



# UNION SCHOOL DISTRICT

## Board of Trustees Minutes – Regular Meeting

Date: September 10, 2018

Place: District Administration Building  
5175 Union Avenue  
San Jose, California 95124

Time: 6:00 P.M.

Board Present: Sheila Billings, President  
Vickie Brown, Vice President  
Jennifer Petroff, Clerk  
Doug Evans  
Thomas E. Rossmeissl

Staff Present: Denise Coleman, Superintendent  
Steve Burrell, Assistant Superintendent  
Andrew Schwab, Associate Superintendent  
Rita Sohal, Assistant Superintendent

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|---|---|
| <p>1. CALL TO ORDER/FLAG SALUTE / UNION MIDDLE SCHOOL PRESENTATION</p> <p>Board President Sheila Billings called the meeting to order at 6:00 p.m. Union student Colette N. led the flag salute. Principal Todd Feinberg introduced students from Union Middle School and their teacher, Ms. Peers, from the 6<sup>th</sup> Grade Foods, Kitchen Chemistry, and the Year Long International Kitchen Chemistry elective classes. The students presented a cooking demonstration and shared food they prepared with the Board of Trustees and audience that was enjoyed by all.</p> | <p>6:00 – 6:17<br/>Call to order/<br/>Flag salute/<br/>Union Middle<br/>School<br/>Student<br/>Presentation</p> |
| <p>2. APPROVAL OF AGENDA AND MINUTES</p> <p>Board of Trustee Vickie Brown motioned for approval of the agenda and minutes. The motion was seconded by Board of Trustee Doug Evans and the Board of Trustees unanimously approved the agenda and minutes by the following vote:</p> <p>2.1 The agenda was adopted as presented.</p> <p>2.2 The minutes of the regular meeting of August 20, 2018 were approved.</p> <p>Ayes: Billings, Brown, Evans, Petroff, Rossmeissl<br/>Noes: None<br/>Abstain: None<br/>Absent: None</p>   | <p>6:17 – 6:18<br/>Approved<br/>Board agenda<br/>and minutes</p>  |
| <p>3. COMMUNITY COMMENTS /COMMUNICATIONS</p> <p>There were no community comments.</p>   | <p>6:18 – 6:18<br/>No Community<br/>Comments</p>  |
| <p>4. REPORTS FROM THE BOARD AND SUPERINTENDENT</p> <p>Board of Trustee members and Superintendent Coleman shared their recent attendance at school and district events.</p>  | <p>6:18 – 6:20<br/>Reports from<br/>Board and<br/>Superintendent</p>  |

5. APPROVAL OF CONSENT ITEMS

6:20 – 6:20  
Approved  
consent  
items

Board of Trustee Doug Evans motioned for approval of the consent items. Board of Trustee Jennifer Petroff seconded the motion and the Board of Trustees approved the consent items by the following roll call vote:

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl  
 Noes: None  
 Abstain: None  
 Absent: None

- 5.1 The Board of Trustees approved and ratified the personnel report.
- 5.2 The Board of Trustees approved the warrant list.
- 5.3 The Board of Trustees approved the budget transfers and revisions.
- 5.4 The Board of Trustees approved the declaration of surplus property for public auction (Ed Code 17545).
- 5.5 The Board of Trustees adopted Resolution No. 18-19-04, establishing the Gann Limit Recalculations for 2017-18 and Projected Gann Limit for 2018-19.
- 5.6 The Board of Trustees approved the award of contract for network cabling and security camera installation at Alta Vista, Carlton, Guadalupe, Lietz, Noddin, and Oster Elementary and Dartmouth and Union Middle Schools.
- 5.7 The Board of Trustees approved a three-year student teaching agreement with Pacific Oaks College.
- 5.8 The Board of Trustees approved a revised data sharing agreement between the Campbell Union High School District and Union School District for disclosure of education records.

6. ACTION ITEMS

- 6.1 Associate Superintendent Andrew Schwab presented information regarding the requirements of Education Code 60119, and held a public hearing determining the sufficiency of textbooks and instructional materials. Public comments were invited. The public hearing opened at 6:21 p.m. and there was one comment. Union Middle School Social Studies teacher Julie Guglielmo stated the new Social Studies Framework is available and we need to look at the textbooks. The public hearing closed at 6:22 p.m.
- 6.2 Andrew Schwab, Associate Superintendent, presented Resolution No.18-19-05, Certification of Sufficiency of Textbooks and Instructional Materials for Board approval. Board of Trustee Vickie Brown motioned for adoption of the resolution, seconded by Board of Trustee Thomas Rossmeissl. The Board of Trustees approved Resolution No.18-19-05 by the following roll call vote:

6:20 – 6:22  
Public Hearing  
on the  
Sufficiency of  
Textbooks and  
Instructional  
Materials

6:22 – 6:24  
Approved  
Resolution No.  
18-19-05  
Sufficiency of  
Textbooks and  
Instructional  
Materials

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl  
 Noes: None  
 Absent: None  
 Abstentions: None

6.3 Assistant Superintendent Steve Burrell introduced Union District Educators Association (UDEA) Vice President Shannon McDowell who presented information on UDEA’s reopener contract proposal. The Board members held a public hearing to accept community input on the proposal. The public hearing opened at 6:25 p.m. and hearing no comments, closed at 6:26 p.m. Following the public hearing, Board of Trustee Doug Evans moved to approve UDEA’s reopener contract proposal, seconded by Board of Trustee Thomas Rossmeissl. The Board of Trustees voted unanimously to accept UDEA’s reopener contract proposal.

6:24 – 6:27  
 Presentation and Public Hearing on UDEA’s Reopener Contract Proposal

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl  
 Noes: None  
 Abstentions: None  
 Absent: None

6.4 Assistant Superintendent Steve Burrell presented information on the District’s (UDEA) reopener contract proposal. Mr. Burrell stated he looks forward to continued good faith negotiations and a total compensation package to maximize student achievement and for continued fiscal solvency within the district. Assistant Superintendent Burrell stated there are limited term waivers that will need to be discussed and any new state or federal law that may impact the contract. The Board of Trustees held a public hearing on the District’s (UDEA) reopener contract proposal. The public hearing opened at 6:29 p.m. and hearing no comments, the public hearing closed at 6:30 p.m. Board of Trustee Jennifer Petroff moved to approve the District’s (UDEA) reopener contract proposal, seconded by Board of Trustee Vickie Brown. The Board of Trustees voted unanimously to accept the District’s (UDEA) reopener contract proposal.

6:27 – 6:30  
 Presentation and Public Hearing on District’s (UDEA) Reopener Contract Proposal

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl  
 Noes: None  
 Abstentions: None  
 Absent: None

6.5 Steve Burrell, Assistant Superintendent, presented information on the District’s (CSEA) reopener contract proposal and stated CSEA brought forth their reopener contract proposal language last June. Mr. Burrell said the district is interested in bargaining in good faith with CSEA for a total compensation package maximizing student achievement while keeping fiscal solvency within the district. The Board of Trustees held a public hearing on the District’s (CSEA) reopener contract proposal. Board President Sheila Billings opened the Public Hearing at 6:31 p.m. and there were no comments. The public hearing closed at 6:32 p.m. Board of Trustee Thomas Rossmeissl motioned to approve the District’s (CSEA) reopener contract proposal, and the motion was seconded by Board of Trustee Doug Evans. Board members voted unanimously to accept the District’s (CSEA) reopener contract proposal.

6:30 – 6:32  
 Presentation and Public Hearing on District’s (CSEA) Reopener Contract Proposal

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl  
 Noes: None  
 Abstentions: None  
 Absent: None

<p>6.6 Assistant Superintendent Rita Sohal presented a report of the 2017-18 unaudited actuals. Ms. Sohal said the district prepared year-end financial statements as of June 30 for all District funds and the County Office of Education verifies the report that is subject to an external audit. Board of Trustee Vickie Brown motioned for approval of the 2017-18 Unaudited Actuals, seconded by Board of Trustee Doug Evans. The Board of Trustees approved the 2017-18 Unaudited Actuals by a 5-0 vote.</p> <p>Ayes: Billings, Brown, Evans, Petroff, Rossmeyssl          Noes: None          Abstain: None          Absent: None</p>	<p>6:32 – 6:43          Approved          2017-18          Unaudited          Actuals</p>
<p>7. DISCUSSION/INFORMATION ITEMS</p>	
<p>7.1 Associate Superintendent Andrew Schwab shared the 2018 Summer School Report including programs offered, enrollment data and parent outreach for last summer’s program. Following a question and answer session with the Board of Trustees, Associate Superintendent Andrew Schwab concluded his report.</p>	<p>6:43 – 6:56          2018 Summer          School Report</p>
<p>8. REPORTS OF ASSOCIATIONS</p>	
<p>8.1 UDEA President Julie Guglielmo thanked Shannon McDowell as her UDEA Vice President and bargaining chair. Ms. Guglielmo shared that UDEA held their first meeting with their board and said they will be training their site reps and visiting all the sites to hear teacher’s priorities. On September 28, UDEA will be hosting a teacher social at a site to be determined to get to know our new teachers.</p>	<p>6:56 – 6:59          UDEA Report</p>
<p>8.2 There was no CSEA report.</p>	<p>6:59 – 6:59          No CSEA          Report</p>
<p>9. REVIEW BOARD AGENDA CALENDAR/FUTURE AGENDA ITEMS</p>	
<p>There were no additions or changes to the board calendar.</p>	<p>6:59 – 7:00          Board Agenda          Calendar</p>
<p>10. CLOSED SESSION</p>	
<p>The Board of Trustees, labor negotiators Superintendent Denise Coleman, Assistant Superintendent Steve Burrell, Associate Superintendent Andrew Schwab, Assistant Superintendent Rita Sohal, and District legal counsel Karen Rezendes discussed Union District Educators Association (UDEA) and California School Employees Association (CSEA) labor negotiations (Govt. Code § 54957.6).</p>	<p>7:00 – 8:55          Closed Session</p>
<p>11. REPORT OF ACTION TAKEN IN CLOSED SESSION</p>	
<p>There was no action taken in closed session.</p>	<p>8:55 – 8:55          Report of          Action taken          in Closed          Session</p>

12. ADJOURNMENT

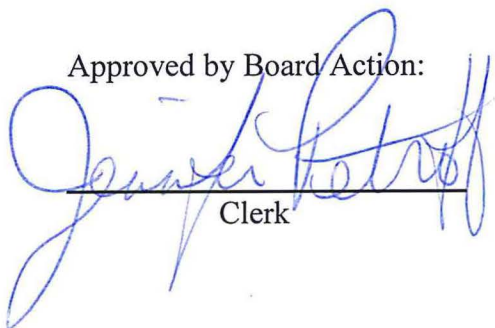
Board of Trustee Thomas Rossmeissl moved to adjourn the meeting at 8:55 p.m. Board of Trustee Vickie Brown seconded the motion and the Board of Trustees unanimously adjourned the meeting. The next regularly scheduled Board meeting is October 8, 2018.

8:55 p.m.  
Adjournment

Respectfully submitted,

*Denise Coleman, Secretary*

Approved by Board Action:

  
Clerk