

# Cross Categorical Special Education Teacher (Semester Replacement) - Vacancy

ID: 50008

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## Vacancy Details

**Position Type:** Teacher**School/Building:** Shorewood High School**Openings:** 1

## Contact

**Name:** Arthur Anderson**Title:** Interim Director of Special Education and Pupil Services**Email:** aanderson@shorewood.k12.wi.us**Phone:** 414-961-2884**Website:** <http://shorewoodschoools.org>

## Position Details

**Start Date:** 01/14/2019**Salary/Wage:** Commensurate with experience**Terms/Schedule:** 8 Hr/Day, 5 Day/Week; January 14th - June 13th**Appointment Type:** Full Time

## Description

### ESSENTIAL DUTIES & RESPONSIBILITIES INCLUDE:

- Creates a classroom environment that is safe and conducive to learning and provides the necessary supervision and builds relationships with all students to maintain a positive and productive learning environment.
- Write, implement, and update student Individualized Education Plans (IEPs).
- Deliver high quality instruction in a team teaching environment.
- Creates a supportive learning environment for all students that encourages social interaction, active engagement in learning and self-reflection.
- Plans instruction to achieve clearly communicated unit/lesson learning targets that reflect state academic standards and District objectives.
- Creates learning experiences that make the subject matter meaningful for all students and applicable to the greater community.
- Understands that students differ in their learning style and differentiates/refines instructional strategies to actively engage students while monitoring and improving student learning.
- Uses appropriate materials, technology and resources in a manner that promotes the development of critical thinking, problem solving, student meta-cognition and performance skills.
- Evaluates students' progress and provides specific, continuous feedback and progress reports.
- Uses a variety of assessment strategies and instruments to make short-term and long-range instructional decisions as well as individual student goals.
- Diagnoses individual, group and program needs and plans for the appropriate use of time, materials and resources to match the ability and need of all students.
- Develops, prepares and implements developmentally appropriate lesson plans based on students' Individualized Education Plans (IEPs), current level of functioning and learning modes.
- Maintains and respects confidentiality of all student information/records and school personnel information.
- Participates in professional meetings (in-service, faculty, department, grade level and evaluation).
- Participates in professional development, continuing education and professional organizations.
- Maintains the highest professional standards of conduct and positive rapport when interacting with all District stakeholders (students, parents, administrators, colleagues and the community).
- Communicates with students and parents on a regular basis through phone calls, emails and in-person meetings.
- Responds effectively to inquires or complaints from parents, public groups and the community.
- Assists in the selection and requisition of books, instructional materials and supplies as appropriate and according to District procedures.
- Provides limited supervision of assigned support staff.
- All other duties that may be assigned, in a manner that will meet the standards established by the Superintendent and/or the Board of Education.

Note: The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this position. Job description available upon request.

### KEY SKILLS AND ABILITIES:

- Must have excellent written, oral, and interpersonal communication skills.
- Must be able familiar with the IEP Team process.
- Must possess thorough knowledge of subject(s)/curriculum being taught.
- Ability to manage multiple tasks and maintain classroom and self-organization.
- Ability to assume responsibility, display initiative, and exercise good judgment.
- Must demonstrate strong convictions and support for the District and Department's mission, vision, and goals.
- Ability to work positively, effectively, and ethically with the community, students, parents, and District personnel.
- Ability to perform duties with awareness of all District requirements as well as Board and District policies and guidelines.

## Candidate Requirements

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**Years of Experience:** 1

**Licenses:**

- Cross-Categorical Special Education

**Degree:** Bachelor

**Additional Requirements:**

- Resume
- Cover Letter
- Letters of Recommendation
- Standard Questions
- Transcript