



Manor ISD Residence Verification Affidavit

Parent(s)/guardian(s) of student(s) seeking to enroll in Manor ISD must provide proof that they are *bona fied* residents that eat, sleep, and maintain clothing and other personal effects at an address within the District. Traditional proof includes a utility bill or lease agreement in the parent's/guardian's name.

This Residence Verification Affidavit form is to be submitted in the event that the parent(s)/guardian(s) are unable to provide a traditional proof of residence because the utility bill or lease agreement is in someone else's name.

This form must be completed in full, signed by both the parent/guardian and the homeowner/official tenant in front of a notary public and returned to the campus within the first 30 days of enrollment.

Additionally, a copy of the homeowner's/ official tenant's utility bill or lease agreement and a valid form of identification for both the parent/guardian and the homeowner/official tenant photo identification must also be submitted.

Manor ISD maintains the right to do home visits to verify the authenticity of this affidavit.

Notice of Penalties

***Section 25.001 of the Texas Education Code* provides that a person who knowingly falsifies information on a District form required for student enrollment may be held liable to the District if it turns out the student is not eligible for enrollment but is enrolled on the basis of false information. *Section 37.10 of the Texas Penal Code* makes it a crime for a person to knowingly make false entry on District forms, or if the person makes, presents or uses any record with knowledge of its falsity and with intent to be taken as a genuine governmental record.**



Declaración de Verificación de Residencia de Manor ISD

Padre(s)/tutor legal de estudiantes buscando registrar en Manor ISD deben mostrar un comprobante de domicilio donde demuestran que son residentes que tienen donde comen, duermen y mantienen su ropa y artículos personales en una dirección que corresponde dentro del distrito. Los comprobantes tradicionales consisten de una factura de servicio o un contrato de renta en el nombre de los padres/tutor legal.

Esta Declaración de Verificación de Residencia debe ser sometida si los padres/tutores legales no pueden mostrar un comprobante tradicional porque las facturas de servicio se encuentran en nombre de otra persona.

Esta forma debe ser completada en su totalidad, firmada por el padre/tutor legal y por el dueño de la casa/propiedad enfrente de un notario público y ser entregado a la escuela dentro de 30 días después de ser registrado.

Adicionalmente, una copia de una factura de servicio o un contrato de renta del dueño debe ser entregado con una copia de identificación válida.

El Distrito Escolar Independiente de Manor tiene el derecho de visitar su hogar para verificar la autenticidad de su declaración.

Aviso de Sanciones

Sección 25.001 del Código de Educación de Texas provee que una persona que falsifica información en una forma requerida por el distrito para registrar a un estudiante puede ser hecho responsable por el distrito si resulta que el estudiante no es legible para ser registrado, pero está registrado por la información falsa. Sección 37.10 del Código Penal de Texas hace un crimen de la persona que falsifica información en formas del distrito, o si la persona hace, presenta o usa información falsa con la intención de ser usado como algo genuino del gobierno por motivos personales.



Manor ISD Residence Verification Affidavit Form – Attachments Required

A copy of the proof of residence and photo IDs for the parent and homeowner are required.

False or misleading information on this form is a misdemeanor offense.

_____ and his/her son(s) and/or daughter(s)
Parent/Guardian Legal Name

named below reside in the home of _____
Homeowner/Official Tenant Legal Name

at _____, _____, TX _____.
Street Address City Zip

Student(s) Legal Name	Grade Level	School

Parent Affirmation

I hereby acknowledge that the above information is true and correct.

_____ Parent/Guardian Legal Name
_____ Parent/Guardian Signature

Subscribed and sworn to before me on the undersigned authority on this the ____ day of _____, 20__.

Notary Public

State of Texas, County of _____.



No USA issued ID, no notary seal is imprinted.

Homeowner/Official Tenant Affirmation

I hereby acknowledge that the above information is true and correct.

_____ Homeowner/Official Tenant Legal Name
_____ Homeowner/Official Tenant Signature

Subscribed and sworn to before me on the undersigned authority on this the ____ day of _____, 20__.

Notary Public

State of Texas, County of _____.



No USA issued ID, no notary seal is imprinted.



Declaración de Verificación de Residencia de Manor ISD – Attachments Required

A copy of the proof of residence and photo IDs for the parent and homeowner are required.

Información falsa o engañosa en esta forma es un delito.

_____ y su hijo/a(s)

Nombre de Padre/Tutor Legal

Anotados debajo viven en la casa de _____

Nombre del Dueño de la Casa/Inquilino

en _____, _____, TX _____.

Dirección

Ciudad

Código Postal

Nombre Legal de Estudiante(s)	Nivel de Grado	Escuela

Afirmación de Padre/Tutor Legal

Yo reconozco que la información indicada es verdadera y correcta.

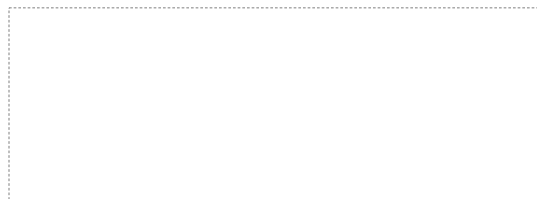
Nombre de Padre/Tutor Legal

Firma de Padre/Tutor Legal

Subscribed and sworn to before me on the undersigned authority on this the ____ day of _____, 20__.

Notary Public

State of Texas, County of _____.



No USA issued ID, no notary seal is imprinted.

Afirmación de Dueño de Casa/Propiedad/Inquilino

Yo reconozco que la información indicada es verdadera y correcta.

Nombre de Dueño de Casa/Propiedad/Inquilino

Firma de Dueño de Casa/Propiedad/Inquilino

Subscribed and sworn to before me on the undersigned authority on this the ____ day of _____, 20__.

Notary Public

State of Texas, County of _____.



No USA issued ID, no notary seal is imprinted.