



Dear Parents/Guardians:

We hope this correspondence finds you well as the spring semester quickly comes to a close. We have recently completed state assessments and final exams/projects begin next week. It has been a very busy semester and we thank you for the support you have provided to our students and school throughout this semester.

We are reaching out today to share processes and procedures for final exams and projects. Exams and/or class projects can have a significant impact on student grades and we take the process very seriously. Research has shown that exams serve an important purpose in solidifying student learning. Additionally, the practice of preparing for and completing comprehensive exams is important to student success beyond high school. We are regularly reviewing exam processes and procedures and want to stay ahead of the curve in how we facilitate the process.

Below is information regarding protocols for the week of final exams. Thank you in advance for supporting these processes.

- Final Exams will be administered May 22, 23, and 24. The exam schedule is located at the bottom of this correspondence. Students have occasionally communicated to parents that their classes “aren’t doing anything” or that “my teacher said we didn’t have to come.” These are not accurate statements.
- **We will be dismiss students each day at 11:40 am. Students have been asked not to visit other schools but are to use this time to prepare for the following days exams.**
- Attendance is taken for all exam periods. The only exceptions are those involving Advanced Placement and Dual Enrollment Courses.
- Students that ride a bus should ride buses according to the block schedule routes. There will be no singleton buses running.
- A prepared "to-go" lunch will be available in the cafeteria.
- We try to minimize classroom disruptions during exams. We respectfully ask parents to avoid signing students out during exam periods. This is disruptive to class events and assessments. Short of an emergency, we try to avoid interrupting classrooms with phone calls. Any student retrieved, must be retrieved with a staff runner. This will likely take an extended period of time. While we know this isn’t 100% avoidable, we do thank you in advance for your cooperation.

Thank you for persisting through the information above and for the privilege of working with your children during this semester. We are very proud of all they have achieved.

With great respect,

**D-B Administration
Dobyns-Bennett High School**

(423) 378-8400



Spring 2018 Final Exam Schedule

Tuesday, May 22

7:45-9:35 Block A Review and Singleton 1 Exam

9:42-11:40 Block D Review and Singleton 7 Exam

Wednesday, May 23

7:45-9:35 Block A and Singleton 2 Exams

9:42-11:40 Block D and Singleton 8 Exams

Thursday, May 24

7:45-9:35 Block B Exam

9:42-11:40 Block C Exam