



**Dear Parents and Guardians,**

**August 23, 2018**

Bus transportation is available to all eligible students through a morning route, an afternoon route, and an evening iTigers route. Discipline procedures while riding a bus are necessary to allow the bus driver to focus on driving rather than behavior. Changing seats, loud voices, and conflict with other students causes a distraction to the driver and creates an unsafe situation for all students. Below are a few guidelines all students will be expected to follow.

- All students will be given seat assignments for all bus routes.
- Elementary students will sit at the front of the bus, intermediate students will have assigned seats next, followed by junior high students and high school students in the back. Any alteration of this arrangement must be approved by the Transportation Director.
- All students must remain in their assigned seat throughout the bus route.
- Students will not be allowed to choose where to sit or to move into another seat once the route begins unless moved by the bus driver.
- Monitors will be assigned to specific routes to assist the driver with enforcement of these procedures.
- Parents will receive a warning notice if students are not compliant with these rules. If the behavior continues, students may lose the privilege of riding the bus for a specified period of time.

### **Cell phones**

Students are allowed to use cell phones on the school bus as long as it does not become a distraction or disturbance. Headphones must be used unless the volume is muted. Cell phones should not be passed around the bus and should stay with the owner at all times.

Students who allow their cell phones to become a distraction or disruption on the school bus will be asked to put the phone away. Failure to do so may result in the cell phone being confiscated. Parents will then be required to pick up the cell phone at the Transportation Department during normal hours of operation (7am-5pm).

### **Pack Pals Meals**

- Reminder: Pack Pals meals are for students to take home, not eat on the bus. Eating on the bus is a safety hazard as students could choke if the bus hits a bump or needs to stop quickly. Meals must stay in the original packaging until students exit the bus. Students will receive a disciplinary referral for eating on the bus and possible loss of future Pack Pals meals.

### **Discipline:**

The school bus is an extension of the classroom and discipline will be administered by the campus principal, campus administrator designee, or the Transportation Director. All school board policies that apply to student conduct and other student related activities apply on the bus.

- For major infractions the principal or campus designee shall investigate the incident and notify the transportation department of the action taken.
- In case of serious misconduct that may endanger the safety of the other passengers or driver, the student(s) may be removed from the bus by any school official or with law enforcement assistance. The parent or guardian will be notified as soon as possible.

**DISRUPTION OF TRANSPORTATION (Education code 37.126) is a class C misdemeanor. This can be issued to any adult or student for any type of disruption or delay of school bus transportation and may result in a \$500.00 fine.**