HSA Meeting Notes: 12-4-2018

HSA meeting was called to order at 8:30 am in Erbin Hall Boardroom. This was the fourth HSA meeting of the 2018/2019 school year.

Welcome: President Cerah Nordhoff opened meeting with greeting of attendees

Opening Prayer: Cerah Nordhoff

Review of HSA activities since last meeting – Reminder of the HSA bylaws and purpose of the HSA:

Be Hospitable  ~  Be Responsible  ~  Be Respectful

Per the By-Laws, the purposes of the HSA shall be:

1. To promote a spirit of cooperation and understanding between parents and the faculty/administration of the school;
2. To strengthen and improve the school by initiating, organizing, and carrying out fundraising projects, subject to approval by the principal of The Madeleine Choir School;
3. To encourage and assist with communication between faculty/administration and parents in school affairs other than instructional or disciplinary matters.

The Family Advent Wreath activity was a great success. Thank you to the event chairs and the volunteers that facilitated the activity. There were 35 families that participated.

Budget- Cerah Nordhoff. There is $14,981 in the HSA account. It is accrued from school registration and school events. $1,500 HSA gift to the school from the 2017/2018 has not yet been presented. Expenses from Lower School Grandparents’ Day, Advent Wreath event are not reflected in this amount.

Principal’s Minute:

The school has implemented the Safe Utah app. The app is designed for crisis prevention and school safety. Students in the 6th – 8th grades have received notification cards and are currently using the system. See newsletter for more information.

Diversity Committee update – Professional education is being provided to teachers and community events are continually planned for the school community. Upcoming Martin Luther King Jr. March and Black History Month activities are being planned. More information will be in the newsletter. All families are encouraged to join.

Safety updates – It has been noted that there have been some possible safety concerns at the Cathedral when our children are there. As a community we need to understand that our school is in an area where the homeless and others are served. Our Christian values are to welcome all. Our teachers and children have been informed of emergency procedures in the event that a situation arises. In addition, the Cathedral has a contract with a security company and will offer this service during our scheduled events. If you have any concerns, please reach out to Principal Randazzo.
Additional safety updates were discussed: Salt Lake City PD has been contacted to help with security during Christmas performances (while choristers are at the Cathedral). Shifts have been presented, and it is up to individual officers to pick up these shifts. Cathedral security officers will also be helping to cover security. The Cathedral and School Administration continue to work on safety issues.

**MCS Gala** – Chelsey Alberico is working with classes for projects. She will follow up with class reps for information on projects. All class projects should be forwarded no later than December 21st.

1st grade is hosting a Mardi Gras party for their class project. This will be held prior to the gala. More information to come in the newsletter.

Student opportunity drawings will begin on February 1st. **A student incentive program has been added**.

Class wide goals will be instituted. Each child's goal is $100. Prizes will be given each week to the classes that have hit their overall goal. Classes can earn a Hot Chocolate party, Homework passes, pajama day and Free dress day. These will be announced during the challenge.

Top Individual ticket sellers will win a Limo Ride with Principal Randazzo to Hires for Hamburgers!

**Upcoming Events:**

- **Upper School Grandparent Day** - Dec. 21
- **5k Superhero Fun Run** - March 30th
- **Mardi Gras party** - TBD
- **School Open House** - Jan. 27 1-3 pm
- **St. Patrick’s Day Parade** - March 16th

**Faculty Luncheon**: The December faculty luncheon has been scheduled for December 19th. HSA will provide all paper products for faculty luncheons.

**** Please consider volunteering to help in the classrooms during this faculty luncheon. We would like to be able to have all teachers together to enjoy this Christmas lunch together.****

Reminders: Christmas teacher donations have begun. Cash, check or online donations are being collected. All families have been emailed an invitation to participate by giving a monetary donation in lieu of individual teacher gifts. Last date to donate will be December 17th. Please encourage everyone to participate.

**Lunch and Yard Duty:** December 2018: Kindergarten and 5th grade

January 2019: 1st grade and 6th grade

*** Volunteering for lunch and yard duty now earns double hours! ***

New Business:

There have been some complications with ListServe. ListServe is the tool in which correspondence is coming from the class reps. Many in the 3rd and 5th grades have been impacted by the issues. We are working to get this resolved asap.
Running list of Ideas for HSA gift(s) to school – movie screen/projector, popcorn machine, ticket scanners, money towards hiring police/security officers during performances at the Cathedral.

Next HSA Meeting: January 8th @ 8:30 am in the Erbin Hall Boardroom

HSA Meeting Attendees:
Cerah Nordhoff
Michelle Kaleel
Principal Randazzo
Chelsey Alberico
Paige Witt
Jaimee Trewitt
Megan Garrett
Kristen Borsos
*there were others that did not sign the roster