

# Magnolia West High School Exemption Policy

Requirements in Each Class	Fall Semester (Seniors Only)	Spring Semester (9th-12th)
<b>Semester Average</b>	80 or above	80 or above
<b>Absences</b>	3 Absences (No Truancies)	3 Absences (No Truancies)
<b>Textbook Records, Fees &amp; Fines</b>	Totally Clear	Totally Clear
<b>Discipline</b>	No ISS, Suspension, DAEP	No ISS, Suspension, DAEP
<b>Academic Honesty</b>	No referrals and/or grade penalties for academic dishonesty.	No referrals and/or grade penalties for academic dishonesty.

Absences that <u>DO NOT</u> count against Exemptions	Absences that <u>DO</u> count against Exemptions
School sponsored trip/activity	Absences due to tardies (3 tardies in 1 class=1 absence)
Class Absence initiated by school personnel (WSP or NUR)	Teacher Absence (A), Office Absence (ABS),
College Visits (2 per year) with official note from college campus (11th/12th grades only)	Parent Note (APN), Truancy (TRU)
Student was in attendance the day of a Medical Note (SB1), Funeral (FNR), Court (CRT)	Medical (AM)

**Additional Information Regarding Exemptions for ALL students:**

- Exemptions do not entitle students to be absent the day of the assigned final. Attendance will be taken and students will be expected to be present in class on the day of the examination to complete the exemption process.
- Any student may opt to take a final examination in a course for which he/she has earned an exemption. When doing so, the exemption will be expended and the score obtained on the final examination will be used in computation of the final course grade **ONLY** if doing so would improve the student's course average.
- Students who have received a grade and/or disciplinary penalty for cheating or plagiarism as defined by the Academic Honor Code are automatically excluded from an exemption in the class in which the incident occurred.
- A student will be notified by his/her assistant principal (after the AP has conferred with the teacher) if his/her exemption is being revoked after the deadline for turning in exemptions.
- **Dual Credit Classes are excluded from the Exemption Policy**

**Spring Semester Exemptions for AP/IB Classes**

- If students sit for the AP/IB exam, the exemption grade requirement changes from an 80 or above to passing, and the students must meet all additional exemption criteria.