

**Charter School of Morgan Hill  
Board of Directors' Meeting Minutes  
September 4, 2018**

<p><b>Call to Order - 5:00 pm</b></p>	<p><b>Roll call of members</b> Present - Claude Solanas, Kirsten Carr, Ryan McNamara, Shawn Larsen, Peng Lim and Natalie Prcevski. Absent – No one was absent. Also present – Paige Cisewski and Mary Roensch.</p> <p><b>Members of the public may speak on closed session topics</b> There was no public comment.</p>
<p><b>Adjourn to Closed Session – 5:05 pm</b></p>	<p><b>Pupil employee performance evaluation - Executive Director</b> There was no action taken.</p>
<p><b>Reconvene to Open Session – 5:40 pm</b></p>	<p><b>Roll call of members present</b> Present - Claude Solanas, Kirsten Carr (left at 6:51pm), Ryan McNamara, Shawn Larsen, Stacey Daprile, Peng Lim and Natalie Prcevski. Absent – No one was absent. Also present – Paige Cisewski, Susan Pfefferlen, Vivianne Brager, Mary Roensch, Jill Davis, Margarita Balagso, Karen Jordan, Mary Lima Patricia Anex and Kathy Funke.</p> <p><b>Acknowledge Mission and Vision Statement</b></p> <p><b>Approval of minutes of 06/26/18 CSMH Board Meeting</b> A motion to approve the minutes from the 06/26/18 meeting was made by Ryan McNamara. Seconded by Kirsten Carr Approved 7-0</p> <p><b>Members of public may speak on any topic not on the agenda</b> There was no public comment.</p>
<p><b>Action Items:</b></p>	<p><b>Transition and Election of Officers of BOD and CSMH for 2018-2019 (CSMH BOD - Chairman, Vice-President, Secretary; CSMH - CEO, CFO and Secretary)</b></p> <p>The Board acknowledges the transition of departing members, Claude Solanas and Peng Lim. Paige Cisewski welcomes new members Jill Davis and Margarita Balagso.</p> <p>Election of Officers and Committee Members for 2018- 2019 Board of Directors:</p> <p>Claude Solanas moved to nominate Ryan McNamara as Chairman of the Board of Directors. Seconded by Kirsten Carr Approved 5-0 with Ryan McNamara abstaining</p> <p>Ryan McNamara moved to nominate Kirsten Carr as Vice-President of the Board of Directors. Seconded by Stacey Daprile Approved 5-0 with Kirsten Carr abstaining</p>

Kirsten Carr moved to nominate Stacey Daprile as Secretary of the Board of Directors.  
Seconded by Jill Davis  
Approved 5-0 with Stacey Daprile abstaining

**The Board acknowledges the Officers of the Corporation as:**

Paige Cisewski as Chief Executive Officer  
Mary Roensch as Chief Financial Officer  
Vivianne Brager as Secretary  
A motion to approve the Officers of the Corporation was made by Shawn Larsen.  
Seconded by Natalie Prcevski  
Approved 7-0

**Selection of CSMH BOD Committee Members: Dispute Resolution Committee**

Stacey Daprile nominated Shawn Larsen, Jill Davis and Natalie Prcevski to serve on the Dispute Resolution Committee.  
Seconded by Kirsten Carr  
Approved 4-0 with Shawn Larsen, Jill Davis and Natalie abstaining

**Approval of check signers of all CSMH bank accounts (Executive Director, Principal, Chairman of BOD, BOD Teacher Rep, CFO)**

A motion to approve check signers: Paige Cisewski, Susan Pfefferlen, Ryan McNamara, Stacey Daprile and Mary Roensch was made by Natalie Prcevski.  
Seconded by Shawn Larsen  
Approved 7-0

**Develop and approve CSMH BOD meeting calendar for 2018-2019 school year**

A motion to approve the CSMH BOD meeting calendar for 2018-2018 was made by Natalie Prcevski.  
Seconded by Kirsten Carr  
Approved 7-0

It was mutually agreed upon that regular Board meetings will be held at 5:30 p.m. as follows:

- September 25<sup>th</sup>
- October 23<sup>rd</sup>
- November 27<sup>th</sup>
- January 22<sup>nd</sup>
- February 26<sup>th</sup>
- March 26<sup>th</sup>
- April 23<sup>rd</sup>
- May 28<sup>th</sup>
- June 25<sup>h</sup>

**Approve resolution to accept 2017-2018 grants from the CSMH Foundation**

A motion to approve the resolution to accept 2017-2018 grants from the CSMH Foundation was made by Stacy Daprile.  
Seconded by Shawn Larsen  
Approved 6-0 (Kirsten Carr left the meeting prior to the vote.)

	<p><b>Approve grant request(s) to CSMH Foundation</b>  A motion to approve the grant request(s) to the CSMH Foundation was made by Shawn Larsen.  Seconded by Margarita Balagso  Approved 6-0 (Kirsten Carr left the meeting prior to the vote.)</p> <p><b>Approve revisions to 2018-2019 Budget</b>  A motion to approve the revisions to the 2018-2019 Budget was made by Shawn Larsen.  Seconded by Jill Davis  Approved 6-0 (Kirsten Carr left the meeting prior to the vote.)</p> <p><b>Approve 2017-2018 Unaudited Actuals</b>  A motion to approve the 2017-2018 Unaudited Actuals was made by Shawn Larsen.  Seconded by Stacey Daprile  Approved 6-0 (Kirsten Carr left the meeting prior to the vote.)</p> <p><b>Approval of updated Family Handbook</b>  A motion to approve the Family Handbook with changes was made by Margarita Balagso.  Seconded by Jill Davis  Approved 6-0 (Kirsten Carr left the meeting prior to the vote.)</p>
<p><b>Consent Agenda:</b></p>	<p><b>Approval of updated Family Handbook</b>  A motion to move the approval of the Family Handbook from the Consent Agenda to the Action Items was made by Natalie Prcevski.  Seconded by Margarita Balagso  Approved 6-0</p> <p><b>Approval of personnel report</b></p> <p><b>Approval of revised Policy Against Unlawful Harassment now titled Title IX, Harassment, Intimidation, Discrimination and Bullying Policy</b></p> <p><b>Approval of Student Record Policy now titled Student Educational Records and Student Information Policy</b>  <b>Ratification of budgeted purchase of 50 Chromebooks (not to exceed \$15,000)</b></p> <p><b>Approval of 6<sup>th</sup> grade science camp – Camp Campbell Boulder Creek – 9/25/18-9/28/18</b></p> <p>A motion to approve the consent agenda items was made by Natalie Prcevski.  Seconded by Stacey Daprile  Approved 6-0</p>
<p><b>Discussion Items:</b></p>	<p><b>Science presentation</b>  A Science presentation was made by Karen Jordan, Mary Lima, Kathy Funke and Patricia Anex. They each presented grade level highlights and standards.</p> <p><b>Start of school update</b>  Paige Cisewski provided the Board with an update of the start of school. We have 650 students and a wonderful staff!</p>

	<p><b>MOU with MHUSD update</b> Paige Cisewski discussed with the Board that the language on racial ethnic balance proposed by MHUSD has not removed from the MOU. Discussions are ongoing regarding this section of the MOU.</p> <p><b>Annual Report presentation to MHUSD – 09/18/18</b> Paige Cisewski provided the Board with topics and ideas for the September 18, 2018 annual presentation to be made to the MHUSD Board.</p>
<b>Reports</b>	<p><b>CSMH Financial Report</b></p> <p><b>Foundation Update</b></p> <p><b>Principal’s Report</b></p>
<b>Upcoming Events</b>	<p><b>Back to School Fiesta – September 13, 2018 from 5:00-7:00 pm</b>  <b>Annual Report to MHUSD – September 18, 2018</b>  <b>Board of Directors’ Meeting – September 25, 2018</b>  <b>Gala Event and Auction – October 13, 2018 at 6:00 pm at the Granada</b></p>
<b>Open Session - Adjourned at 8:01 pm</b>	<p><b>Adjourn</b></p> <p><b>Minutes approved on October 23, 2018</b></p> <p><b>Secretary Signature _____</b></p>