

**Inglewood Unified School District  
Minutes**

**Regular Board Meeting**  
March 07, 2018, 5:30 PM  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**1. INITIAL CALL TO ORDER**

Minutes:

Dr. Thelma Melendez de Santa Ana called the meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

Minutes:

Kristina Lewis, Student at Inglewood Continuation High School led the audience in the Pledge of Allegiance.

**3. ROLL CALL**

**3.a. Board Members: Dr. Carliss McGhee, President (Seat #2); Margaret Turner-Evans, Vice President (Seat #4); Dr. Dionne Young Faulk, Member (Seat #1); Melody Ngaue-Tu'uholoaki, Member (Seat #3); Dr. D'Artagnan Scorza, Member (Seat #5)**

Minutes:

The following Board members were present:

Dr. Carliss McGhee  
Melody Ngaue-Tu'uholoaki  
Dr. Dionne Young Faulk  
Dr. D'Artagnan Scorza

Absent:

Margaret Turner-Evans

**3.b. Cabinet Members: Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official**

Minutes:

The following Cabinet members were present:

Dr. Thelma Melendez de Santa Ana  
Dr. Carmen Beck  
Eugenio D. Villa  
Nora Roque

#### **4. APPROVAL OF AGENDA**

**5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS:** This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards, the State Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

Minutes:

The agenda is approved with one modification.

The order of items 10 and 11 was switched.

##### **5.a. Public Comment on Agenda Items**

Minutes:

The following speakers addressed the State Administrator, Board of Education, and Cabinet regarding agenda items:

1. Chris Graeber, Item 13.a.4
2. Bryan Lackey, Item 13.a
3. Crystal Turner, Item P2, Human Resources

##### **5.b. Public Comment on Non-Agenda Items**

Minutes:

The following speakers addressed the State Administrator, Board of Education, and Cabinet regarding non agenda items:

1. Chris Graeber, West Virginia incident
2. Bryan Lackey, Morningside High School Band
3. Breana Armas, Student
4. John Hughes, Curriculum (Kagan Cooperative Learning)
5. Aba Ngissah, Curriculum
6. Yael Gurse, Information that was provided from District Advisory Committee
8. Wilson McKee, Standardized Testing (IAB) and burglaries on campus.

## **6. RECESS TO CLOSED SESSION**

**7. CLOSED SESSION AGENDA: During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.**

**7.a. Conference with Legal Counsel-Anticipated Litigation (Pursuant to Government Code Section 54956.9 [a][b][c][2][3]:**

**7.a.1. Rejection of Claim No. APD1703716**

**7.a.2. Rejection of Claim No. 1804448**

**7.a.3. Settlement Offer No. R4-2016-0196**

## **8. RECONVENE FOR PUBLIC SESSION**

### **9. REPORTING OUT CLOSED SESSION ACTIONS**

Minutes:

The State Administrator reported the following items out of closed session:

Rejected Claim Number APD 1703716

Rejected Claim Number 1804448

Approved settlement offer No. R4-2016-0196

### **10. REPORTS/PRESENTATIONS**

#### **10.a. Community Relations Update**

Minutes:

Dr. Jacqueline Sanderlin provided the Board of Education, Cabinet, and the Community with an update regarding Community Relations.

#### **10.b. Report by National Demographics Corporation: Content of Draft Maps and Proposed Sequence of Elections**

Minutes:

Dr. Melendez described the process regarding California Voting Rights Act as follows:

On August 17, 2016, the District passed a resolution stating its intent to transition from at-large to district-based elections, and requested that the City of Inglewood place an amendment to the City Charter before the voters at the April 4, 2017 election to remove the requirement that the District elect governing board members at-large.

The Charter Amendment, also known as Measure DE, was approved with 57 percent of the vote on April 4, 2017.

The District is in the process of establishing district-based elections pursuant to state and federal laws.

The District has been working with special legal counsel and a demographer to provide an analysis of the City's demographics and other information necessary to prepare draft maps that divide the Inglewood Unified School District into voting districts in a manner consistent with the intent and purpose of the California Voting Rights Act and the Federal Voting Rights Act.

The District has held a series of public hearings regarding the composition of districts, including on December 13, January 10, and February 7. With input from the community and current board members, the demographer prepared draft maps and presented them at the February 7 hearing. Following that hearing, based on feedback from the community including current board members, the demographer revised the draft maps. The revised maps are being presented to you tonight.

Regarding the proposed sequence of elections, the dates of the district's elections are tied to the City of Inglewood's election dates pursuant to the City Charter. Currently, the municipal elections are held on the first Tuesday of April of each odd numbered year. The City is holding a special election in June 2018 to amend the Charter to change the election dates so that they coincide with statewide election dates, which take place in even-numbered years. The City has proposed this Charter amendment in order to comply with the California Voter Participation Rights Act, and it is intended to increase voter turnout.

Doug Johnson from National Demographics Corporation is here tonight to present the draft maps and provide an explanation of each proposed map.

During the public hearing segment of tonight's meeting, Dr. Melendez gave the public, five minutes to discuss Mr. Johnson's presentation and the proposed maps. After that, the public hearing opened for individuals to comment and ask if anyone with comments regarding composition of the maps to speak up and provide their input.

## **11. STUDENT REPORTS**

### **11.a. City Honors College Preparatory Academy**

Minutes:

Kaiya Farmer provided an update report regarding City Honors College Preparatory Academy.

**11.b. Inglewood Continuation High School**

Minutes:

Kristina Lewis provided a student report regarding Inglewood Continuation High School.

**12. PUBLIC HEARING(S): At this time, members of the community who desire to address the State Administrator and Board of Education may speak on any item(s) listed on the Public Hearing Section. (Three [3] minutes will be allotted to each speaker; for a maximum of thirty [30] minutes will be allotted to each major agenda item. If the public comment cards exceed [10] cards, the State Administrator may reduce the time allowed from three minutes to either two or one minute to hear from more speakers.**

**12.a. Public Hearing Regarding Content of Draft Maps and Proposed Sequence of Elections**

Minutes:

Dr. Melendez provided the public with five minutes to discuss the presentation, draft maps and the proposed sequence of elections, followed by a public comment period, giving the public an opportunity to provide their input and preference of maps. After the five minutes, Dr. Melendez opened the public hearing at 6:57 p.m.

The following speaker addressed the State Administrator, Board of Education, and Cabinet during the public hearing comment:

1. Mario Sanchez, spoke in favor of the Olive map.

The public hearing closed at 7:00 p.m. with no further comments.

**13. CONSENT CALENDAR/ACTION ITEMS**

**13.a. HUMAN RESOURCES DIVISION**

Minutes:

The following items were pulled for discussion:

13.a.4

13.a.6

**13.a.1. Approval of Resolution No. 22/2017-2018 to Notify Certificated Employees of Possible Release and Reassignment from Certificated Administrative Positions**

Financial Impact:

The release and reassignment of certificated employees from administrative positions may result in a total decrease to personnel expenditures for the 2018-2019 school year.

Minutes:  
Approved

**13.a.2. Approval of Resolution No. 23/2017-2018 to Reduce or Discontinue Particular Kinds of Services**

Financial Impact:

Reduction in certificated staff will result in a decrease to personnel expenditures of approximately \$3,800,000 for the 2018-2019 school year.

Minutes:  
Approved

**13.a.3. Approval of Resolution No. 24/2017-2018 to Non-Reelect and Release from Employment Certificated Probationary Employees**

Financial Impact:

Unknown, as it is too soon to know whether the non-re-elected certificated employees will be replaced with first-year employees, or employees with greater experience and, therefore, salary placement than the individuals they replaced.

Minutes:  
Approved

**13.a.4. Approve Agreement with Burnham Benefits Insurance Services to Provide Insurance Broker Services for 2018-2019 Employee Benefits Programs.**

Financial Impact:

The fiscal impact of this agreement is \$30,000 and would be charged to the Benefits/Risk Management budget (general funds).

Minutes:  
Approved

**13.a.5. Certificated Personnel Roster**

Minutes:  
Approved

**13.a.6. Classified Personnel Roster**

Minutes:  
Approved

**13.b. BUSINESS SERVICES DIVISION**

Minutes:

The following items were pulled for discussion:

13.b.2

13.b.5

13.b.9

**13.b.1. Approval/ratification of Purchase Orders in the amount of \$2,633,703.89 issued January 2, 2018, through January 31, 2018**

Financial Impact:

\$2,633,703.89

Minutes:

Approved

**13.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350**

Financial Impact:

The estimated cost of \$13,956 will be paid with Categorical (Title I and III) and General Funds.

Minutes:

Approved

**13.b.3. Approval of Vendor and Payroll Warrant Resolution No. 25/2017-2018, in the Amount of \$11,401,664.16 for the Month of January 2018**

Financial Impact:

Vendor and payroll warrants expended in the month of January 2018 are \$11,401,664.16.

Minutes:

Approved

**13.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280**

Financial Impact:

None

Minutes:

Approved

**13.b.5. Authorization to Sell or Dispose of Property**

Financial Impact:

None

Minutes:

Approved

**13.b.6. Approval of Amendment No. 2 to the Agreement with Sol Transportation to Provide Special Education Transportation Services**

Financial Impact:

The additional cost of \$10,000 will be paid with Special Education Transportation Funds.

Minutes:

Approved

**13.b.7. Approval of Amendment No. 1 to the Agreement with American Logistics Transportation to Provide Special Education Transportation Services**

Financial Impact:

The additional cost of \$25,000 will be paid with Special Education Transportation Funds.

Minutes:

Approved

**13.b.8. Authorization to Participate in the Corona-Norco Unified School District, Just In Time Classroom & Office Supplies Piggyback Bid No. 2015/16-006 with Southwest School & Office Supply for the Remainder of F/Y 2017-2018**

Financial Impact:

Special pricing as listed in the big document will be provided and paid with Unrestricted Dollars.

Minutes:

Approved

**13.b.9. Approval of the District Membership with California's Coalition for Adequate School Housing (C.A.S.H.) for F/Y 2017-2018 (Pro-rated from February 1, 2018 through June 30, 2018)**

Financial Impact:

The cost of \$410 will be paid with General Funds.

Minutes:

Approved



**13.c. MEASURE GG AND FACILITIES**

Minutes:

The following items were pulled for discussion:

13.c.2

13.c.3

**13.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$165,308 issued January 2, 2018, through January 31, 2018**

Financial Impact:

\$165,308.00

Minutes:

Approved

**13.c.2. Approval of Agreement No. C17/18-051 with KYA Services LLC, for a New Kindergarten Playground Resurfacing at Frank D. Parent Elementary School**

Financial Impact:

The total cost of \$19,735.40 will be paid with Measure GG Funds

Minutes:

Approved

**13.c.3. Approval of Agreement No. C17/18-050 with KYA Services LLC, for a New Playground Structure, Turf and Shade Structure at Highland Elementary Schools Kindergarten and Main Playground Area**

Financial Impact:

The total cost of \$155,554.05 will be paid with Measure GG Funds

Minutes:

Approved

**13.d. EDUCATIONAL SERVICES**

Minutes:

The following items were pulled for discussion:

13.d.3

13.d.6

**13.d.1. Approval of the Williams Lawsuit Settlement Second Quarterly Report on Uniform Complaints for F/Y 2017-2018**

Financial Impact:

There is no impact to the General Fund.

Minutes:  
Approved

**13.d.2. Ratification of Consultant Agreement with New Directions for Academic Advancement (NDA2) to Provide Support to Monroe Magnet Middle School to Improve Test Scores and Prepare Western Association of Schools and Colleges (WASC) Documents for Onsite Team to Review**  
Financial Impact:

The cost not to exceed \$7,000 will be paid with site Supplemental Grant Funds.

Minutes:  
Approved

**13.d.3. Approval of Payment for Lodging, Food and Mileage Expenses for the Western Association of Schools and Colleges (WASC) Accreditation Visiting Committee for Monroe Middle School for Fiscal Year 2017-2018**  
Financial Impact:

The cost not to exceed \$6,000 will be paid with Categorical (Title I Professional Development) Funds.

Minutes:  
Approved

**13.d.4. Ratification of Consultant Agreement with Charmaine Hill to Provide Sign Language Translation Services During Parent Meetings and Parent/Teacher Conferences for the School Year 2017-2018**  
Financial Impact:

The cost of \$180 per hour, not to exceed \$5,000, will be paid with General Funds.

Minutes:  
Approved

**13.d.5. Approval to Purchase 60 Additional Rosetta Stone Licenses for the Inglewood Adult School English as a Second Language (ESL) Program, for the 17-18 School Year**  
Financial Impact:

The cost of \$5,425.20 plus tax will be paid with Adult Consortium Grant Funds.

Minutes:  
Approved

**13.d.6. Approval of Payment to the Western Association of Schools and Colleges (WASC) for Lodging, Food and Mileage Expenses for the Mid-**

**Cycle Visiting Committee Scheduled on Monday, April 16, 2018, through Tuesday, April 17, 2018, for City Honors College Preparatory Academy**

Financial Impact:

The estimated cost of \$4,000 will be paid with City Honors General Funds.

Minutes:

Approved

**13.e. STATE ADMINISTRATOR**

Minutes:

The following item was pulled for discussion:

13.e.1

**13.e.1. Approval of Candidates for Election to 2018 Delegate Assembly, Region 24**

Financial Impact:

None

Minutes:

The following CSBA Candidates for Delegate Assembly, Region 24 were selected by the Board of Education and approved by the State Administrator:

1. Leighton M. Anderson (Whittier Union HSD)\*
2. Maggie Bove-LaMonica (Hermosa Beach City SD)
3. Eugene Krank (Hawthorne SD)\*
4. Karen L. Morrison (Norwalk-La Mirada USD)\*
5. Gabriel A. Orosco (El Rancho USD)
6. Dora Sandoval (Little Lake City SD)
7. Sophia TSE (ABC USD)
8. Jesse Urquidi (Norwalk-La Mirada USD)\*

**14. APPROVAL OF MINUTES**

**14.a. Minutes of the State Administrator's Regular Board of Education Meeting held on February 7, 2018**

Minutes:

Approved

**14.b. Minutes of the State Administrator's Special Board of Education Meeting held on February 22, 2018**

Minutes:

Approved

**15. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.**

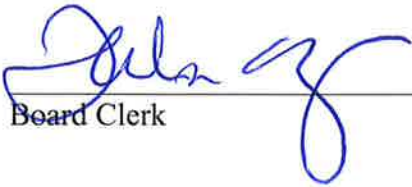
**16. STATE ADMINISTRATOR REMARKS**

**17. NEXT MEETING - March 14, 2018**

**18. ADJOURNMENT**

Minutes:

The meeting was adjourned by Dr. Thelma Melendez de Santa Ana at 7:50 p.m.

  
Board Clerk