
Michele Bryant, Principal
Ryan Carr, Principal
Erin Hudson, Principal
Paula Mara, Principal
Brandy Rosander, Principal

Guests Present

Pam Angell, Elisa Brazeal, Karen Brewer, Elizabeth Buccat, Ramiro Canales, Sareen Carrasco, Dr. Christi Dugas-Cramer, Leanne Mahan-Duey, Laura Melton, Julia Navarrete, Rynelle New, Maria Nixon, Deanna Patterson, Holly Raymond, Delia Rios, Amy Sawaske, Joni Sallee

Flag Salute

The Flag salute was lead by English Learner Aides, Elisa Brazeal, Elizabeth Buccat, Julia Navarrete, Maria Nixon and Delia Rios.

Approval of Agenda

A motion was made by, Mr. Bowles, seconded by, Mrs. Frank, to approve the agenda as presented.

Ayes: Jeff Stone, Cy Silver, Amanda Frank, Jim Bowles & Sue Dodgin
Nayes: None
Abstain: None

COMMUNITY COMMENT

Parent Brian Hallum requested to appeal the District's decision to deny his student's Inter-district request for the 2018-2019 school year. The appeal will be heard in Closed Session at the conclusion of the Regular Board Meeting.

CORRESPONDENCE

Kern County Superintendent of Schools
Review of Norris School District's 2018-2019
Local Control and Accountability Plan (LCAP)

As in accordance with California Education Code Section 52070, a review of the District's LCAP has been conducted by the Kern County Superintendent of Schools Office. After a comprehensive review, the Kern County Superintendent of Schools Office has determined that the Norris School District's LCAP meets all the criteria as outlined in Education Code 52070.

REPORTS FROM SUPERINTENDENT & STAFF

Enrollment

District enrollment is 4,166, which is an increase of 3 students compared to last month.

Bi-Annual Review of Board Policy 5030,
Student Wellness Implementation

Darren Grisham, Administrator of District Support Services, stated that Board Policy 5030 requires the Superintendent, or designee, to report to the Board of Trustees bi-annually on the implementation of this policy. He reported that prior to the end of the 2017-2018 school year a survey was sent to all principals regarding how this policy is implemented and goals moving forward. A committee will be formed to review the policy and its implementation. Mr. Grisham asked for a volunteer from the Board to serve on the committee along with himself, school site principals, District nurse, the District's Nutrition Services Manager, and a student/parent team. Ms. Dodgin volunteered to serve on the committee as a representative from the Board of Trustees. Mr. Grisham will forward a calendar of meetings once all the committee members are secured.

Report on California Assessment of Students
Performance and Progress (CAASPP)

Chantel Mebane, Administrator of Curriculum and Instruction, reviewed the District's 2017-2018 CAASPP test scores. She reported of the 2,827 third through eighth grade students enrolled, 2,769 were administered the English Language Arts exam and 2,771 were administered the mathematics exam. Of those tested 755 (26.7%) are classified as socioeconomically disadvantaged, 78 (2.8%) are English learners, 206 (7.3%) are students with disabilities and 18 (0.6%) are foster youth. Mrs. Mebane reviewed the District's overall achievement by grade level performance in English Language Arts/Literacy (ELA), mathematics and all sub-groups. She stated moving forward staff would focus on identifying students' strongest and weakest assessment targets and create a plan to on how to address weak targets. They will select focus students to monitor progress, self-contain 4th through 6th grade math, provide more professional development on differentiated instruction, develop a plan for English learners and continue to implement strategies for students with disabilities.

Report from Jodi Mudryk, Director of
Academic Support Services

Mrs. Mudryk provided results from the 2017-2018 Physical Fitness Testing and the English Language Proficiency Assessments for California (ELPAC) results. ELPAC, formally known as California English Language Development Test (CELDT), is used to measure the fluency of kindergarten through twelfth grade students' understanding of English when it is not their primary language.

Student's entering public school for the first time, or coming from out of the state or country, are required to complete a Home Language Survey. If this survey discloses that the primary language spoken at home is other than English the student will be assessed using the guidelines of the ELPAC. The assessment is administered within the first 30 days of enrollment and re-assessed every spring between February and May until they are reclassified as English proficient. The District has already assessed and classified 150 students for the 2018-2019 school year with an additional 37 in the assessment phase. The District has 80 students who have been designated as Initially Fluent English Proficient (IFEP) and 143 have been Reclassified Fluent English Proficient (RFEP). Moving forward the EL Department will continue to help students acquire vital social and academic vocabulary skills, teach English language development (ELD) in unison to the English Language Arts (ELA) standards daily, help students achieve grade-level proficiency in academics and promote home participation in the education process.

Annually, physical fitness staff administers the California Physical Fitness test to all fifth and seventh grade students between February 1st and May 31st. The test is comprised of aerobic capacity, body composition and muscle strength, endurance & flexibility. She shared a three-year historical graph showing the District's overall passing percentages as well as break down of fifth & seventh grade individually. Physical Fitness staff will continue to focus on teaching the standards by reviewing lessons in smaller groups per class, demonstrating activities and expectations, answer students' questions and provide feedback for correct and incorrect skills. Mrs. Mudryk extended a huge thank you to physical fitness staff Cassie Baxter, Darrin Dickey, Sandy Lewy, Tony Proffitt, Regan Thompson and Angie Widhalm.

Report from School Counselor, Deanna Patterson

Deanna Patterson, District School Counselor, as in accordance with California Education Code Section 215, the Norris School District has adopted Board Policy 5141.52, Suicide Prevention and its corresponding Administrative Regulations and District staff are annually trained on the suicide awareness and prevention. Students who exhibiting signs of depression or self-destructive behaviors can be referred to the counseling department through teacher referral, self or peer referral, social media postings or a more confidential resource of the District's "Stop It" app. Once identified students are counseled, parents are contacted and outside resources are provided. Mrs. Patterson thanked the Board and administration for realizing students' emotional needs and supporting the counseling program.

NEW BUSINESS

Approval of Un-Audited Actuals

Director of Finance, Dan Weirather, reviewed with trustees the actual revenues and expenditures for the 2017-2018 fiscal year. He presented the District's un-audited actuals, which included information on LCFF, Federal, State and Local revenues, District expenditures and other financing sources and contributions. It was moved by, Mr. Silver, seconded by, Mrs. Frank, to approve the District's 2017-2018 fiscal year un-audited actuals.

Ayes: Jeff Stone, Cy Silver, Amanda Frank, Jim Bowles & Sue Dodgin
Nays: None
Abstain: None

Public Hearing: Settlement Agreement Between
the Norris Teachers Association (NTA)/CTA/NEA
#380 and the Norris School District

At 7:58 p.m. Board President, Jeff Stone, opened a Public Hearing to hear public comment on the settlement agreement between the Norris School District and Norris Teachers Association (NTA) CTA/NEA #380. Superintendent, Kelly Miller, stated the tentative agreement includes adding an additional deadline of February 1st to the current deadline of October 1st for submittal of additional units from a college or university, a change of class sizes and stipends for special education teachers and an increase of pay for summer school remedial and enrichment teaching staff. Staff's current one (1) Personal Day per school year will increase to two (2) Personal Days per school year with no option of carrying over for the next school year, Steps 19 & 20 will be added to the pay scale and a 3% increase across the board. She also stated there will be an increase of service years for placement on the pay scale for new hires of ten (10) years versus the current five (5) years. Norris Teacher's Association Bargaining Chairman, Shana Ecknoian, and CTA President, Pam Angell, thanked the District for their transparency of the budget and their supportive nature of the concerns. Mrs. Miller thanked CTA's bargaining team for another year of successful negotiations; it continues to be a great working partnership. There was no public comment and the hearing was closed at 8:02 p.m. It was moved by, Mrs. Frank, seconded by, Mr. Bowles, to approve the settlement between the Norris School District and the Norris Teachers Association.

Ayes: Jeff Stone, Cy Silver, Amanda Frank, Jim Bowles & Sue Dodgin
Nayes: None
Abstain: None

Approval of AB-1200 Negotiated Collective
Bargaining Agreement with the Norris Teachers
Association (NTA)

In accordance with AB-1200, the Board disclosed the total cost, as posted, of the certificated contract for the 2018-2019 school year to the Kern County Superintendent of School Office (KCSOS) for review. KCSOS has confirmed the District is able to meet this obligation. It was moved by, Mr. Bowles, seconded by, Mrs. Frank, to approve the AB-1200 negotiated collective bargaining agreement with NTA for the 2018-2019 school year.

Ayes: Jeff Stone, Cy Silver, Amanda Frank, Jim Bowles & Sue Dodgin
Nayes: None
Abstain: None

Ratify the Negotiated Collective Bargaining
Agreement, Pending County Approval, with the
Norris Teachers Association (NTA)

It was moved by, Mr. Bowles, seconded by, Mrs. Frank, to ratify the negotiated Collective Bargaining Agreement between NTA/CTA and the Norris School District for the 2018-2019 school year.

Ayes: Jeff Stone, Cy Silver, Amanda Frank, Jim Bowles & Sue Dodgin
Nayes: None
Abstain: None

Public Hearing Regarding the Adoption of
Resolution #18-04 School Facilities Fees Level I

Director of Finance, Dan Weirather, stated this is bi-annual routine Public Hearing to consider input on the proposed adoption of increased Level 1 school facilities fees for new residential construction and commercial and industrial development. This Resolution updates, amends, and confirms prior resolutions on school facilities fees pursuant to Education Code 17620 and will enable the District to better deal with overcrowding by increasing the amount of fees normally received by the District for new residential construction outside the Mello-Roos CFD, the fees are \$3.79 per square foot, and \$.61 per square foot on commercial/industrial development, as established by State legislature. At 8:04 p.m. Board President, Jeff Stone, opened a Public Hearing to hear public comment on Resolution #18-04, Increase to School Facility Fees Level I. There was no public comment and the hearing was closed at 8:05 p.m. It was moved by, Mr. Silver, seconded by, Mr. Bowles, to adopt Resolution #18-04, School Facilities Fees, Level I.

Ayes: Jeff Stone, Cy Silver, Amanda Frank, Jim Bowles & Sue Dodgin
Nayes: None
Abstain: None

Approve Proposed Revisions to Board Policy
4119.21/4219.21/4319.21, Professional Standards

Staff requested Board approval of proposed revisions to BP 4119.21/4219.21/4319.21, Professional Standards. A first reading took place at the August regular Board meeting and staff is now seeking Board approval. Staff again notes that E 4119.21/ 4219.21/ 4319.21 are obsolete. It was moved by, Mr. Bowles, seconded by, Mr. Silver, to approve revisions.

Ayes: Jeff Stone, Cy Silver, Amanda Frank, Jim Bowles & Sue Dodgin
Nayes: None
Abstain: None

Approve "Piggyback" Bid from JTS Modular, Incorporated (Pleasant View Elementary School "Piggyback" Bid for Modular Classroom Installation) for Purchase and Installation of New District Office Modular Building in the Amount of \$2,982,000.00

Staff requested Board approval of "Piggyback" bid from JTS Modular (Pleasant View Elementary School "Piggyback") for the purchase of the new District Office modular building. Superintendent Miller this building does not require DSA approval and is built offsite then shipped and assembled onsite. Construction is expected to take up to 18-months and facility will be ready by December of 2019. It was moved by, Mrs. Frank, seconded by, Mr. Bowles, to approve the "Piggyback" bid for the new District Office building.

Ayes: Jeff Stone, Cy Silver, Amanda Frank, Jim Bowles & Sue Dodgin
Nays: None
Abstain: None

Committee on Assignment

Committee on Assignment is a mechanism (Education Code Section 44258.7 and District Board Policy #4113) the District uses to authorize teachers to teach elective courses for which they do not hold a credential. The Board adopted the policy and plan for Committee on Assignment on 3/09/94. The Committee on Assignment for the 2018-2019 school year is Pam Angell (teacher) and Ryan Carr (administrator). It was moved by, Mr. Bowles, seconded by, Mr. Silver, to approve the District's Committee on Assignment.

Ayes: Jeff Stone, Cy Silver, Amanda Frank, Jim Bowles & Sue Dodgin
Nays: None
Abstain: None

Bi-Annual Review and First Reading of Revision of BB 9270, Conflict of Interest

Staff has presented, as a First Reading, the proposed revisions to BB 9270, Conflict of Interest. As in accordance with Government Code Section 87306.5, districts are required to their Conflict of Interest Policy every even-numbered year to make amendments, if necessary. As recommended, legal counsel has reviewed the District's policy and the proposed revisions have been denoted in **bold italic**. Staff will seek approval at the October regular Board meeting.

First Reading of Proposed Revisions to Board Policy 6174, Education for English Language Learners, Corresponding Administrative Regulations and the District's Reclassification Criteria

Staff presented, as a First Reading, proposed revisions to Board Policy 6174, its corresponding Administrative Regulations and the District's reclassification criteria. The Director of Academic Support Services, Jodi Mudryk, noted the California English Language Development Test (CELDT) has been renamed English Language Proficiency Assessment for California (ELPAC). This request is to adjust the language contained in the current policy and the updates necessary to the District's Reclassification Criteria. All revisions have been denoted in **bold italic** and approval will be requested at the October regular Board meeting.

First Reading of Proposed Adoption of Board Policy 5145.13, Response To Immigration Enforcement and Corresponding Administrative Regulations

Staff presented, as a First Reading, Board Policy 5145.13 and its corresponding administrative regulations. Superintendent Miller stated that districts are mandated to adopt this policy, which limits assistance with immigration enforcement at public schools. Staff will seek Board approval to adopt policy and regulations at the October regular Board meeting.

First Reading of Proposed Revisions to Board Policy 5111, Student Admissions and Corresponding Administrative Regulations

Staff presented, as a First Reading, proposed revisions to Board Policy 5111 and its corresponding Administrative Regulations. This policy outlines admission guidelines and requirements for enrollment and all revisions have been denoted in **bold italic**. Staff will seek Board approval at the October regular Board meeting.

CONSENT AGENDA
Minutes

Review the Minutes of the August 1, 2018 Special Board Meeting and the August 9, 2018 Special Board Meeting.

Financial/Warrants

<u>Batch #11</u>	
General Fund	\$ 89,392.04
Cafeteria	\$ 1,893.20
Total	\$ 91,285.24

<u>Batch #12</u>	
General Fund	\$ 315,930.29
Cafeteria	13,521.52
Other Enterprise Funds	\$ 1.99
Total	\$ 329,453.80

<u>Batch #13</u>	
General Fund	\$ 31,092.30
Cafeteria	522.00
Other Enterprise Funds	\$ 1,204.30
Total	\$ 32,818.60

<u>Batch #14</u>	
Capital Project Fund~Blended	\$ 389,915.49
Total	\$ 389,915.49

<u>Batch #15</u>	
Capital Project Fund~Blended	\$ 707.74
Total	\$ 707.74

<u>Batch #16</u>	
General Fund	\$ 85,285.28
Cafeteria	1,619.01
Other Enterprise Funds	\$ 7,037.79
Total	\$ 93,942.08

<u>Batch #17</u>	
General Fund	\$ 38,014.65
Total	\$ 38,014.65

<u>Batch #18</u>	
Capital Project Fund ~ Blended	\$ 35,711.98
Total	\$ 35,711.98
Total:	\$ 1,011,849.58

Coursework

Trustees reviewed approved coursework requested by certificated employees.

Resolution #18-03: GANN Appropriation Limit

Annual approval of expenditure limits for the current school year and the revision of the prior year's limits based upon year-end data. The 2018-2019 expenditure limit is \$35,631,963.45. (NOTE: Motion and second on Consent Agenda will represent Board's decision on GANN Limit)

PJHM Architects Proposal for Additional Services for the Retention Basin Design for Elementary #5

Civil engineering firm, REC Consultants, Incorporated, will perform a Hydrology/Hydraulic study and provided a report to prove that the proposed retention basins are sized property to handle 100-year, 24-hour storm event runoff and infiltrate in a timely manner.

Appointment of Lisa Limpas as the District's Supervisor of Attendance

As in accordance with California Education Code section 48240(a) and 48245, Lisa Limpas has been appointed the District's Supervisor of Attendance to supervise attendance of pupils.

Classroom Lease Agreement with the Kern County Superintendent of Schools Office

Annual agreement between the Norris School District and the Kern County Superintendent of Schools Office for the lease of two (2) Norris Middle School classrooms for county placed physically and mentally exceptional minors. This agreement is to commence on August 15, 2018 and expire on June 1, 2019.

Five~Year Agreement with Point Loma Nazarene University (PLNU), Bakersfield Regional Center for Student Teachers

Five-year partnership for placement of single subject, multiple subject and special education interns into full time teaching jobs while interns take courses offered by PLNU for the California Preliminary Credential. This agreement is to be in effect from September 1, 2018 through August 31, 2023.

Agreement with Independent Educational Consultant, Kimberly K. Thompson

Annual contract with Kimberly K. Thompson to perform vision screening to Norris School District students during the 2018-2019 school year.

SISC Investment Pool Statement

Trustees quarterly review of earnings from their investment in the SISC Investment Pool. For the quarter ending June 30, 2018, the quarterly return on investment was .25%, annualized was 1.00%; yield to maturity was 2.21%.

Obsolete Equipment

Staff requested to remove from District inventory one (1) damaged Brother fax machine at the District Office. A motion was made by, Mr. Silver, seconded by, Mr. Bowles, to approve the Consent Agenda with the exception of item 6.3, Interdistrict Transfer Requests and 6.10, Office Technology Partners LLC's Office Equipment Project.

Ayes: Jeff Stone, Cy Silver, Amanda Frank, Jim Bowles & Sue Dodgin
Nayes: None
Abstain: None

Office Technology Partners LLC's Office Equipment Project

Consulting services agreement for in house office equipment.

Board President, Jeff Stone, requested clarification to the charges related to agenda item 6.10, Office Technology Partners LLC. Dan Weirather, Director of Finance, reported that the fees are to be released in sequence of steps: 35% up front to activate contract, 35% upon RFP submission date, and 30% after the implementation and completion to Norris School District's satisfaction. Mr. Stone thanked Mr. Weirather for clarification and requested a motion to approve agenda item 6.10. A motion was made by, Mr. Bowles, seconded by, Mrs. Frank, to approve item 6.10.

Ayes: Jeff Stone, Cy Silver, Amanda Frank, Jim Bowles & Sue Dodgin
Nayes: None
Abstain: None

BOARD MEMBER ITEMS

California School Boards Associations (CSBA)
Call for Nominations

CSBA is seeking nominations for Directors-at-Large Asian/Pacific Islander and Hispanic nominations are being accepted until Friday, September 28, 2018. No nominations at this time.

CLOSED SESSION

Appeal of Denied Inter-district Transfer(s)
Agreement(s) / Conference With Labor Negotiators

At 8:25 p.m. a motion was made by, Mrs. Frank, seconded by, Mr. Bowles, to adjourn into Closed Session to hear an appeal of a denied Inter-district transfer and conference with labor negotiators.

Ayes: Jeff Stone, Cy Silver, Amanda Frank, Jim Bowles & Sue Dodgin
Nayes: None
Abstain: None

At 8:48 p.m. a motion was made by, Mr. Bowles, seconded by, Mrs. Frank, to return to Open Session.

Ayes: Jeff Stone, Cy Silver, Amanda Frank, Jim Bowles & Sue Dodgin
Nayes: None
Abstain: None

OPEN SESSION

Appeal of Denied Inter-district Transfer(s)
Agreement(s)

At the conclusion of the Closed Session, Board President Jeff Stone reported that parent Brian Hallum appealed the District's decision to deny his student Inter-district transfer to return for the 2018-2019 school year. Mrs. Frank made a motion to overturn the District's decision to deny the request and allow the student to continue their enrollment with the Norris School District. Mrs. Dodgin seconded this motion.

Interdistrict Transfer Requests

2018-2019 School Year Inter-district Requests:

- * 24 "In" Request
- * 29 "Out" Request
- * 13 "Denied" Request

Ayes: Jeff Stone, Amanda Frank, Jim Bowles & Sue Dodgin
Nayes: Cy Silver
Abstain: None

Approve Compensation Changes for Unrepresented Certificated Employees

In Open Session a motion was made by, Mrs. Frank, seconded by, Mr. Bowles, to approve compensation changes for unrepresented certificated employees in job titles Administrators, Principals, Directors, Deans, and School Psychologists. The Board would like to add the position of Superintendent to the list of job titles. These changes are to mirror the 2018-2019 Collective Bargaining Agreement.

Ayes: Jeff Stone, Cy Silver, Amanda Frank, Jim Bowles & Sue Dodgin
Nayes: None
Abstain: None

There was nothing else to report out of Closed Session.

ADJOURNMENT

The meeting was adjourned at 9:02 p.m.

Respectfully submitted:

Approved:

Kelly Miller
Superintendent

President

Clerk
