

College and Career Ready Student Portfolio



Student Name

High School

Circle Grade 10 11 12

JATC Program Name

Circle Session AM PM S1 S2 Yr

LEADERSHIP

CORE - Complete the following:

- Service Learning Project Participation (4 hrs)

Certification

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SUPPLEMENTAL - Complete two of the following:

- CTSO Officer
- JATC Student Ambassador
- Leadership Conference Attendance
- CTSO Competition Participation
- Service Learning Project Leader
- Other Documented Leadership Experience
- CTSO Membership

Certification

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PROGRAM COMPETENCY

CORE - Complete the following:

- Earn a minimum of a "B-" in JATC Program

Certification

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SUPPLEMENTAL - Complete three of the following:

- Industry Certification
- Career Pathway Completion
- Capstone/Showcase Project Completion
- Presentation/Skills Demonstration
- Student Reflection
- Clinical/Practicum/Internship Reflection
- USBE Certification
- Industry Tour

Certification

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CAREER READINESS

CORE - Complete all of the following:

- Cover Letter
- Resume
- References
- Professional Dress (2 certificates Required)

Certification

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SUPPLEMENTAL - Complete four of the following:

- Maintain Employment - *minimum 3 months*
- Job Shadow Experience - *separate from clinicals*
- "Mock" Interview Completion
- Attendance- *absent no more than 3 days*
- Punctuality- *tardy no more than 3 times*
- Employability Documents
- Work-based lesson - *can count up to 2*
- UtahFutures Activity- Career Clusters Inventory
- UtahFutures Activity- Interest Profiler
- LinkedIn Profile

Certification

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COLLEGE READINESS

CORE - Complete all of the following:

- College Report - *Compare/Contrast 3 Colleges*
- Formal College Campus Visit

Certification

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SUPPLEMENTAL - Complete four of the following:

- Submit a *College* Application
- Letter of Recommendation
- College Application Essay
- FAFSA Completion Open House
- CTE or other Scholarship Award
- Concurrent Enrollment Credit
- High School Transcript
- ACT/SAT Completion
- FAFSA Completion
- PSAT Completion
- College Graduation Plan
- Two Scholarship Applications

Certification

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All documents & descriptions available on JATC website