

Dismissal Information Form

Student's Name _____ Class _____

Dismissal Procedures

Students will not be released without a dismissal card. Adults will be referred to the school office for a temporary card and identification verification. Please refer to pg. 14-15 in the Student Parent Policy Handbook for the full policy for arrival and dismissal.

Dismissal cards MUST be visible in all vehicles. The use of cell phones while driving is prohibited in school zones which includes school campus. Cell phone usage is a distraction, will delay dismissal and may cause harm.

Please refrain from playing loud music during dismissal as it is a distraction and can interfere with the safety of our students. Inappropriate music is unacceptable on or near campus.

*All adults must remain in their car and go through the carpool line for the safety of all students, teachers and other adults. Parents may not drop off or pick up their children at any place other than the designated areas. Students are not permitted to cross the street or lane of traffic to board a car. Parents may not walk across the lane of traffic to drop off or pick up a student. **Parents may not park on campus or on the streets adjacent to campus.***

The Louisiana Child Passenger Restraint Law dictates that all children four or younger must be in a safety seat and all children 4 to 6 or under 60 lbs. must be in a booster seat while riding in a vehicle. Our teachers will not be able to put children in cars without safety seats or booster seats according to the guidelines above. Please be sure that all persons who pick up students have the appropriate safety seats in their vehicles.

*Adults picking up walkers must present a dismissal card. **Parents may not park on campus or on the streets adjacent to campus. All walkers should cross Hammond St. on the corner of Perelli St. and Hammond St.***

Please check the appropriate box and fill in the required information:

- My child will be picked up at the regular dismissal time. I understand that my child will automatically be sent to the After Care Program and a fee will be charged, if I do not arrive by 3:15 p.m.
- My child will attend after care regularly. I understand there is a fee for the Care Program.
- My child has my permission to walk home from school.
- My child is using a van service. Please list the name of the van service and the driver's contact information.

Parent's Signature: _____ Date: _____