



GRACEPOINT

REMEDiate

• ENRICH

• ACCELERATE

Today's Date *

Name *

First Name

Last Name

Email *

Phone Number *

 -

Area Code Phone Number

Social Security Number*

*Federal Privacy Act [5 U.S.C. §552A NOTE] Statement. Authority for requesting social security account numbers: Principal Purpose: To verify certification. Other Purposes: Identification and collection of criminal/disciplinary records for certified educators. Disclosure: Mandatory. Failure to provide the Social Security Number will result in an applicant not being considered for employment.

Address *

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Country

Date Available for Employment: *

Do you currently have children that attend GRACEPOINT?

Yes

No

If answered YES to the question above, please list your child's name(s) and grade(s):

How did you hear about GRACEPOINT?

GRACEPOINT School is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on the basis of race, color, age, sex and national origin.

Section I: DESIRED POSITION

LIST, IN ORDER OF PREFERENCE, THE GRADES, SUBJECTS AND/OR POSITIONS FOR WHICH YOU ARE APPLYING:

#1

#2

#3

Why should GRACEPOINT hire you for teaching position?

Section II: CERTIFICATION

List all areas in which you hold valid GEORGIA and/or out-of-state teaching certificates. Note: Applicants holding a certificate from another state must obtain a Georgia certificate.

Area of Certification

- Early Childhood Education (P-5)
- Elementary Education (K-6)

Issuing State/Date Issued

If you are not employed full-time, are you interested in being placed on our Substitute List?

- Yes
- No

Section III: EDUCATION

List all education information, including high schools, colleges and graduate schools.

Please list HIGH SCHOOL information:* High School Name(s)* High School Location(s)* Year of Graduation

Please list COLLEGE information:* College Names(s)* College Locations (s)* Major(s) * Minor(s)* Degree Conferred, GPA (Grade Point Average)

Please list ADVANCE DEGREE information:* College Names(s)* College Locations (s)* Major(s) * Minor(s)* Degree/Year Conferred, GPA (Grade Point Average)

Have you ever been placed on disciplinary probation or been suspended from a college or university?

- Yes
 No

If you answered YES to the question above, please give an explanation:

Please mail or email your curricula vitae/resume and college transcripts to complete your application. Please send your transcripts to:

GRACEPOINT, c/o Joy Wood, 570 Piedmont Road, Marietta, GA 30066 or email to joy.wood@gracepointschool.org

Section III. WORK EXPERIENCE

Please list your previous employer(s), date(s) of employment, title, final yearly salary and your supervisor's name and contact information: *

If you have not been previously employed in a teaching position, please complete the following:

STUDENT OR PRACTICE TEACHING

Grade or Subject Taught

Name & Address of School

Please list College Supervisor & Cooperating Teacher

Student Teaching References: Please send photocopies of letters of reference and/or evaluations from college/university student teacher supervisor and cooperating teacher(s).

Section IV: RELIGIOUS AND PERSONAL INFORMATION

Church Presently Attending:

We are interested in your ability to organize and express thoughts on a specific topic in a succinct manner. Please write an essay in response to the questions below: 1. What are your strengths as a teacher? 2. Why are you interested in working with students with dyslexia? 3. Share what having a relationship with Jesus Christ means to you.

List community and job related organizations and activities in within you have participated within the last year. (ex. civic, church etc.)

Section V: References

References should include those who have first-hand knowledge of your professional competence and your personal qualifications. Experienced teachers

should include the principal/supervisor of the two most recent schools in which employed. If any person(s) listed should not be contacted for reference at the present time, indicate the date contact(s) may be made.

Reference 1 (Name, Position, Address, Phone, Email) *

Reference 2 (Name, Position, Address, Phone, Email)

Reference 3 (Name, Position, Address, Phone, Email) *

GENERAL BACKGROUND INFORMATION

You must give complete answers to all questions. If you answer "Yes" to any question, you must list all offenses, and for each conviction provide date of conviction and disposition, regardless of the date or location of occurrence. Conviction of a criminal offense is not a bar to employment in all cases. Each case is considered on its merits. Your answers will be verified with appropriate police records.

Criminal Offense includes felonies, misdemeanors, summary offenses and convictions resulting from a plea of "nolo contendere" (no contest).

Conviction is an adjudication of guilt and includes determinations before a court, a district justice or a magistrate, which results in a fine, sentence or probation.

You may omit: minor traffic violations, offenses committed before your 18th birthday which were adjudicated in juvenile court or under a Youth Offender Law, and any convictions which have been expunged by a court or for which you successfully completed an Accelerated Rehabilitative Disposition program.

Were you ever convicted of a criminal offense?

Yes

No

Are you currently under charges for a criminal offense?

- Yes
- No

Have you ever forfeited bond or collateral in connection with a criminal offense?

- Yes
- No

Within the last ten years, have you been fired from any job for any reason?

- Yes
- No

Within the last ten years, have you quit a job after being notified that you would be fired?

- Yes
- No

Have you ever been professionally disciplined in any state? (Professionally disciplined means the annulment, revocation or suspension of your teaching certification or having received a letter of reprimand from an agency, board or commission of state government)

- Yes
- No

Are you subject to any visa or immigration status, which would prevent lawful employment?

- Yes
- No

If you answered "Yes" to any of the above questions, please provide a detailed explanation on a separate sheet of paper, including dates, and email to joy.wood@gracepointschool.org. Please print and sign your name on the sheet, and include your social security number.

By signing my electronic signature below, I certify that all of the statements made by me are true, complete and correct to the best of my knowledge and belief, and are made in good faith. I further certify that I am the sole author of the essay. I understand that any misrepresentation of information shall be sufficient cause for: (1) rejecting my candidacy, (2) withdrawing of any offer of employment, or (3) terminating my employment.

I hereby authorize GRACEPOINT School, Inc. and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for employment and/or volunteer purposes. I understand that the scope of the consumer report/ investigative consumer report may include, but is not limited to the following areas: verification of social security number; current and previous residences; employment history, education background, character references; drug testing, civil and criminal history records from any criminal justice agency in any or all federal, state, county jurisdictions; driving records, birth records, and any other public records. I further authorize any individual, company, firm, corporation, or public agency (including the Social Security Administration and law enforcement agencies) to divulge any and all information, verbal or written, pertaining to me, to GRACEPOINT School, Inc. or its agents. I further authorize the complete release of any records or data pertaining to me which the individual, company, firm, corporation, or public agency may have, to include information or data received from other sources. I hereby release GRACEPOINT School, Inc., the Social Security Administration, and its agents, officials, representative, or assigned agencies, including officers, employees, or related personnel both individually and collectively, from any and all liability for damages of whatever kind, which may, at any time, result to me, my heirs, family, or associates because of compliance with this authorization and request to release.

Name *

First Name

Last Name

Signature

Clear

*GRACEPOINT School, Inc. shall not discriminate in their educational programs, activities

or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX, and Section 504 may be obtained by contacting the school.

•**Applicants, once hired will be required to complete an I-9 form according to Homeland Security Guidelines prior to their first day of employment.

Submit

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