Welcome to the start of a new school year. We are eagerly anticipating the return of our students and meeting all of our new students and families. Our staff has been preparing over the summer to ensure that our students have another successful school year.

The start of the school year brings us to our annual Redbird Rally and Family Fun Night where families can enjoy an evening of great events designed for students of all ages. Redbird Rally is also a wonderful time to renew old acquaintances. The Redbird Rally will be held on Friday evening, September 13. This year’s proceeds from the event will be used to purchase two Beam Robots which allow students who are unable to attend school to have a mobile telepresence in their classroom. Over the course of a school year, there are a number of students who experience significant health issues or injuries. For medical reasons, they are unable to attend school, but are strong enough to do some school work at home.

The Beam Robots allow our students who are recovering from illness to be virtually present in their classroom. This will allow our students to participate in their classes and to interact with their friends and classmates as they recover.

Please join us with your family at our Redbird Rally to enjoy an evening together and to support the purchase of two Beam Robots.

Redbird Rally Set for Friday, September 13

Mark your calendars! Our seventh annual Redbird Rally and Family Fun Night is set for Friday, September 13 from 4 – 6:30 p.m. at De Pere High School. Activities will take place in the high school gymnasium prior to the home varsity football game against Green Bay Notre Dame.

Planning for the event is underway and there will be many fun games and activities geared to students PK-8. A few of the activities include:

- Bounce houses
- Balloon animals
- Face painting
- Photo booth
- Henna
- Cookie walk
- Hula hoop contest
- Punt, pass, kick contest
- And more!

Concession stands will have pizza, roast beef sandwiches, snacks, and beverages available to purchase.

Children and adults must buy a $5 wristband to enter. The wristband also covers admission into the stadium that evening for the football game starting at 7 p.m.
Information on Board Policies
https://go.boarddocs.com/wi/usddep/Board.nsf/Public
Policy: it is a crucial school board role in our system of education governance. Like Congress, state legislatures, and city or county councils, school boards establish the direction and structure of their school districts by adopting policies through the authority granted by state legislatures. Policies establish directions for the district; they set the goals, assign authority, and establish controls that make school governance and management possible. Policies are the means by which educators are accountable to the public. De Pere Board of Education Policies and Guidelines are accessible online at https://go.boarddocs.com/wi/usddep/Board.msf/Public. For additional information on Board policies, agenda, or other issues of consideration, please contact Superintendent Benjamin Villarruel at (920) 337-1032.

School Board Meetings
The Board of Education invites and encourages community members to be involved and informed about issues affecting De Pere students. School Board meetings have a 6:30 p.m. start time and have been scheduled as follows:

**Board Committee Meetings**
- Monday, August 5, 2019
- Tuesday, September 3, 2019
- Monday, October 7, 2019
- Monday, November 4, 2019
- Monday, December 2, 2019
- Monday, January 6, 2020
- Monday, February 3, 2020
- Monday, March 2, 2020
- Monday, April 6, 2020

**Regular Monthly Board Meetings**
- Monday, August 19, 2019
- Monday, September 16, 2019
- Monday, October 21, 2019
- Monday, November 18, 2019
- Monday, December 9, 2019
- Monday, January 20, 2020
- Monday, February 17, 2020
- Monday, March 16, 2020
- Monday, April 20, 2020

**Annual Board Organizational Meeting** Monday, April 20, 2020

District Vision:
Our community will engage all individuals as learners and leaders.

District Mission:
As a responsible partner with our families and communities, we provide a distinct educational edge that prepares all learners to be successful and contributing members in our global society.

Redbird Rally
continued from page 1
Special Redbird Rally t-shirts (youth and adult) will be available to order prior to the event. Watch for more information.

Proceeds from our Redbird Rally and Family Fun Night will be used to support the purchasing of classroom robots. Over the course of the school year we have students who experience significant health issues that prevent them from being able to attend school. These robots will be used to support those students by allowing them to virtually participate in classroom activities and keep up with their academic studies.

We hope you are able to join us for the seventh annual Redbird Rally! It is a great opportunity to connect with the community and build a Redbird spirit within all De Pere youth, while helping us raise money for a cause that directly benefits our students.
## School District Contacts

**New Family, New Student? Moving?**

Visit our District Website and Click “Enroll Here”

<table>
<thead>
<tr>
<th>Contact Category</th>
<th>Location</th>
<th>Contact Info</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>District Administrative Offices</strong></td>
<td>1700 Chicago St., De Pere, WI 54115</td>
<td>Phone: (920) 337-1032 Fax: (920) 337-1033 Office Hours: 7:30 A to 4:00 P</td>
</tr>
<tr>
<td><strong>De Pere High School (Grades 9-12)</strong></td>
<td>1700 Chicago St., De Pere, WI 54115</td>
<td>Phone: (920) 337-1020 Fax: (920) 337-1041 Attendance Line: (920) 983-8174 Ext. 4007 Office Hours: 7:00 A to 4:00 P Student Class Schedule: 6:56 A - 7:46 A 1st hour 7:50 A - 3:08 P 2nd-8th hour Website: dphs.deperek12.org</td>
</tr>
<tr>
<td><strong>De Pere Middle School (Grades 7-8)</strong></td>
<td>700 Swan Rd., De Pere, WI 54115</td>
<td>Phone: (920) 337-1024 Fax: (920) 337-1049 Attendance Line: (920) 983-9174 Ext. 2111 Office Hours: 7:30 A to 4:00 P Student Class Schedule: 7:50 A - 3:00 P Website: dpms.deperek12.org</td>
</tr>
<tr>
<td><strong>Foxview Intermediate School (Grades 5-6)</strong></td>
<td>650 S. Michigan St., De Pere, WI 54115</td>
<td>Phone: (920) 337-1036 Fax: (920) 403-7390 Attendance Line: (920) 983-9174 Press 8 then 5 Office Hours: 7:30 A to 4:00 P Student Class Schedule: 7:55 A - 2:50 P Website: foxview.deperek12.org</td>
</tr>
<tr>
<td><strong>Dickinson Elementary School</strong></td>
<td>435 S. Washington St., De Pere, WI 54115</td>
<td>Phone: (920) 337-1027 Fax: (920) 337-1043 Attendance Line: (920) 983-9174 Ext. 1002 Office Hours: 7:30 A to 4:00 P Student Class Schedule: 8:00 A - 2:45 P Website: dickinson.deperek12.org</td>
</tr>
<tr>
<td><strong>Heritage Elementary School</strong></td>
<td>1250 Swan Rd., De Pere, WI 54115</td>
<td>Phone: (920) 337-1035 Fax: (920) 403-7381 Attendance Line: (920) 983-9174 Ext. 5001 Office Hours: 7:30 A to 4:00 P Student Class Schedule: 8:00 A - 2:45 P Website: heritage.deperek12.org</td>
</tr>
<tr>
<td><strong>Susie C. Altmayer Elementary School</strong></td>
<td>3001 Ryan Rd., De Pere, WI 54115</td>
<td>Phone: (920) 338-1894 Fax: (920) 338-1360 Attendance Line: (920) 983-9174 Ext. 6001 Office Hours: 7:30 A to 4:00 P Student Class Schedule: 8:00 A - 2:45 P Website: altmayer.deperek12.org</td>
</tr>
</tbody>
</table>

Full biographies will run in the fall edition of the De Pere Hi-Light.
2019-2020 Enrollment

Are you new to our district and have a child ready to enter school?

- Visit our district website (www.depererk12.org) and click on “Parents”, then “Registration”, and follow the directions to enroll your student. If you do not have internet access or require assistance, visit any of our schools or the District Office during normal office hours and our staff will be happy to assist you.
- Children who are 5 years old by September 1, 2019, are eligible to attend Kindergarten in 2019-2020.
- Children who are 4 years old by September 1, 2019, are eligible to attend 4K in 2019-2020. Additional information about De Pere’s 4-year-old kindergarten can be found on our web page.

Open Enrollment Information
Wisconsin’s inter-district public school open enrollment program allows parents to apply for their children to attend school districts other than their residential district. Parents may apply for alternative open enrollment by completing a paper application beginning July 1, 2019. Applications and more information are available at the District Office or on our website (www.depererk12.org).

If you have children between the ages of 0 - 19, this notice is for you!

If you are new to the district or have changes/additions to your household, please take a moment to complete the information requested below. This information is only required if you are new to the district or you have changes to your household members.

This information is vital for school district planning for educational programming and facilities. Any information provided is confidential and is only used for school district planning and budgeting purposes. Return completed forms to any of the district schools, or mail to the Unified School District of De Pere (1700 Chicago St., De Pere, WI 54115) or fax to the district office at (920) 337-1033. If you have any questions, contact Joanne DiSalvi, Data Management Specialist, at 920-337-1032, or jdisalvi@depere.k12.wi.us.

HEAD OF HOUSEHOLD INFORMATION

Last Name: ____________________________
First Name, M.I.: _______________________
Date of Birth (xx/xx/xxxx): ________________
Address: ______________________________
City, ZIP: _____________________________
Phone: ________________________________
Email: ________________________________
Spouse Last Name: ______________________
Spouse First Name, M.I.: __________________
Spouse Date of Birth (xx/xx/xxxx): __________
Spouse Phone: __________________________
Spouse Email: __________________________

Please list any household members Ages birth to 19

<table>
<thead>
<tr>
<th>Child’s Name</th>
<th>Child’s Date of Birth (xx/xx/xxxx)</th>
<th>Sex</th>
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<tbody>
<tr>
<td>1.</td>
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<td>6.</td>
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</tbody>
</table>

Have you moved?
New phone number?
New family member?

Don’t forget to update your family information with us! Log into your Infinite Campus Parent Portal account and update your address or any other information for your family. You can even enter the effective date of an address change and our system will make the change automatically on the date! (https://deperere.infinitecampus.org/campus/portal/deperere.jsp)

Did you forget your Parent Portal login information? Contact your student’s school or the district office at (920) 337-1032.
Information on Employment and Job Openings
Unified School District of De Pere

Application forms and information regarding job openings in the school district are posted on the internet at the following websites: http://deperek12.org under About Our District, Employment or https://wecan.education.wisc.edu/#/.

The Board of Education does not discriminate on the basis of any characteristic protected under State or Federal law including, but not limited to race, color, age, sex, creed or religions, genetic information, handicap or disabilities, marital status, citizenship status, veteran status, military service, sexual orientation, national origin, ancestry, arrest record, conviction record, use or non-use of lawful products off the District’s premises during non-working hours, or declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters, or any other characteristic protected by law in its employment practices.

Any person that believes that s/he has been discriminated against or denied services may file a complaint with one of the District’s Civil Rights Coordinators, or the District Administrator. Complaint Coordinators: Jerry Nicholson, Director of Pupil Services, 1700 Chicago St., De Pere, WI 54115 Telephone (920) 337-1032; email jnicholson@depere.k12.wi.us or Kathy Van Pay, Heritage Elementary School Principal, 1250 Swan Rd., De Pere, WI 54115; Telephone: (920) 337-1035; email kvanpay@depere.k12.wi.us.

De Pere Middle School Fall Sports

Forms for Athletic Participation:
Any seventh or eighth grade students interested in participating any sport must have a current physical (April 1, 2019 or after) and all of the online registration forms completed before the first practice date. Please follow the online registration link on theDPMS website.

FOOTBALL - Mandatory Parent’s Meeting, Mon. August 5, 7 p.m. HS Auditorium.
Equipment Handout Mon. August 12, grade 8 at 6 pm, grade 7 at 7 p.m. in MS Gym.
1st Practice, Wed. August 14, 5:30 - 8 p.m. DPMS Football Field

VOLLEYBALL - Begins Weds. September 4, 3 - 4:30 p.m. at DPMS gym.
Mandatory Parent Meeting Wed. September 4, 4 - 4:30 p.m. MS Auditoria

CROSS COUNTRY - Practice begins Tues. September 3, 3 p.m. meet in DPMS Gym.
Mandatory Parent Meeting Thurs. September 5, 4:30 p.m. DPMS Auditoria

SOCCER - Practice begins Wed. September 4, 3:30 - 5:10 p.m. Jim Martin Park.
Player meeting, Tues. September 3, 3:10 - 3:45 p.m. DPMS Auditoria
Mandatory Parent Meeting Wed. September 4, 5:30 p.m. DPMS Auditoria

Drug Free Schools

Students and employees have the right to attend school and work in an environment that is free from the nonmedical use of alcohol, drugs, and mood-altering substances. These substances interfere with the learning environment of students and the performance of students and employees. The following are not allowed in the Unified School District of De Pere:

1. Use, possession, sale or intent to sell or transfer drugs, drug paraphernalia or alcohol.
2. The presence of illegal drugs, chemicals or alcohol in a person’s system when he or she is in or on school property, in any district-owned or contracted vehicle, or at school-sponsored events.
3. Smoking and use of tobacco in all Unified School District of De Pere buildings and on any premises owned by, rented by or under the control of the Unified School District of De Pere.

### 2019 - 2020 School Fees

<table>
<thead>
<tr>
<th>GRADE LEVEL</th>
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<tbody>
<tr>
<td>ELEMENTARY K-1</td>
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<td>ELEMENTARY 2-4</td>
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<td>FOXVIEW 5-6</td>
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<tr>
<td>MS - GRADE 7</td>
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<td>HIGH SCHOOL</td>
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<td>HS ATHLETIC FEES</td>
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<td>MS ATHLETIC FEES</td>
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<td>PARKING FEE</td>
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<td>ADMISSIONS - STUDENTS</td>
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<td>ADMISSIONS - ADULTS</td>
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<td>STUDENT PASSES</td>
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<td>FAMILY PASSES</td>
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**NOTE:** A $1.00 TRANSACTION FEE WILL BE ASSESSED WITH EACH ONLINE PAYMENT.

### REDBIRD APPAREL

DPHS partners with BSN Sports’ Sideline Store to offer for purchase high-quality Redbird spirit wear, academic/club apparel, and accessories for all ages.

Click the link to Redbird Apparel on the High School Athletics web site:

[https://sideline.bsnsports.com/schools/wisconsin/depere/depere-high-school/](https://sideline.bsnsports.com/schools/wisconsin/depere/depere-high-school/)

Take advantage of back-to-school specials and other sales throughout the school year. Choose from brands such as Nike, Gildan, Under Armour, and more. Customize your orders with a large variety of choices.
What does the word leadership mean to you? It is defined as “the action of leading a group of people or an organization.”

This summer many De Pere staff members attended the Leading for Learning Summit in Madison, Wisconsin. In addition to that conference, I will also be attending another leadership and coaching class throughout the year with other colleagues. As I sat and listened to speakers and peers discussing school culture, climate, and collaboration, I kept wondering about the word leadership and what it means to me and what makes a leader great. I kept returning to the idea that a leader continues to teach, guide, and influence others around him or her in a positive way.

One of the slides that I found inspirational was an excerpt from the American Association for the Advancement of Science from 1909. It states:

“Given a good teacher, and locate him in a cellar, an attic, or a barn, and the strong students of the institution will beat a path to his door. Given a weak teacher and surround him with the finest array of equipment that money can buy, and permit the students to choose, as in the elective courses, and his classroom will echo in its own emptiness.”

I see evidence of this each and every morning with the students of Altmayer. They look forward to seeing their teacher leaders each day. They are breaking down the doors to be led in their classrooms. The teachers here are not only leading the students to success, they are also showing them how to lead each other with their own individual talents.

Our adult leaders at Altmayer believe all kids can learn. We believe that the definition of success isn’t the same for all kids. We believe that fair is not always equal. We believe that students at Altmayer are incredible and amazing in their own ways and we need to let them know this each and every day. We believe each child has different talents and abilities. We believe we need to find what students are good at and give them confidence to show it. We believe in determining where students struggle and helping them fight to learn and improve. We believe in being accepting and not judgmental. We believe in giving students a new start each and every day no matter how bad the day before was. We believe that the process of learning and giving the opportunity to learn and struggle is more important than the end result.

This is why our mission continues to be “I will grow in mind, body, and I can spirit. Blaze your own trail.”

This year Altmayer staff will continue to lead our students into being lifelong learners and positive contributors to our world. There is nothing more rewarding than leading others to find their own personal success!

I want to personally thank all of our custodians, teachers, and office support staff who work hard to prepare for the start of the school year. Everyone has put a lot of time and effort to lead our students into another great year.

Heritage Focuses on Building Vision and School Culture

Every so many years we revisit our Strategic Planning Process and review our Mission and Beliefs/Values. Doing so helps ground us, helps us to think further about what we do and why we do it, makes changes to our planning, and brings along new staff in living the “Husky Way”! We plan to engage in exercises at our Opening Inservice Day with our whole staff based on the work of the Cambridge Institute, Mike Mattos, Anthony Muhammad, and Chris Jakacic.

In August, the Heritage School Improvement team met for a Data Retreat for two days to analyze data and establish goals. We looked at data from a school-wide lens to grade level groups and individual students as well. We considered State testing, Scholastic Reading Inventory data, as well as local assessments in literacy and math. We looked for trends and planned accordingly. All classroom, math and literacy learning support, and special education teachers “work” the plan that is created by the School Improvement Team. They do this through setting their own personal Student Learning Objective goal and working collaboratively to benefit each student. This year we are improving our work in Professional Learning Communities with a focus on refining common formative assessments and lesson planning. We’ll take it a step further with more analysis of student work and video lesson study. Being able to see what colleagues do will help us all problem solve how to meet the needs of all our students. I’m proud of Heritage teachers for how they embrace growth and teamwork!
Building on Positive Relationships, Promoting Success

I hope you and your family have enjoyed summer days filled with sunshine and family fun. There is so much to do in De Pere and the surrounding areas during the summer months, but the time passes quickly. The 2019 - 2020 school year will be here before you know it. Our custodial staff, office staff, PBIS committee, School Improvement Committee, Data Team, and other various committees have been quite busy this summer preparing for the upcoming year. I’d like to thank all of the members of these teams for the ongoing work during these precious summer days.

Our Data Retreat and School Improvement Team meets annually in early August to examine our student achievement, engagement and behavior data from last year to create School Improvement Goals and plan professional development opportunities for this upcoming year. The staff will be well-prepared for the students’ return in September. In reading about student readiness to smoothly transition back from summer break, here are some helpful tips to consider: have fun and give your children varied experiences, read and write consistently throughout the summer, talk positively about the upcoming school year, re-establish structures like wake-up, dinner, bed, play, and chore times consistent with school year expectations, and try to build healthy habits, including plenty of water, fruit, vegetables, and physical activity.

We’ve been conducting our meetings and doing our work in between and around our construction project that has been happening this summer. This project is scheduled to be completed by August 30th, just in time for the start of the new school year. There are many benefits to this project, but the two main priorities were to improve our Health Room facilities to more appropriately meet our students’ needs and to acquire an adult visitor bathroom. We have many adult visitors that read with students, help with classroom projects, and much more. We are now able to restrict all adult visitors from using the student bathrooms and ask that if an adult visitor does need to use a restroom, that this happens in the new adult bathroom between the main office and the Art room, directly across from our LMC. We appreciate the volunteerism and community partnership, which helps make Dickinson a great place for kids!

We believe in a collaborative effort to promote student success. One of our top priorities will be establishing or building upon positive relationships so we can continue our work together. Henry Ford summed up the collaborative process when he said, “Coming together is a beginning, staying together is progress, and working together is success.” We look forward to the days filled with academic, social, emotional and behavioral success for our kids, which will be a result of great efforts from all of us. Until then, enjoy the rest of the summer days! If you have any questions or concerns that you feel should be addressed before the school year begins, please contact the school at (920) 337-1027.

Dickinson Back to School Events:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 26</td>
<td>New Family Orientation 12 - 1 p.m.</td>
</tr>
<tr>
<td>August 28</td>
<td>YMCA Family Orientation 6:30-7:30 p.m.</td>
</tr>
<tr>
<td>August 29</td>
<td>Meet Your Teacher 2 - 3 p.m.</td>
</tr>
<tr>
<td>August 29</td>
<td>Kindergarten Parent Meeting 3 - 3:30 p.m.</td>
</tr>
<tr>
<td>September 3</td>
<td>First Day of School</td>
</tr>
<tr>
<td>September 3-4</td>
<td>Kindergarten Assessment Appointments</td>
</tr>
<tr>
<td>September 5-6</td>
<td>Kindergarten ½ Class Days</td>
</tr>
<tr>
<td>September 9</td>
<td>Kindergarten Start Full Days</td>
</tr>
<tr>
<td>September 9</td>
<td>Welcome Back Ice Cream Social 4 - 6 p.m.</td>
</tr>
<tr>
<td>September 10</td>
<td>PTO Meeting 3:15 p.m.</td>
</tr>
<tr>
<td>September 12</td>
<td>Picture Day</td>
</tr>
<tr>
<td>September 26</td>
<td>Goal Setting Conferences 3:30 - 7:30 p.m.</td>
</tr>
<tr>
<td>September 27</td>
<td>Goal Setting Conferences 1:10 - 3:30 p.m.</td>
</tr>
<tr>
<td>September 27</td>
<td>Early Release 12:45 p.m.</td>
</tr>
<tr>
<td>October 14-17</td>
<td>Grandparents/Special Guest Week</td>
</tr>
<tr>
<td>October 16</td>
<td>Picture Retake Day</td>
</tr>
</tbody>
</table>

Dickinson PTO Corner

We’d like to express our sincere appreciation to three of our four PTO Executive Officers from the past regime. Former President Melissa VandenHeuvel, Vice President Mandi Arttus and Treasurer Heidi Cauldwell served our Dickinson school community in so many ways. They are moving on, but leave us in a great place.

We’d also like to formally introduce and welcome our new PTO Executive Officers, including Co- Presidents Betsy Hornsby and Katie Carviou, Vice President Mae Richter, and Treasurer Brandy Tollefson. They bring great energy and ideas to the table and we expect great things for our PTO and our children. Finally, I’d like to recognize Becca Nakwary, who has been our Secretary and will continue to serve in that role. She has done a marvelous job for us and will be a savvy veteran on our new PTO team!! If you haven’t done so already, please consider signing up for HuTerra and making “Dickinson PTO De Pere” your organization for donations.
Lessons Learned from the Class of 1969

Earlier this summer, I had the pleasure of providing a tour of Foxview for the De Pere High School Class of 1969 as part of their 50th class reunion weekend. As many of you know, the site where Foxview Intermediate School stands today served as the high school in East De Pere from the 1930’s through the 1970’s. When Foxview was renovated and remodeled as a 5-6 intermediate school in 2001, many of the original features were preserved, including the central stairwell, lockers, auditorium and the conversion of the old gymnasium into our beautiful library. Giving tours to reunion groups, prospective students, or other community members is one of the many favorite things I enjoy doing as principal. Through the years, I have learned much about the history of De Pere and specifically this beautiful, historical building that is currently known as Foxview Intermediate School. Our school is such a shining example of the pride and commitment to education demonstrated by the De Pere community.

During the tour, one of the alumni said to me, “I feel like school is better for kids today than it was when I went to school.” These comments immediately made me think and wonder and I couldn’t help but follow with a question of my own. “That’s interesting! Tell me more about why you think so?” She went on to explain that because of how the classrooms were set up, the information and displays on the walls, coupled with the explanation of the intermediate school concept that Foxview is a great place for kids. I couldn’t agree more! A teaching and learning space must be centered on student needs and provide maximum opportunity for learning.

I want to give special thanks to Bonnie Peterson and the entire DPHS Class of 1969 for spending time at Foxview, along with Curt Albers and the White Pillars Museum for providing pictures of historic De Pere, including several old pictures of DPHS and the surrounding area.

The custodial and secretarial staff continues to work hard during the summer months to prepare for the upcoming school year. Their dedication is second to none and they have worked diligently to refinish floors, improve landscaping, order and inventory supplies, repaint rooms, update lockers, and all of the other necessary work that goes into readying for the 2019-2020 school year. They have done an outstanding job and we are grateful for their efforts! Our teaching staff has also been busy this summer preparing for the upcoming school year. They have invested hours in training and preparing curriculum and assessments for the upcoming year, as well as, preparing their classrooms in anticipation and preparation for our fervent students.

We will be hosting a Picture/Locker Day for all incoming Foxview students on Thursday, August 22, from 1:00-5:30 p.m.

Please complete the district annual online registration and fee payment prior to attending to avoid the lines for completing the registration during this event. We strongly encourage you to come to get your student’s school picture taken and your student’s full schedule including the locker information. Also, students who are taking instrumental performance music will meet with the music staff and local music stores to be fitted with an instrument and learn about renting or purchasing an instrument. Families will receive notification of the student’s homeroom teacher in the mail after August 9. We have assigned registration times by the student’s homeroom:

**GRADE 5**
1 p.m. – Jerabek, Heling, Kraszewski, Denamur
2:30 p.m. – Greunke (Lefler), Gutzman, Kratzke, Sternard, Pufall
4 p.m. – Berken, Alworden, Roush, Eiler

**GRADE 6**
1 p.m. – Lee, Krueger, Rohde, VanRens
2:30 p.m. – Willis, Lukas, Berry, Graebel, Neerdaels, Suda
4 p.m. – Ruedinger, Doyle, Valentine, Vorpahl

We will also offer an opportunity for students to meet their teacher and welcome families to Foxview before school starts on Thursday, August 29. Students, who are accompanied by a parent, are invited to come to Foxview any time between 3 - 4:30 p.m. to meet their teacher and enjoy ice cream compliments of our PTO.

As always, we have great things going on at our school and we encourage our families to be a part of our learning voyage with many volunteer opportunities. Please do not hesitate to stop in to say “hi” when you are at school or contact us at (920) 337-1036. It has been an exciting summer and we look forward with great anticipation to our students returning for another great year.

**Foxview Back to School Events:**
- August 12  PTO Meeting, 8 a.m.
- August 22  Pictures, Locker, and Schedule Pick Up and instrument fitting 1 - 5:30 p.m.
- New Family Orientation 5:45 – 6:45 p.m.
- August 29  Meet Your Teacher and Ice Cream Social 3 - 4:30 p.m.
- September 3  First Day of School
- September 9  Picture Re-Take Day

Welcome Back to School
Ready for Another Great Middle School Year!

I hope you are enjoying your summer. Wisconsin is a wonderful place to be during this time of the year. My family has enjoyed spending time outdoors, attending farmer’s markets, and visiting Door County and Milwaukee.

The summer school program was back for the second straight year at the middle school. Hundreds of students filled the classrooms for three weeks participating in a variety of academic and enrichment classes. Thank you to everyone who made the summer school program a great success.

Since June 13, our custodians, buildings and grounds crew, technology department, and office staff have done an amazing job getting ready for the upcoming school year. I appreciate all of the behind-the-scenes work that gets done to prepare for a new school year. From cleaning the building to creating schedules, it takes a lot of time and energy leading up to the first day.

In an effort to integrate technology into the classroom, the middle school will be 1:1 with devices in the fall. Students will carry a Chromebook to each class and return it at the end of each school day. Staff also has the opportunity to learn new ways to use the Chromebooks in their classrooms prior to the year beginning. Thank you to all who made this great opportunity possible for our students.

We will be hosting our Back to School event for all middle school students on Thursday, August 22, from 1:30 - 6:30 p.m. Following registration, an orientation meeting will be held for seventh graders and their families from 6:45 - 7:30 p.m. Please complete the district online registration prior to that day. Your student will get their picture taken, receive their schedule and locker information, and have the opportunity to tour the school. We look forward to seeing you there.

As a staff, we invite you to visit our school and stay connected with our teachers. Visit the middle school website for links to our daily announcements, parent communication, the Portal, athletic information, and extra-curricular opportunities. As partners in your child’s education, it is our goal to help all students feel welcome and become engaged learners, as members of our De Pere Middle School community.

We are excited to meet our new students and families at the middle school, as well as reconnect with our returning eighth graders. September 3 will be here before you know it. Let’s make the 2019-2020 school year another great one.

DPHS Lists Improvements for 2019-2020

Since the last days of the 2018-2019 school year wrapped up, our custodial, technology and office staff have been working hard to prepare for the upcoming school year. We are very fortunate to have such outstanding and dedicated staff at DPHS, and I hope you take a moment to appreciate all of the hard work that went into the preparation for the upcoming school year.

We are also pleased to share the following improvements for the upcoming school year:

Our school day schedule will now be 7:50 a.m. – 3:08 p.m. This schedule change was made after receiving feedback from students and teachers. This additional time will allow us to absorb more weather/emergency cancellations, with the hope of not needing to adjust our schedule during the school year.

DPHS is offering four new courses: Art in Society, AP Chemistry, AP Human Geography and Materials Science. To accommodate growth, we have added additional lockers so that each student can have their own locker during the school year. As part of a school safety grant the school district received, new security cameras and a new camera system were installed.

I look forward to the start of the new school year as we continue to strive to make DPHS the best place to work, to teach and to learn.
Student Lunch Account Information

Food Service Accounts are available in Infinite Campus Parent Portal. How do I access my student(s) lunch account?

• Go to the USDD Website, www.deperek12.org. You can view your account(s) balance and transactions through your Parent Portal - choose Food Service
• Each active student has an individual account and will carry an individual balance. There are no longer cumulative family accounts.
• USDD – Food Service uses an email notification system to notify families when lunch account balances are low. The email that you have on file in Infinite Campus will receive these notifications along with information and updates to Food Service. Please make sure that your email is correct.
• If you have questions about your lunch account, would like to set spending limits, or restrict ala carte purchases please contact Heather Reitmeyer, Food Service Manager/Food Service Accounts at (920) 983-9174 x. 4587 or email laccounts@depere.k12.wi.us.

How do I make a payment to my account?

• As a convenience to parents, the Unified School District of De Pere Food Service Department now provides parents an easy way to add money to their child’s food service account. Online payments can be made through the Infinite Campus Parent Portal you currently use for enrollment and other school related fees. This portal provides a one stop, secure online payment option.

Convenient & Easy Payments

• Parents can make online payments from home or work, 24/7. If your child’s food service balance is low, it only takes a few minutes to add money or make a payment using VISA, Discover, Mastercard or directly link a bank account. Payments are made through the Infinite Campus Parent Portal. All students/family members in the household can be accessed from the parent account only. A $1.00 convenience fee will be applied to all transactions. Payments that are set up as recurring will only be charged this fee once. Online payments through the parent portal require a $15 minimum transaction. Payments and purchases will be posted in real time to the student’s food service account.

How To Make an online Payment

• Log-in to Infinite Campus parent account

School Breakfast

School Breakfast is available every morning at all six school sites. Breakfast is not served on Late Start Days. Full paid K-8 breakfast is $1.50 and $2.00 for grades 9-12. Breakfast is free for students who qualify for free or reduced lunch.

Bird’s Nest Cafe - open 6:30 - 7:50 a.m.

Bird Feeder Breakfast Truck - delivering breakfast to students in 2nd, 3rd and 4th hour study halls and approved classrooms.

2019 - 2020 School Lunch Prices

Children need healthy meals to learn. De Pere Schools offer healthy meals every school day. Your children may qualify for free meals or for reduced price meals; reduced price is $.40 for lunch. The Board of Education has established the following lunch prices for the 2019-2020 school year.

<table>
<thead>
<tr>
<th>Meal Type</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Milk - 8 oz. carton</td>
<td>$ .40</td>
</tr>
<tr>
<td>High School lunch (Grades 9-12)</td>
<td>$3.25</td>
</tr>
<tr>
<td>Middle School lunch (Grades 7-8)</td>
<td>$3.00</td>
</tr>
<tr>
<td>Intermediate School lunch (Grades 5-6)</td>
<td>$2.90</td>
</tr>
<tr>
<td>Elementary School lunch (Grades K-4)</td>
<td>$2.70</td>
</tr>
<tr>
<td>Adult/Staff lunch</td>
<td>$3.90</td>
</tr>
</tbody>
</table>
Children need healthy meals to learn. Unified School District of De Pere – Food Service offers healthy meals every school day. Breakfast costs K-8 $1.50, 9-12 $2.00; lunch costs K-4 $2.70, 5-6 $2.90, 7-8 $3.00, 9-12 $3.25. Your children may qualify for free meals or for reduced price meals. Reduced price is $0 for breakfast and $0.40 for lunch. This packet includes an application for free or reduced price meal benefits, and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

**WHO CAN GET FREE OR REDUCED PRICE MEALS?**
All children in households receiving benefits from FoodShare, the Food Distribution Program on Indian Reservations (FDPIR), or W-2 cash benefits are eligible for free meals, when listed on the application.
• Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
• Children participating in their school’s Head Start program are eligible for free meals.
• Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
• Children may qualify to receive free or reduced price meals if your household’s income is at or below the limits on the Federal Income Eligibility Guidelines.

**HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY?** Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and have not been told your children will get free meals, please call or e-mail Melanie Brick, School Social Worker, 920-337-1032 or email mbrick@depere.k12.wi.us

**DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. Use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: Heather Reitmeyer - USDD Food Service, 700 Swan Rd. De Pere, WI 54115

**SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE OR REDUCED PRICE MEALS?** Please read the letter you received carefully and follow the instructions. If your letter indicated you qualify for free meals, then no application is needed. If any children in your household were missing from your eligibility notification, contact Heather Reitmeyer – 920-983-9174 x 4587 or email laccounts@depere.k12.wi.us immediately. If your household was notified it qualified for reduced price meals, we encourage you to complete an application to potentially qualify for free meals based on household size and income.

**DO I NEED TO FILL OUT AN APPLICATION IF MY CHILD ATTENDS A COMMUNITY ELIGIBILITY PROVISION SCHOOL (CEP)?** If your child attends a school that participates in CEP, receipt of free breakfast and lunch meals does not depend on returning this application. However, this information is necessary for other programs and may be used to determine if your household is eligible for additional benefits.

**CAN I APPLY ONLINE?** Yes! You are encouraged to complete an online application instead of a paper application if you are able. The online application has the same requirements and will ask you for the same information as the paper application. Visit www.depere.k12.wi.us (Infinite Campus – Parent Portal) to begin or to learn more about the online application process. Contact Heather Reitmeyer – USDD Food Service, 920-983-9174 x 4587 or email laccounts@depere.k12.wi.us if you have any questions about the application process.

**MY CHILD’S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE?** Yes. Your child’s application is only good for that school year and for the first few days of this school year, through 10/14/2019, or when a new eligibility is determined. You must submit a new application unless the school told you that your child is eligible for the new school year. If you do not submit a new application that is approved by the school or you have not been notified that your child is eligible for free meals, your child will be charged the full price for meals.

**FEDERAL ELIGIBILITY INCOME CHART - 2019-2020 SCHOOL YEAR**

<table>
<thead>
<tr>
<th>Household size</th>
<th>Yearly ($)</th>
<th>Monthly ($)</th>
<th>Weekly ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>23,107</td>
<td>1,926</td>
<td>445</td>
</tr>
<tr>
<td>2</td>
<td>31,284</td>
<td>2,607</td>
<td>602</td>
</tr>
<tr>
<td>3</td>
<td>39,461</td>
<td>3,289</td>
<td>759</td>
</tr>
<tr>
<td>4</td>
<td>47,638</td>
<td>3,970</td>
<td>917</td>
</tr>
<tr>
<td>5</td>
<td>55,815</td>
<td>4,652</td>
<td>1,074</td>
</tr>
<tr>
<td>6</td>
<td>63,992</td>
<td>5,333</td>
<td>1,231</td>
</tr>
<tr>
<td>7</td>
<td>72,169</td>
<td>6,015</td>
<td>1,388</td>
</tr>
<tr>
<td>8</td>
<td>80,346</td>
<td>6,696</td>
<td>1,546</td>
</tr>
<tr>
<td>Each additional person:</td>
<td>8,177</td>
<td>682</td>
<td>158</td>
</tr>
</tbody>
</table>

*Free and Reduced Meals (continued on page 12)*
I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals, but it is based on income. Please submit an application.

MY CHILD(REN) QUALIFIES FOR BADGERCARE PLUS OR MEDICAID. CAN MY CHILD GET FREE MEALS? Children with BadgerCare Plus, Medicaid, or subsidized insurance may be eligible for free or reduced price meals, but it is based on household income and income size. Please submit an application to determine if your household qualifies.

WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.

IF I DON’T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed or experience a financial hardship may become eligible for free and reduced price meals if the household income drops below the income limit.

WHAT IF I DISAGREE WITH THE SCHOOL’S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: DAWN FOELLER, USDD BUSINESS DIRECTOR, 1700 CHICAGO ST. DE PERE, WI 54115, 920-337-1032 OR EMAIL DFOELLER@DEPERE.K12.WI .US

MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.

WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make $1000 each month, but you missed some work last month and only made $900, put down that you made $1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.

WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Do not include any combat pay resulting from deployment as income.

WHAT IF THERE IS NOT ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper and attach it to your application.

MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for FoodShare or other assistance benefits, contact your local assistance office or call 1-800-362-3002.

If you have other questions or need help, call (920) 983-9174 EXT. 4587 OR EMAIL LACCOUNTS@DEPERE.K12.WI .US

Free and Reduced Meals... Families are encouraged to apply online at www.deperek12.org

Negative Account Balances

Students will be permitted to purchase meals from the District’s food service using either cash on hand or a food service account. A student may be allowed to incur a negative food service account balance subject to the following conditions.

Students may be permitted to accumulate negative food service account balance as determined by the District Administrator. The District Administrator shall determine the manner of determining permissible account balances by grade level. A student shall not be permitted to purchase a la carte items without sufficient account balance or cash on hand.

Students that are receiving free or reduced price meals will be permitted to purchase a USDA approved meal if the student has the necessary funds with him/her to purchase the meal, regardless of whether the student has a negative account balance.

BIRD’S NEST CAFÉ

The Bird’s Nest Café, located in the De Pere High School Cafeteria, serves breakfast and lunch to students and staff. Breakfast is served daily from 6:30 – 7:50 a.m. and, new this year, the Bird Feeder Breakfast truck will be delivering breakfast to students in 2nd, 3rd, and 4th hour study halls and approved classrooms. Grab and Go entrées including Soup, Salads, Wraps, assorted Sandwiches and a build your own Sub Bar are available during lunch periods.
2019-2020 Household Application for Free and Reduced Price School Meals

Complete one application per household. Please use a pen (not a pencil).

In Community Eligibility Schools (CEP), receipt of free breakfast and lunch meals does not depend on returning this application; however, this information is necessary for other programs.

**STEP 1** List ALL infants, children, and students up to and including grade 12 who are Household Members

Definition of Household Member: "Anyone who is living with you and shares income and expenses, even if not related."

<table>
<thead>
<tr>
<th>Child’s First Name</th>
<th>MI</th>
<th>Child’s Last Name</th>
<th>Grade</th>
<th>School the child attends or NA if not in school</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If more spaces are required for additional names, attach another sheet of paper.

**STEP 2** Do any Household Members (including you) currently participate in any of the following assistance programs: FoodShare, W-2 Cash Benefits, or FDPIR? [ ] Yes / [ ] No

If you answered NO > Complete STEP 3. If you answered YES > Write a case number here, then go to STEP 4 (Do not complete STEP 3)

**STEP 3** Report Income for ALL Household Members (Skip this step if you answered ‘Yes’ to STEP 2)

Flip the page and review the charts titled “Sources of Income” for more information.

**A. Child Income**

Sometimes children in the household earn income. Please include the TOTAL income earned by all infants, children, and students up to and including grade 12 listed in STEP 1 here.

<table>
<thead>
<tr>
<th>How often?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weekly</td>
</tr>
<tr>
<td>Bi-Weekly</td>
</tr>
<tr>
<td>2x Month</td>
</tr>
<tr>
<td>Monthly</td>
</tr>
</tbody>
</table>

**B. All Adult Household Members (including yourself)**

List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total gross income (before taxes) for each source in whole dollars only (no cents). If they do not receive income from any source, write 0. If you enter 0 or leave any fields blank, you are certifying (promising) that there is no income to report.

<table>
<thead>
<tr>
<th>Name of Adult Household Members (First and Last Name)</th>
<th>Earnings from Work</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
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<td></td>
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<td></td>
<td>$</td>
</tr>
</tbody>
</table>

**STEP 4** Contact information and adult signature

Return completed form to your school. USDD - Food Service, 700 Swan Rd, De Pere, WI 54115

I CERTIFY (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable state and federal laws.

Street Address (if available) Apt # City State Zip

Daytime Phone and Email (optional)

Printed Name OR Signature of Adult Completing this application—REQUIRED

Today’s Date MM/DD/YY
***ATTENTION: THIS FORM MUST BE RETURNED***

Dear Parent/Guardian, Students that receive free or reduced price lunch may also be eligible to have school fees waived. School secretaries, principals, and the business office will need to know which students qualify for free or reduced price lunch in order to waive the appropriate school fees. Your permission is required in order for us to share your information. Sending in this form will not change whether your child gets free or reduced price meals.

☐ Yes! I DO want school officials to share information regarding my child’s (children’s) free/reduced meals eligibility for the purpose of determining field trip assistance and school fee waivers

☐ No! I DO NOT want information from my child’s Free and Reduced Meals application shared. By choosing this option, I understand my child’s school fees will not be waived.

If you checked yes above, fill out the form below. Your information will be shared only with those individuals mentioned. If you check no or do not return this waiver you will be responsible for paying school fees.

Signature of Parent/Guardian: ___________________________ Printed Name: ___________________________

Child’s/Children’s Names and Schools Attending:

---

INSTRUCTIONS

Sources of Income for Children

Sources of Income for Adults

Earnings from Work

Public Assistance / Alimony / Child Support

Pensions / Retirement / All Other Income

- Gross wages, salaries, cash bonuses
- Net income from self-employment (farm or business)
- Farm
- Social Security
- Disability payments
- Survivor’s benefits
- Social Security benefits
- Disability benefits
- Survivor’s benefits
- Veteran’s benefits
- Alimony payments
- Child support payments
- Social Security Disability (SSDI)
- Other Social Security (SS)
- Unemployment benefits
- Worker’s compensation
- Supplemental Security Income (SSI)
- Cash assistance from State or local government
- Other income

- Income from person not residing in the household
- Income from non-related source
- A friend or extended family member regularly giving a child spending money
- A child receives regular income from a private pension fund, annuity, or trust
- Social Security Disability (SSDI)
- Other Social Security (SS)
- Unemployment benefits
- Worker’s compensation
- Supplemental Security Income (SSI)
- Cash assistance from State or local government
- Other income

OPTIONAL

Children’s Racial and Ethnic Identification

We are required to ask for information about your child’s race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your child’s eligibility for free or reduced price meals.

Ethnicity Choice: Hispanic/Latino Not Hispanic/Latino

Race Choose one or more: American Indian or Alaskan Native Asian

Black/African American Native Hawaiian or Other Pacific Islander White

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

In accordance with federal civil rights laws and the U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, age, disability, sex, sexual orientation, gender identity, religion, marital status or political affiliation. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and mail to: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410, or call (866) 632-9992. USDA is an equal opportunity provider and employer.

Do not fill out for school use only:

Annual Income Conversion Weekly x 52, Bi-Weekly (Every 2 Weeks) x 26, Monthly x 12

For schools participating in CEP only: Are students on this application from a CEP school? Yes ☐ No ☐ If YES, the processing of this application cannot be paid for by the nonprofit school food service account. Only non-CEP applications are used for selecting the verification sample, conducting an independent review of applications, and the certification and benefit issuance portion of the administrative review.

For schools participating in CEP only: Determining Official’s Signature Date: ___________________________ Required for verification process only

Verification Official’s Signature Date: ___________________________ Required for verification process only

For CEP schools, please check Yes or No.

For non-CEP schools, please check Yes or No.

☐ Yes ☐ No

If you check Yes, please provide the verification sample, conducting an independent review of applications, and the certification and benefit issuance portion of the administrative review.

For schools participating in CEP only: Required for verification process only

☐ Yes ☐ No
Information Regarding Meningococcal Disease

Public health authorities recommend that teenagers and college-bound students be immunized against a potentially fatal bacterial infection called meningococcal disease, a type of meningitis. Meningococcal disease is a rare but potentially fatal bacterial infection that can cause severe swelling of the brain and spinal cord (meningitis) or a serious blood infection (meningococcemia). Meningococcal disease strikes up to 3,000 Americans each year; nearly 30 percent of these cases are among teenagers and college students.

Up to 83 percent of all cases among teens and college students may potentially be prevented through immunization, the most effective way to prevent this disease. A meningococcal vaccine is available that protects against four out of five strains of bacterium that cause meningococcal disease in the U.S. The Centers for Disease Control and Prevention (CDC) and other leading medical organizations recommends that all 11-12 years olds should be vaccinated with meningococcal conjugate vaccine (MCV4). A booster shot is recommended for teens at age 16 to continue providing protection when their risk for meningococcal disease is highest. Teens who received MCV4 for the first time at age 13 through 15 years will need a one-time booster dose at 16 through 18 years of age. If a teenager missed getting the vaccine altogether, they should ask the doctor about getting it now, especially if they are about to move into a college dorm or military barracks.

Meningococcal disease is often misdiagnosed as something less serious because early symptoms are similar to common viral illnesses. Symptoms of meningococcal disease may include high fever, severe headache, stiff neck, nausea, vomiting, sensitivity to light, confusion, exhaustion and/or a rash. Teenagers and college students are at increased risk for meningococcal disease compared to the general population, accounting for nearly 30 percent of all U.S. cases every year. Meningococcal disease can be misdiagnosed as something less serious, because early symptoms like high fever, severe headache, nausea, vomiting and stiff neck, are similar to those of common viral illnesses. The disease can progress rapidly and can cause death or permanent disability within 48 hours of initial symptoms. Meningococcal disease is spread through direct contact with respiratory and/or oral secretions from infected persons (for example, kissing or sharing drinking containers). It can develop and spread quickly throughout the body, so early diagnosis and treatment are very important. Even with immediate treatment, the disease can kill an otherwise healthy young person within hours of first symptoms. Of those who survive, up to 20 percent may endure permanent disabilities, including brain damage, deafness and limb amputations.

Lifestyle factors common among teenagers, college students and military personnel are believed to put them at increased risk of contracting meningococcal disease. These lifestyle factors include crowded living situations (for example, dormitories, sleep-away camps), active or passive smoking and irregular sleeping habits. Teens should avoid sharing eating utensils and drinking out of the same container, since infections may spread through this type of close contact. To learn more about meningococcal disease, vaccine information, and public health resources visit the following web sites:

- Center for Disease Control and Prevention meningococcal meningitis information at https://www.cdc.gov/meningitis.
- National Association of School Nurses – Voices of Meningitis - at https://www.nasn.org/ToolsResources/Immunizations/VoicesofMeningitis
- A list of local Wisconsin public health departments and contact information:
  - Meningitis Foundation of America http://www.musa.org/
  - National Meningitis Association http://www.mmaus.org/
  - American Academy of Family Physicians http://www.aafp.org

Instructions to Add Infinite Campus Emergency School Closing Text Messenger

The Unified School District of De Pere now uses Infinite Campus Text Messenger to notify families of emergency school closings. Parents, guardians, and students can opt to receive Emergency Text Messages through your Parent Portal.

1. Login to Parent Portal, select “Contact Preferences”, and mark the checkbox for Emergency Text (SMS) for each cell phone you want to receive the text messages. (Please note that we only utilize text messaging for these notifications.)
2. To add or update phone numbers for existing household members, including children, click on “Family Members”, then “Update” by the individual’s name. Note in “Comments” you want to receive Emergency Text Messages. Be aware requested changes will not appear immediately. You will receive notification when the update is made to your account.
3. Text START to 91201 from each cell phone selected to receive Emergency Closing messages. You will receive a text back. Reply YES to confirm.

If you need assistance with your parent portal, please contact the office at your child’s school.

Emergency Closings & Delays

If school must be closed or the opening delayed because of inclement weather or other conditions, the school will notify the following radio and television stations:

### RADIO
- 95.9 FM - WKSZ
- 98.5 FM - WQLH
- 100.3 FM - WNCY
- 101.1 FM - WIIX
- 105.7 FM - WAPL
- 107.5 FM - WDUZ
- 1360 AM - WTAQ
- 1440 AM - WNFL

### TELEVISION
- Ch. 2-WBAY
- Ch. 5-WFRV
- Ch. 11-WLUK
- Ch. 26-WGBA
Student Immunization Law Age/Grade Requirements

The following are the minimum required immunizations for each age/grade level according to the Wisconsin Student Immunization Law. Additional immunizations may be recommended for your child depending on his/her age. Please contact your doctor or local health department to determine if your child needs additional immunizations.

<table>
<thead>
<tr>
<th>AGE/GRAGE</th>
<th>NUMBER OF DOSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre K (2 yrs through 4 yrs)</td>
<td>4 DTaP/DTP/DT²</td>
</tr>
<tr>
<td>Grade K through 5</td>
<td>4 DTaP/DTP/DT/Td²³</td>
</tr>
<tr>
<td>Grade 6 through 12</td>
<td>4 DTaP/DTP/DT/Td²</td>
</tr>
</tbody>
</table>

1. Children under 4 years of age who are enrolled in a PK class should be assessed using the immunizations requirements for Kindergarten through grade 5 which would normally correspond to the individual's age.
2. D= diphtheria, T= tetanus, P=pertussis vaccine. DTaP/DTP/DT/Td vaccine for all students Pre-K through 12: Four doses are not required. However, if a student received the 3rd dose after the 4th birthday, further doses are not required. Note: a dose four days or less before the 4th birthday is also acceptable.
3. DtaP/DTP/DT vaccine for children entering Kindergarten: Each student must have received one dose after the 4th birthday (either 3rd, 4th, 5th dose) to be compliant. Note: a dose four days or less before the 4th birthday is also acceptable.
4. Tdap is adolescent tetanus, diphtheria and acellular pertussis vaccine. If a student received a dose of a tetanus-containing vaccine, such as Td, within five years before entering the grade in which Tdap is required, the student is compliant and a dose of Tdap vaccine is not required.
5. Polio vaccine for students entering grades Kindergarten through 12: Four doses are required. However, if a student received the 3rd dose after the 4th birthday, further doses are not required. Note: a dose four days or less before the 4th birthday is also acceptable.
6. Laboratory evidence of immunity to hepatitis B is also acceptable.
7. MMR is measles, mumps, and rubella vaccine. The first dose of MMR vaccine much have been received on or after the first birthday. Note: a dose four days or less before the 1st birthday is also acceptable. Laboratory evidence of immunity to all three diseases (measles and mumps and rubella) is also acceptable.
8. Varicella vaccine is chickenpox vaccine. A history of chickenpox disease or laboratory evidence of immunity to varicella is also acceptable.

Use of Medication in School

Medication should be given at home if at all possible. When, under exceptional circumstances, a student is required to take medication at school, it must be in compliance with the School Board’s School Medication Policy.

For Prescription Medication:
1. Complete the “Parent/Guardian/Physician Medication Form”. (The form can be found at www.deperek12.org, About Our District, Parents, Health Services Information/ Medical Policy.)
2. Your child’s doctor must complete and sign this form.
3. All medications must be brought to school in the original pharmacy container which includes the name of the students, k the name of the medication, dosage of the medication, time the medication is to be dispensed, name of the prescribing physician and the name of the pharmacy.

For Nonprescription Medications:
1. Complete the “Parent/Guardian/Physician Medication Form”. (The form can be found on our website at www.deperek12.org, About Our District, Parents, Health Services Information/ Medical Policy.)
2. Bring the medication to school in the original container labeled with the child’s name, dosage, and when it should be dispensed.

All medications must be brought to the school by a parent or guardian. This policy is intended to protect your child’s safety and complies with State Law 334. If you have questions or need assistance, please contact Krista Nelson, School Nurse at (920) 983-9174 ext. 4114. The required forms are available online or in the health office of each school.

A parent/guardian must pick up any remaining medication(s) within five days from the last day of school. Any medications not picked up within this five day period will be destroyed. New forms are required at the beginning of each school year.
ACCOUNTABILITY & SCHOOL PERFORMANCE REPORT

Each year, DPI provides public performance reports for all public schools and districts in Wisconsin. The reports address sections of state or federal reporting requirements. All reports - and the many and varied indicators contained within - should be considered when reviewing a school or district’s annual progress. While some of the same data appears in multiple reports, each serves a distinct purpose under state and federal education laws. School and district report cards for the 2018-19 school will be released in Fall 2019.

For additional information on a school or district, see the WISEdash Public Portal. (http://wisedash.dpi.wi.gov/Dashboard/portalmHome.jsp) or visit our district website at www.deperek12.org, click on About USDD, then Accountability/Performance Reports.

HOW DO OUR SCHOOLS COMPARE? CHECK WISEDASH

http://wisedash.dpi.wi.gov

What’s in WISEdash? Every year, all Wisconsin school districts collect information about their students, staff, and courses. These data sets are submitted to the Department of Public Instruction where they’re stored in a data warehouse, a repository of millions of educational records that are linked and organized by school year. WISEdash gives you an interactive way to select and filter Wisconsin school data from the 2005-06 school year forward. Data are published by the Department of Public Instruction, and are redacted to protect student privacy. Additional historical data sets from 1998 forward can be downloaded. Links to other educational data sets and key reports are available in WISEdash.

Who should use WISEdash? The WISEdash public portal is the front door for parents and community members to discover all types of data about Wisconsin schools and districts. WISEdash can also be used to compare districts, schools and statewide data.

Why is WISEdash important? Education data is a primary tool to see how our students, school and policies are working. Over time, the data show the results of changes we make in schools, letting us track progress and make adjustments. As stated in Agenda 2017 (https://dpi.wi.gov/sites/default/files/imce/accountability/pdf/agenda2017.pdf), the goal for Wisconsin is to help ensure every child graduates from high school prepared for both college and career pathways. WISEdash is a key part of Agenda 2017’s assessment and data systems emphasis on giving parents and the public timely, quality data to use for informed decision-making.

ANNUAL ASBESTOS NOTIFICATION 2019-2020

Under AHERA (Asbestos Hazard Emergency Response Act), all primary and secondary schools are required to develop and implement a plan for managing all building materials which contain asbestos. Included in the AHERA Act is the requirement to annually notify all workers and building occupants (or their guardians) of asbestos-related activities.

Beginning in 1988, all buildings owned, leased, or “under the control of” the School District were inspected by EPA accredited inspectors, with building material samples analyzed by an independent laboratory. Based on the inspection, the School District prepared and the state approved a comprehensive management plan for managing the asbestos.

Where the asbestos-containing materials are found, the District has in place an Operations and Maintenance program.

The District has accomplished the following compliance mandates regarding the administration of asbestos in school buildings:

- Environmental Management Consulting, Inc. (EMC) was contracted to be the school’s consultant for asbestos for the school year.
- The District is continuing with the Operations and Maintenance Program as designed for the School District. This ensures that all asbestos materials are kept in good condition in good condition.
- Periodic “surveillance” in each area containing asbestos has been completed every six months by our consultant. Also, the buildings are re-inspected by an accredited inspector every three years.
- In the past year the District conducted the following asbestos removal activities: None

All outside contractors shall contact the lead maintenance person before commencing work. Our goal at the District is to be in full compliance with asbestos regulations.

A copy of the Asbestos Management Plan is available for review by contacting the District Office. Questions related to this plan or any other asbestos concerns should be directed to the District’s Designated Person, Pat Meyer, Director of Buildings & Grounds.

DECLARATION OF PARENT NOTICE OF THE DISTRICT’S STUDENT ACADEMIC STANDARD

On Monday, July 15, 2019, the School Board of the Unified School District of De Pere approved the District’s academic standards in the areas of mathematics, science, reading and writing, geography, and history that are in effect for the 2019-2020 school year, pursuant to section 120.12(13) and section 118.30(1g)(a)(1) of the Wisconsin State Statute. In accordance with these Statutes, the District is notifying parents/guardians of students enrolled in the district of the academic standards that are in effect for the 2019-2020 school year in these subject areas. The academic standards can be found at https://sites.google.com/a/depere.k12.wi.us/usdd-curriculum-parents/

NOTICE OF CHILD FIND ACTIVITY: CONFIDENTIALITY OF PERSONALLY IDENTIFIABLE INFORMATION

The Unified School District of De Pere is required to locate, identify, and evaluate all children, with disabilities, including children with disabilities attending private schools in the school district, and homeless children. The process of locating, identifying, and evaluating children with disabilities is known as child find. This agency conducts developmental screening of preschool children each year. When school staff reasonably believes a child is a child with a disability they refer the child for evaluation by a school district Individualized Education Program (IEP) team. The De Pere District Child Development Days screening program for preschoolers takes place each spring. Dates will be advertised
when the schedule is set. This notice informs parents of the records the school district will develop and maintain as part of its child find activities. This notice also informs parents of their rights regarding any records developed.

The school district gathers personally identifiable information on any child who participates in child find activities. Parents, teachers, and other professionals provide information to the school related to the child’s academic performance, behavior, and health. This information is used to determine whether the child needs special education services. Personally identifiable information directly related to a child and maintained by the school is a pupil record. Pupil records include records maintained in any way including, but not limited to, computer storage media, video and audiotape, film, microfilm, and microfiche. Records maintained for personal use by a teacher and not available to others and records available only to persons involved in the psychological treatment of a child are not pupil records.

The school district maintains several classes of pupil records:

- “Progress records” include grades, courses the child has taken, the child’s attendance record, immunization records, required lead screening records, and records of school extra-curricular activities. Progress records must be maintained for at least five years after the child ceases to be enrolled.

- Behavioral records include such records as psychological tests, personality evaluations, records of conversations, written statements relating specifically to the pupil’s behavior, tests relating specifically to achievement or measurement of ability, physical health records other than immunization and lead screening records, law enforcement officers’ records, and other pupil records that are not “progress records.” Law enforcement officers’ records are maintained separately from other pupil records. Behavioral records may be maintained for no longer than one year after the child graduates or otherwise ceases to be enrolled, unless the parent specifies in writing that the records may be maintained for a longer period of time. The school district informs parents when pupil records are no longer needed to provide special education. At the request of the child’s parents, the school district destroys the information that is no longer needed.

- “Directory data” includes the student’s name, address, telephone listing, date and place of birth, major field of study, parents and addresses received, and the name of the school most recently previously attended by the student.

- “Pupil physical health records” include basic health information about a pupil, including the pupil’s immunization records, an emergency medical card, a log of first aid and medicine administered to the pupil, an athletic permit card, a record concerning the pupil’s ability to participate in an education program, any required lead screening records, the results of any routine screening test, such as for hearing, vision or scoliosis, and any follow-up to the test, and any other basic health information, as determined by the state superintendent. Any pupil record relating to a pupil’s physical health that is not a pupil physical health record is treated as a patient health care record under sections 146.81 to 146.84, Wisconsin Statutes. Any pupil record concerning HIV testing is treated as provided under section 252.15, Wisconsin Statutes.

The Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), and section 118.125, Wisconsin Statutes, afford parents and students over 18 years of age (“eligible students”) the following rights with respect to education records:

- The right to inspect and review the student’s education records within 45 days of receipt of the request. Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. The school district will comply with the request without unnecessary delay and before any meeting about an individualized education program, or any due process hearing, and in no case more than 45 days after the request has been made. If any record includes information on more than one child, the parents of those children have the right to inspect and review only the information about their child or to be informed of that specific information. Upon request, the school district will give a parent or eligible student a copy of the progress records and a copy of the behavioral records. Upon request, the school district will give the parent or eligible student a list of the types and locations of education records collected, maintained, or used by the district for special education. The school district will respond to reasonable requests for explanations and interpretations of the records. A representative of the parent may inspect and review the records.

- The right to request the amendment of the student’s education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the Unified School District of De Pere to amend a record that they believe is inaccurate or misleading. The school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record, the district will notify the parent or eligible student of the decision and the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- The right to consent to disclosures of personally identifiable information in the student's education records, except to the extent that federal and state law authorize disclosure without consent. The exceptions are stated in 34 CFR 99.31, Family Educational Rights and Privacy Act regulations; Sec. 9528, PL107-110, No Child Left Behind Act of 2001; and section 118.125(2)(a) to (m) and sub. (2m), Wisconsin Statutes. One exception that permits disclosure without consent is disclosures to school officials with legitimate educational interests. A school official is a person Employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.
Also the district discloses “directory data” without consent, unless the parent notifies the district that it may not be released without prior parental consent.

- The right to file a complaint with the U. S. Dept. of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U. S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202-4605.

**Educational Options for Children Who Reside in the Unified School District of De Pere**

School Boards are required by section 118.57 of the state statutes to annually publish, prior to January 31, a description of the educational options available to the children residing in the district, including public schools, private schools participating in a parental choice program, charter schools, virtual schools, full-time open enrollment, Youth Options Program, Course Options, and options available for home based private educational program students. The Unified School District of De Pere posts this information on our website at http://www.deperek12.org/board/annualnotices. Also, the annual notice is posted in the Green Bay Press-Gazette prior to the start of the 2019-2020 school year.

**Nondiscrimination and Proper Complaint Procedure**

The Board of Education declares it to be the policy of this District to provide an equal opportunity for all students, regardless of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental

status, sexual orientation, sex (including transgender status, change of sex or gender identity), or physical, mental, emotional or learning disability (“Protected Classes”), place of residence within the boundaries of the District, or social or economic background, to learn through the curriculum offered in this District.

**Section I**

If any person believes that the Unified School District of De Pere or any of the District’s staff has inadequately applied the principles and/or regulations of (1) Title II, Title VI, and Title VII of the Civil Rights Act of 1964, (2) Title IX of the Education Amendment Act of 1972, (3) Section 504 of the Rehabilitation Act of 1973, (4) The Age Act, and (5) The Americans with Disabilities Act, s/he may bring a forward a complaint, which shall be referred to as a grievance, to the District’s Civil Rights Coordinator, Jerry Nicholson, Director of Pupil Services who can be reached at 1700 Chica
go St., De Pere, WI 54115; or (920) 337-1032, ext. 4112.

**Section II**

The person who believes s/he has a valid basis for grievance shall discuss the grievance informally and on a verbal basis with the District’s Civil Rights Coordinator, who shall in turn investigate the complaint and reply with an answer to the complainant. S/He may initiate formal procedures according to the following steps:

**Step 1:** A written statement of the grievance signed by the complainant shall be submitted to the District’s Civil Rights Coordinator within five (5) business days of receipt of answers to the informal complaint. The Coordinator shall further investigate the matters of grievance and reply in writing to the complainant within five (5) business days.

**Step 2:** If the complainant wishes to appeal the decision of the District’s Civil Rights Coordinator, s/he may submit a signed statement of appeal to the District Administrator of Schools within five (5) business days after receipt of the Coordinator’s response. The District Administrator shall meet with all parties involved, formulate a conclusion, and respond in writing to the complainant within ten (10) business days.

**Step 3:** If the complainant remains unsatisfied, s/he may appeal through a signed written statement to the Board of Education within five (5) business days of his/her receipt of the District Administrator’s response in step two. In an attempt to resolve the grievance, the Board of Education shall meet with the concerned parties and their representative within twenty (20) busi

ness days of the receipt of such an appeal. A copy of the Board’s disposition of the appeal shall be sent to each concerned party within ten (10) business days of this meeting.

**Step 4:** If at this point the grievance has not been satisfactori

ly settled, further appeal may be made to the

U. S. Department of Education, Office of Civil Rights, 401 South State, Room 700, Chicago, Illinois, 60605-1202. Inquiries concerning the nondiscriminatory policy may be directed to Di

rector, Office for Civil Rights, Department of Education, Washing
ton, D.C. 20201. The District’s Coordinator, on request, will pro

vide a copy of the District’s grievance procedure and investigate

all complaints in accordance with this procedure. A copy of each of the Acts and the regulations, on which this notice is based, may be found in the District Coordinator’s office.

**Student Nondiscrimination (in Relation to Career and Technical Education)**

All courses, including Career and Technical Education courses, are available without discrimination based on race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability, any other characteristic protect

ed by law in any of its student programs, activities, and employment (“Protected Classes”).

**Special Needs Scholarship Program**

The Special Needs Scholarship Program (SNSP) allows a studen

t with a disability, who meets certain eligibility requirements, to receive a state-funded scholarship to attend a participating pri

t school. The Special Needs Scholarship Program is governed by Wisconsin Statute 115.7915 and Wisconsin Administrative Code Chapter PI 49. For more information, go to the website: https://dpi.wi.gov/sms/special-needs-scholarship.

**Notice to Parents and Individuals Required to Make Referrals - Annual Notice of Special Education Referral and Evaluation Procedures**

Upon request, the Unified School District of De Pere is re

quired to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The district locates, identifies, and evaluates all children with dis

abilities who are enrolled by their parents in private (including religious) schools, elementary schools and secondary schools lo-
A physician, nurse, psychologist, social worker, or administrator of a school agency in which the child resides. Before referring the child, the person making the referral must inform the child's parent that the referral will be made.

Others, including parents, who reasonably believe a child is a child with a disability, may also refer the child, including a homeless child, to the school district in which the child resides.

Referrals must be in writing and include the reason why the person believes the child is a child with a disability. A referral may be made by contacting Jerry Nicholson, Director of Special Education, USD, 1700 Chicago St., De Pere, WI or call 920-983-2456.

**Student Privacy and Parental Access to Information** *(School Board Policy 2416)*

The Board of Education respects the privacy rights of parents and their children. The Board is also committed to ensuring that parents are fully informed about the gathering of information regarding their children, how that information is used and what instructional materials are presented to them as part of the curriculum. The Board accordingly adopts the following policy.

**Surveys Requiring Active Consent**

No student shall be required as part of the school program or the District’s curriculum, without proper written consent of the student (if an adult or an emancipated minor or, if an unemancipated minor, or his/her parents, to submit to or participate in any survey or analysis that reveals information concerning:

- Political affiliation(s) or beliefs of the student or his/her parent;
- Sex behavior or attitudes;
- Mental or psychological problems of the student or his/her family;
- Illegal, anti-social, self-incriminating or demeaning behavior; critical appraisals of other individuals with whom respondents have close, family relationships;
- Legally-recognized privileged and analogous relationships, such as those of lawyers, physicians, and ministers;
- Religious practices, affiliations, or beliefs of the student or his/her parents; or
- Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program).

**Survey Requiring Passive Consent**

Although the Wisconsin Youth Risk Behavior Survey contains questions on topics outlined in items A through H in the above section, prior written permission to utilize the Wisconsin Youth Risk Behavior Survey in grades 7 through 12 is not required. In this specific instance, parents of unemancipated minors and students who are an adult or emancipated minor must be notified in writing prior to the administration of this specific survey and must be given the opportunity to review the survey or to exclude their child or self from participating in the survey.

The District shall notify the student (if an adult or an emancipated minor) or, the student’s parents, if the student is an unemancipated minor, of the approximate dates during the school year when such survey activities are scheduled.

Parents have the right to inspect, upon request, any survey or evaluation created by a third party including, but not limited to, those relating to the items listed in A through H above, before the survey/evaluation must submit a written request to the building principal at least five (5) days before the scheduled date of the activity. The survey/evaluation will be provided within two (2) working days of the principal receiving the request.

**Ensuring Student Privacy**

To ensure the rights of parents, the Board directs building and program administrators to:

- A. Notify parents of any surveys, analyses, or evaluations, which may reveal any of the information, as identified in A through H above, in a timely manner, and which allows interested parents to request an opportunity to inspect the survey, analysis, or evaluation; and the administrator to arrange for inspection prior to initiating the activity with students.
- B. Allow the parent the option of excluding their student from the activity.
- C. Report collected data in a summarized fashion which does not permit one to make a connection between the data and individual students or small groups of students.
- D. Treat information as identified in A through H above as any other confidential information in accordance with Policy 8350.

**Parents Right to Inspect Instructional Material**

Parents have the right to inspect, upon request, any instructional material used as part of the educational curriculum of the student. The parent will have access to the instructional material within a reasonable period of time after the request is received by the building principal. The term instructional material means instructional content that is provided to a student, regardless of its format, including printed and representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or assessments.

**Personal Information for Marketing or Sale**

The Board shall not allow personal information to be collected from students, disclosed, or used for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose).

**Notice Requirements**

The District Administrator is directed to provide notice directly to parents of students enrolled in the District of the substantive content of this policy at least annually at the beginning of the school year, and within a reasonable period of time after any substantive change in this policy. In addition, the District Administrator is directed to notify parents of students in the District, at least annually at the beginning of the school year, or the specific or approximate dates during the school year when the administrator of any survey/evaluation by a third party that contains one (1) or more of the items described in A through H above.

**Definitions**

For purposes of this policy, the term “parent” includes a legal guardian or other person standing in loco parentis (such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the welfare of the child.)

20 USC 1232(h), Revised 2/17/03, Revised 6/20/05
Students may use personal communication devices (PCDs) before and after school, during their lunch break, in between classes as long as they do not create a distraction, disruption or otherwise interfere with the educational environment, during after school activities (e.g., extra-curricular activities) at school-related functions. Use of PCDs, except those approved by a teacher or administrator, at any other time is prohibited and they must be powered completely off (i.e., not just placed into vibrate or silent mode) and stored out of sight.

However, technology including, but not limited to, PCDs intended and actually used for instructional purposes (e.g., taking notes, recording classroom lectures, writing papers) will be permitted, as approved by the classroom teacher or the building principal. For purposes of this policy, “personal communication device” includes computers, tablets (e.g., iPads and similar devices), electronic readers (“e-readers”; e.g., Kindles and similar devices), cell phones (e.g., mobile/cellular telephones, smartphones (e.g., Blackberry, iPhone, Android devices, Windows Mobile devices, etc.)), telephone paging devices (e.g., beepers or pagers), and/or other web-enabled devices of any type. Students may not use PCDs on school property or at a school-sponsored activity to access and/or view Internet web sites that are otherwise blocked to students at school. Students may use PCDs while riding to and from school on a school bus or other Board-provided vehicles or on a school bus or Board-provided vehicle during school-sponsored activities, at the discretion of the bus driver, classroom teacher sponsor/advisor/coach. Distracting behavior that creates an unsafe environment will not be tolerated.

Also, during after school activities, PCDs shall be powered completely off (not just placed into vibrate or silent mode) and stored out of sight when directed by the administrator or sponsor.

Under certain circumstances, a student may keep his/her PCD “On” with prior approval from the building principal.

Except as authorized by a teacher, administrator or IEP team, students are prohibited from using PCDs during the school day, including while off-campus on a field trip, to capture, record and/or transmit the words or sounds (i.e., audio) and/or images (i.e., pictures/video) of any student, staff member or other person. Using a PCD to capture, record and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted. Students who violate this provision and/or use a PCD to violate the privacy rights of another person may have their PCD confiscated and held until the end of the school day or a parent/guardian picks it up, and may be directed to delete the audio and/or picture/video file while the parent/guardian is present. If the violation involves potentially illegal activity the confiscated-PCD may be turned-over to law enforcement.

PCDs, with cameras or any other recording capabilities, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, classrooms, gymnasiums, locker rooms, shower facilities, rest/bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The District Administrator and building principals are authorized to determine other specific locations and situations where use of a PCD is absolutely prohibited.

Students shall have no expectation of confidentiality with respect to their use of PCDs on school premises/property.

Students may not use a PCD in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed or intimidated. See Policy 5517.01 – Bullying and Other Forms of Aggressive Behavior. In particular, students are prohibited from using PCDs to: (1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon their race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, or political beliefs; and (2) engage in “sexting” - i.e., sending, receiving, sharing, viewing, or possessing pictures, text messages, e-mails or other materials of a sexual nature in electronic or any other form. Violation of these prohibitions shall result in disciplinary action. Furthermore, such actions will be reported to local law enforcement and child services as required by law.

Students are also prohibited from using a PCD to capture, record, and/or transmit test information or any other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Likewise, students are prohibited from using PCDs to receive such information.

Possession of a PCD by a student at school during school hours and/or during extra-curricular activities is a privilege that may be forfeited by any student who fails to abide by the terms of this policy, or otherwise abuses this privilege.

Violations of this policy may result in disciplinary action and/or confiscation of the PCD. The building principal will also refer the matter to law enforcement or child services if the violation involves an illegal activity (e.g., child pornography, sexting). Discipline will be imposed on an escalating scale ranging from a warning to an expulsion based on the number of previous violations and/or the nature of or circumstances surrounding a particular violation. If the PCD is confiscated, it will be released/returned to the student’s parent/guardian after the student complies with any other disciplinary consequences that are imposed, unless the violation involves potentially illegal activity in which case the PCD may be turned-over to law enforcement. A confiscated device will be marked in a removable manner with the student’s name and held in a secure location in the building’s central office until it is retrieved by the parent/guardian or turned-over to law enforcement. School officials will not search or otherwise tamper with PCDs in District custody unless they reasonably suspect that the search is required to discover evidence of a violation of the law or other school rules. Any search will be conducted in accordance with Policy 5771 – Search and Seizure. If multiple offenses occur, a student may lose his/her privilege to bring a PCD to school for a designated length of time or on a permanent basis.

A person who discovers a student using a PCD in violation of this policy is required to report the violation to the building principal.

Students are personally and solely responsible for the care and security of their PCDs. The Board assumes no responsibility for theft, loss, or damage to, or misuse or unauthorized use of, PCDs brought onto its property.
**TITLE I PROGRAM**

Title I, Part A (Title I) of the Elementary and Secondary Education Act, as amended (ESEA) provides financial assistance to local educational agencies (LEAs) and schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards. Federal funds are currently allocated through four statutory formulas that are based primarily on census poverty estimates and the cost of education in each state.

The purpose of Title I is to ensure that all children have a fair, equal, and significant opportunity to obtain a high quality education and meet challenging state academic standards. Funds are to be used only for programs that supplement and do not supplant the services that would be provided in the absence of these funds.

For more information about Title I and parents’ rights, go to the Dickinson Elementary School webpage under School Info on the USDD website at http://www.deperek12.org or click on the Title I brochure: Title I Brochure.

**QUALITY TEACHERS AND PARAPROFESSIONALS**

Parents of students attending De Pere schools are welcome to request and obtain information regarding the professional qualifications of their child’s classroom teachers and paraprofessionals. The following are examples of questions that you may want to ask.

1. Is my child’s teacher licensed to teach the grades or subjects assigned?
2. Has the state waived any requirements for my child’s teacher?
3. What was the college major of my child’s teacher?
4. Are there instructional aides working with my child? If so, what are their qualifications?
5. What degrees does my child’s teacher hold?

All teachers in the school district have at least a bachelor’s degree and are fully licensed for their assignment. If you want to see the state qualification for your child’s teacher you may ask your school principal or find it on the DPI website at: https://dpi.wi.gov/sites/default/files/imce/title-i/pdf/esea_parent-right-to-teacher-info.pdf

The Board of Education will continue to place a high priority on hiring the most qualified educators and providing support for their continued professional growth. If you would like more information about teacher licensure or other aspects of school operations, please contact Superintendent Benjamin Villarruel.

**HOMELESS CHILDREN**

The McKinney-Vento Act defines children and youth who are homeless as: children and youth who lack a fixed (stationary, not subject to change), regular (used on a consistent or routine basis, such as nightly), and adequate (meets the physical and psychological needs of the child), nighttime residence, and includes children and youth who are:

- Sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (sometimes referred to as doubled-up);
- Living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings;
- Migratory children who qualify as homeless because they are living in circumstances described above.

If you are personally aware of or acquainted with any children who may qualify according to the above criteria, the Unified School District of De Pere provides the following assurances to parents of homeless children:

- The child or youth shall be immediately enrolled and allowed to fully participate in school, even if unable to produce records normally required for enrollment (e.g., academic records, immunization and other required health records, proof of residency, or other documentation) or has missed application or enrollment deadlines during any period of homelessness;
- Homeless children and youths are not stigmatized or segregated on the basis of their status as homeless and have full and equal educational and related opportunities;
- Meaningful opportunities to participate in the education of their children including special notices of events, parent-teacher conferences, newsletters, and access to student records;
- There shall be immediate enrollment and transportation to the school of origin. “School of origin” means the school that a child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool;
- Written explanation of any decisions related to school selection or enrollment made by the school the local educational agency, or the State educational agency involved, including the rights of the parent, guardian, or unaccompanied youth to appeal and receive prompt resolution of such decisions.

Please contact Melanie Brick, homeless liaison for the Unified School District of De Pere at (920) 983-2456 or email mbbrick@depere.k12.wi.us for additional information about homeless issues.

**SEARCH AND SEIZURE (SCHOOL BOARD POLICY #5771)**

The Board of Education has charged school authorities with the responsibility of safeguarding the safety and well-being of the students in their care. In the discharge of that responsibility, school authorities may search school property such as lockers used by students or the person or property, including vehicles, of a student, in accordance with School Board policy 5771, Search and Seizure. The District retains ownership and possessory control of student desks and lockers and the same may be searched at random by school personnel at any time. A showing of reasonable cause or suspicion is not a necessary precondition to a search under this policy. Students shall not have an expectation of privacy in lockers, desks, or other school property as to prevent examination by a school official. The Board has directed that the District Administrator, building principals, assistant principals or their designee may conduct searches.

The search and seizure policy is included in student handbooks and can also be accessed at the following web address: https://go.boarddocs.com/wi/usdddep/Board.nsf/Public

**ACADEMIC AND CAREER PLANNING SERVICES AND EDUCATION FOR EMPLOYMENT PROGRAM**

School districts are required by PI 26.03(1)(b)1 of the WI Administrative Code to inform parents each school year about what Academic and Career Planning Services -PI 26.03(1)(b)1 their child
receives and the Education for Employment Program - PI 26.04(4). The District’s ACP is posted on the website at www.deperek12.org, About Our District, Academic and Career Planning. Additional information about services for students enrolled in grades 6-12 can be found on each school’s page under Counseling.

**Busing and Transportation**

The School District will provide transportation for students who reside two or more miles from their school. The bus schedule and route is available by contacting Lamers Bus Lines at 336-5264.

Students will ride only assigned buses and will board and depart from the bus at assigned bus stops. Students will not be permitted to ride unassigned buses for any reason other than an emergency, except as approved by the Principal. A change in a student’s assigned bus stop may be granted for a special need, if a noted from a parent is submitted to the building Principal stating the reason for the request and the duration of the changes, and the Principal approves.

**Bus Conduct**

Students who are riding to and from school on transportation approved by the school are required to follow some basic safety rules. The driver is responsible for student safety and may assign seating or direct the student in any reasonable manner to maintain that safety.

The following behaviors are expected of all students:

*Previous to loading, each student shall:*
  - Be on time at the designated loading zone;
  - Stay off the road at all times while walking to and waiting for the bus;
  - Line up single file off the roadway to enter;
  - Wait until the bus is completely stopped before moving forward to enter;
  - Refrain from crossing a highway until the bus driver signals it is safe;
  - Go immediately to a seat and be seated;
  - It is the parents’ responsibility to inform the bus driver when their child will not be boarding the bus. The bus will not wait.

*During the trip, each student shall:*
  - Remain seated while the bus is in motion;
  - Keep head, hands, arms, and legs inside the bus at all times;
  - Not litter in the bus or throw anything from the bus;
  - Keep books, packages, coats, and all other objects out of the aisle;
  - Be courteous to the driver and to other bus riders;
  - Not eat or play games, cards, etc.;
  - Not tamper with the bus or any of its equipment.

*Leaving the bus, each student shall:*
  - Remain seated until the bus has stopped;
  - Cross the road, when necessary, at least ten feet in front of the bus, but only after the driver signals that it is safe;
  - Be alert to a possible danger signal from the driver.

The driver will not discharge students at places other than their regular stop at home or at school unless s/he has proper authorization from school officials.

**Unacceptable Behavior on the School Bus**

Riding a school bus is a privilege and should be treated as such. Bus rules are for the safety of all those who ride the bus. A student who becomes a behavior problem on the bus shall be disciplined and may be deprived of the privilege of riding the bus. Any violation will result in referral to the building Principal. After the third referral, the student is removed from the bus for one week, and may be suspended from the bus. The parents of the suspended student are responsible for transportation to and from school during the suspension. Any further unacceptable behavior could result in permanent bus removal.

**Student Assessments**

School Boards are required by section 118.30(1m)(d) of the state statutes to annually publish information on the district’s internet site about the state-required 4th, 8th, 9th, and 11th grade examinations administered to students enrolled in the district.

For all district assessments, including state-required, parents can access information and schedules on the website at www.deperek12.org under About Our District, Curriculum, USDD Assessments.

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**Release of Student Photos, Information & Directory Data**

The educational interests of students require the collection, retention, and use of information about individual students and groups of students. At the same time, a student’s right to privacy under the Federal and State law mandates careful custodianship and limitations on access to student records. The Unified School District of De Pere has designated the information below as directory data. Unless a parent denies permission in writing, this may appear in news releases and may be released to the public under the open records law.

**All Students:** student name, school, grade level, age, honors and awards received, participation in school sponsored activities and sports, photograph, name of previous school(s).

**Intermediate, Middle School and High School Students:** diplomas and awards received, height and weight (if a member of an athletic team).

To deny the release of some or all of the items listed above, a parent must submit a written request to the child’s principal by September 20, 2019 (or within two weeks if the child enters the Unified School District of De Pere after the school year has started.) Please note: Parents also have the option to deny release of some student information during the registration process.

**Recruiter Access to Students/Records**

School districts receiving federal education funds are required to provide, on request made by military recruiters or an institution of higher education, access to secondary school students’ names, addresses and telephone listings unless access to such information has been restricted by the secondary school student or the student’s parents. A secondary school student or the parent of a student may request that the student’s name, address and telephone listing not be released to military recruiters or institutions of higher education without prior consent; and that the district must comply with such request. This request is part of the online registration process for incoming high school juniors and seniors.
### 2019 - 2020 SCHOOL YEAR CALENDAR

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, September 3, 2019</td>
<td>1st Day for Students</td>
</tr>
<tr>
<td>Thursday, September 26, 2019</td>
<td>Elementary Goal Setting Conferences 3:00 - 7:30 p.m.</td>
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<tr>
<td>Friday, September 27, 2019</td>
<td>Early Release for Students</td>
</tr>
<tr>
<td>Friday, September 27, 2019</td>
<td>Elementary Goal Setting Conferences 1:10 - 3:30 p.m.</td>
</tr>
<tr>
<td>Friday, October 18, 2019</td>
<td>Early Release for Students</td>
</tr>
<tr>
<td>Friday, October 25, 2019</td>
<td>No School</td>
</tr>
<tr>
<td>Tuesday, November 5, 2019</td>
<td>End of 1st Quarter - High School, Middle School and Foxview</td>
</tr>
<tr>
<td>Monday, November 11, 2019</td>
<td>Evening Only Conferences at High School</td>
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<tr>
<td>Tuesday, November 12, 2019</td>
<td>Evening Only Conferences at Foxview and Middle School</td>
</tr>
<tr>
<td>Thursday, November 14, 2019</td>
<td>Early Release for Students</td>
</tr>
<tr>
<td>Thursday, November 14, 2019</td>
<td>Afternoon/Evening Conferences at High School, Middle School and Foxview</td>
</tr>
<tr>
<td>Thursday, November 21, 2019</td>
<td>Academic Information Meetings, 6:00 - 7:30 p.m.</td>
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<tr>
<td>Wednesday, Nov. 27 to Friday, Nov. 29, 2019</td>
<td>No School – Thanksgiving Recess</td>
</tr>
<tr>
<td>Tuesday, November 26, 2019</td>
<td>End of Trimester 1 for Elementary Schools</td>
</tr>
<tr>
<td>Monday, Dec. 23 to Wednesday, Jan. 1, 2020</td>
<td>No School – Winter Break</td>
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<tr>
<td>Thursday, January 2, 2020</td>
<td>School Resumes</td>
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<tr>
<td>Tuesday, January 14, 2020</td>
<td>Elementary School Conferences, 3:30 - 7:30 p.m.</td>
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<tr>
<td>Thursday, January 16, 2020</td>
<td>Elementary School Conferences, 3:30 - 7:30 p.m.</td>
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<tr>
<td>Monday, January 20, 2020</td>
<td>No School - Martin Luther King Day</td>
</tr>
<tr>
<td>Thursday, January 23, 2020</td>
<td>End of 1st Semester for High School, Middle School and Foxview</td>
</tr>
<tr>
<td>Friday, January 24, 2020</td>
<td>No School</td>
</tr>
<tr>
<td>Monday, January 27, 2020</td>
<td>Late Start for Students</td>
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<tr>
<td>Wednesday, February 26, 2020</td>
<td>Late Start for Students</td>
</tr>
<tr>
<td>Tuesday, March 3, 2020</td>
<td>High School Juniors only (No school grades 9, 10, 12)</td>
</tr>
<tr>
<td>Friday, March 6, 2020</td>
<td>End of Trimester 2 for Elementary Schools</td>
</tr>
<tr>
<td>Monday, March 23, 2020</td>
<td>Late Start for Students</td>
</tr>
<tr>
<td>Friday, March 27, 2020</td>
<td>End of 3rd Quarter - High School, Middle School and Foxview</td>
</tr>
<tr>
<td>Friday, April 10 - Friday, April 17, 2020</td>
<td>No School - Spring Break</td>
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<tr>
<td>Wednesday, May 13, 2020</td>
<td>Early Release for Students</td>
</tr>
<tr>
<td>Monday, May 25, 2020</td>
<td>No School – Memorial Day</td>
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<tr>
<td>Monday, June 1, 2020</td>
<td>High School Graduation</td>
</tr>
<tr>
<td>Tuesday, June 9 2020</td>
<td>Last Day for Students (Early Release for Elementary Schools)</td>
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</tbody>
</table>

**Attention Non-Residents of the Unified School District of De Pere**

This newsletter is provided to all residents of the Unified School District of De Pere. The most affordable process used to circulate this newsletter throughout the district is to use saturation mailing. It is costly to avoid a few non-residents from receiving our newsletter. We apologize for your inconvenience but wish to provide important information to all residents. Thank you.