

The Cameron Parish School Board met at its regular meeting on this date and meeting was called to order at 5:00 pm, members in attendance were: Marsha Trahan, Christi Labove, Sheila Miller, John Canik, Sharon Picou and Joseph Delcambre  
Absent: Rhonda Boudreaux and Jaimie Boudreaux

The prayer and the pledge were led by Mr. Canik and Mrs. Picou.

On the motion of Mr. Delcambre, seconded by Mr. Canik, the Board approved to amend agenda to add item 9-C to include award of Security/Surveillance System Bid and addition after item 15, to add executive session for updates regarding litigation with Randall Broussard Architect in regards to Johnson Bayou High School, as presented by the President.

On the motion of Mrs. Labove, seconded by Mr. Canik, the Board approved the agenda.

On the motion of Mrs. Picou, seconded by Mr. Canik, the Board approved the minutes of the August 13, 2018 Regular Meeting of the Cameron Parish School Board, as prepared by the Superintendent.

The Board received information and recognized the recipients of the STAR program for the month of August, as presented by the Superintendent.

On the motion of Mr. Delcambre, seconded by Mr. Canik, the Board approved the following insurance issues, as presented by the Superintendent:

- A. Approve renewal of the Casualty Package with Berkley Insurance Company with an increase for a total of \$73,000.00 annual premium.
- B. Approve renewal of the Crime coverage of \$250,000 with Travelers Casualty & Surety Company of America with total annual premium installment of \$2,796.00.
- C. Approve renewal of the Excess Workers Compensation coverage with New York Marine and General Insurance Company (Midlands) with a slight premium increase for a total \$42,407.00; Total annual renewal premium for Casualty Package, Crime, and Excess Workers Compensation is \$118,203.00
- D. Approval to accept \$1,000,0000 Uninsured / Underinsured Motorist Bodily Injury/Physical Damage Coverage on the Automobile section of the Package policy, as per expiring and further move to authorize the Superintendent to sign on behalf of the Cameron Parish School Board to accept Uninsured/ Underinsured Motorist Bodily Injury/Physical Damage coverage on the Automobile policy.

On the motion of Mrs. Labove, seconded by Mr. Canik, the Board approved payment of the bills, as presented by Mrs. Michelle Trahan.

The Board received Financial Statement and Reports of Current Investments, as presented by Mrs. Michelle Trahan.

On the motion of Mrs. Labove, seconded by Mr. Canik, the Board approved the Louisiana Compliance Questionnaire as requested by Gragson, Casiday and Guillory, L.L.P.

On the motion of Mr. Delcambre, seconded by Mr. Canik, the Board Receive information on Grand Recap by Taxing Districts as received from Cameron Parish Tax Assessor's Office and chose to keep as is and not reassess, as presented by Mrs. Michelle Trahan.

On the motion of Mr. Delcambre, seconded by Mrs. Picou, the Board approved the 16<sup>th</sup> Sections Surface Lease Sales, as presented by Mr. Lee Bloch- Bloch, Briggs & Associates:

Cameron Parish School Board  
Hunting Lease Bidding Tally  
Sale Date: Sept 10, 2018

Section		Bidding*****		
Description	Name	Acreage	Bidder Name	Bid Amount
Sect 16-T12S-R5W	Lacassine Refuge	652.00	NO BID	
Sect 16-T13S-R10W	South Hackberry	640.00	Joseph Soirez	1310.00
Sect 16-T14S-R11W	N Holly Beach	530.55	NO BID	
Sect 16-T15-R3W	Money Island	718.23	Ceasar A Swire	2000.00
			Greg Naquin- T Bubba	1601.02

The Board received information on the monthly report on property income as prepared by Mr. Lee Bloch- Bloch, Briggs & Associates.

The Board received reports on current construction bid activities, as presented by Mr. James Hoffpauir, Hoffpauir Project Management Team:

- A. Projects to be bid- James Hoffpauir, Project Management
  - None at this time
- B. Projects out for bid/quotes- James Hoffpauir, Project Management
  - None at this time

On the motion of Mrs. Labove, seconded by Mr. Delcambre, the Board approved to reject all bids for the Hackberry High School- Modifications and upgrades for accessibility- FEMA PW 4753- Site 28- over budget and one bidder- recommended rejection by project architect- David Brossett- Brossett Architects, LLC, and presented by the Superintendent.

On the motion of Mr. Delcambre, seconded by Mrs. Labove, the Board approved to reject and rebid Hackberry High School Pod Classroom Building Project 2018-09-15, as recommended by project architect- William Evans- Champeaux, Evans & Hotard, and presented by the Superintendent.

On the motion of Mr. Canik, seconded by Mrs. Labove, the Board approved to accept Acadian Security as low bidder for the Security/Surveillance Bid 2018-09-18, as presented by the Superintendent.

On the motion of Mr. Delcambre, seconded by Mrs. Picou, the Board approved authorizing the Superintendent to advertise for new bids and accept low bids on currently advertised projects due to requisite number of advertising days and a need to move forward on projects, as presented by the Superintendent.

The Board received updates on current FEMA, CDBG and General Fund Construction, Repairs, and Renovations to permanent and temporary sites' projects from Hoffpauir Architects, LLC, Cameron Parish School Board's Project Management Firm, as presented by Hoffpauir Architects, LLC and Project Architects.

On the motion of Mr. Delcambre, seconded by Mrs. Picou, the Board approved to table discussion of item 10-F regarding addition of stairwell and doorway on west side by cafeteria at Johnson Bayou High School to access HVAC until after executive session, as presented by the Superintendent.

On the motion of Mrs. Trahan, seconded by Mrs. Labove, the Board approved revisions to policies to align with the 2018 Louisiana Legislative Session, as presented by the Superintendent:

JCDB Student Dress Code

The Board received for review revisions to policies to align with the 2018 Louisiana Legislative Session, as presented by the Superintendent:

JGCF Behavioral Health Services for Students

EBBB School and Student Safety

EBBC Emergency/ Crisis Management

The Board received information on update of sale of Educational Conference Center, as presented by the Superintendent.

The Board received information on possible allocation of a 13<sup>th</sup> check for employees, as presented by the Superintendent.

The Board received the Superintendent's Report as presented by the Superintendent:



## **Cameron Parish School Board**

*CHARLEY LEMONS, SUPERINTENDENT*

### **Superintendent's Report September 10, 2018**

Please accept this report regarding my efforts to meet the following Performance Objectives as outlined in Exhibit A of my employment contract:

#### **1. Human Resource Management**

- a. Visited all schools along with supervisors from 8/14-8/17 to assist with beginning of school, visit teachers/staff and students
- b. Visited all schools and checked on New Teacher Hires-8/21 @ SCHS, 8/22 @ HHS & JBHS, 8/23 @ GLHS

#### **2. District Operations and Financial Management**

- a. Met with Tracy Lannin and Michelle Trahan to brainstorm on ways to decrease our budget deficit-
- b. Met with Library Board members, Mr. Adkins, and CPPJ to discuss ECC building sale
- c. Attended pre bid meeting @ HHS for new addition on 8/17
- d. Met with Hoffpauir's and participated in conference call with GOHSEP Reps in regards to HHS ADA project and possibility of using unused Rita Alt. funds to supplement the project-8/30

#### **3. Student Growth and Achievement**

- a. Met with Cameron Parish 4-H agents to discuss activities and programs for the 18-19 school year-8/13
- b. Met with FINS rep and Stephanie Rogers to discuss truancy issues within Cameron Parish-8/27
- c. On 8/30/18 Met with all principals, instructional supervisors, and Lakesha Miller with the State Dept to present data to principals and develop a plan of action to address deficiencies

#### **4. Communication and Community Relations**

- a. Attended FERC hearing for Venture Global on 8/1
- b. Attended Cameron Fishing Festival on 8/4
- c. Attended CWIP-Cheniery community meeting @ Johnson Bayou Community Center-8/29
- d. Attended Lunch at SCHS with Principal & Board Member Sheila Miller-8/29

#### **5. Organizational Leadership**

- a. Held a back to school meeting for all administrators and central office staff to review policies and procedures for 18-19 school year-8/2
- b. Participated in staffing meetings with central office staff on 8/21 & 8/28

**On the motion of Mrs. Labove, seconded by Mr. Canik, the Board approved granting out-of-state travel to the Johnson Bayou High School Pre-K, Kindergarten and 1<sup>st</sup> grades classes to visit Berry Land Farm in Winnie, Texas on Oct. 9, 2018, to be transported by school bus and certified driver, as presented by the Superintendent.**

