

INTERNATIONAL PROGRAM

Admission

In order to approve the admission of an international student, the Superintendent or designee must receive an application and all required documents for enrollment.

All international students shall provide the financial resources with the application and meet state and district immunization requirements prior to registration. Additionally, all international students must show proof of insurance at time of registration.

An international student is defined as an individual who is enrolled for credit at an accredited educational institution in the U.S. on a temporary visa, and who is not an immigrant (permanent resident with an I-51 or Green Card), or an undocumented immigrant, or a refugee. (UNESCO)

Athletics

International students may be eligible for participation in interscholastic sports in accordance with state bylaws of the California Interscholastic Federation (CIF), as well as any applicable section bylaws.

Diplomas

International students may be considered for a diploma if they have satisfactorily completed the district's graduation requirements.

International students, who are not eligible for a regular diploma, may receive an honorary diploma, provided they have completed at least one semester of full-time enrollment and achieved at least a 2.0 grade point average.

At the discretion of the principal or designee, international students who do not meet requirements for a regular or an honorary diploma may, at the end of their visit, be given a letter certifying the time period for which they were enrolled.

International Student on an F-1 Visa

F-1 Visa students applying for enrollment in Monrovia Unified School District must complete the necessary application and submit a non-refundable application fee. If accepted, there is an annual tuition fee that is payable before the district issues the I-20 . Application fee, tuition, and other fees, including but not limited to ASB fees,

textbooks, and processing fees are subject to change without notice. All tuition paid is non-refundable.

Other fees may include but are not limited to Associated Student Body membership, yearbook fee, band and/or athletics contribution, physical education uniform, class and lab materials, and textbook deposit.

English Proficiency

A student whose primary language is not English must meet minimum English requirements testing utilizing the Test of English as a Foreign Language (TOEFL), International English Language Testing System (IELTS), or other equivalent English-language proficiency assessment and demonstrate Fair/Intermediate to Good/High.

Student whose primary language is not English must take the English Language Proficiency Assessments of California (ELPAC) prior to the assignment of classes in order to determine English proficiency level and appropriate academic program placement. Students will be eligible for English Language Development classes.

Students whose overall English language proficiency test result is Beginning or Somewhat/Moderately on the ELPAC will be considered not to possess English language proficiency. Students whose overall English language proficiency test result is Well Developed on the ELPAC will be considered to possess English proficiency.

Foreign Transcripts

The following is the process for transcribing and evaluating foreign transcripts:

1. The transcript should be translated into English and notarized to authenticate that translated transcript is a true and correct translation prior to evaluation. This is the parents' responsibility.
2. Review the transcript to ensure that every grade level needed is there (9th, through the last grade completed at time of enrollment, i.e. 1st term 11th grade).
3. Review the foreign transcripts, starting with 9th grade, and using the Foreign Transcript Equivalent Guidelines, find the area of block credits that best matches the course. All courses will be considered college preparatory as matched to our college preparatory offerings unless specifically identified by the transcript. For example: Chinese could give credit under the modern Foreign Language Block

Credit category. Guidelines for evaluation are to make sure graduate requirements are met first, and then transfer requirements, then electives.

a. Math will almost always go under the Math Block credit. Occasionally there will be an Algebra class, if the grade is passing, then it can go under the Integrated Math I block credit. 20 credits are required to meet graduation requirements, of which 10 will be from Integrated Math I or higher.

b. Foreign writing courses do not transfer over.

c. English will go under the appropriate grade level of English Block Credits (i.e. English in the 9th grade would go under English 9, English in the 10th

Grade would go under English 10, etc.). Note that English 12 is only transferable from U.S. schools. Forty (40) credits are needed to meet United States graduation requirements.

d. Science will go in the applicable category as follows:

1. Life Science includes the following courses: Zoology, Biology, Life Science, Anatomy, or Environmental Science. 10 credits of Life Science are needed to meet graduation requirements.
2. Physical Science includes the following courses: Earth Science, Physics, Chemistry, or Physical Science. 10 credits of Life Science. 10 credits are needed to meet graduation requirements.
3. Integrated Science - if there is more than one year of this, then one year each can go under Physical and one year under Biological to meet those graduation requirements. However, if there is less than one year, it will go under the Science Elective Block Credit.

e. U.S. History, Constitutional Government, and Social Science must be taken in an American school. 10 credits are needed to meet graduation requirements.

f. Politics, Political Science, Civics, Government, or history of a certain nation (i.e. China) will go under Social Studies Block Credits.

g. Art and Music will go under either the Visual Arts Block Credits or the Performing Arts Block Credits. 10 credits are needed to meet graduation requirements.

- h. Physical Education (P.E.) will go under the Physical Education Block Credits. 20 credits are needed to meet graduation requirements.
4. Each course will be granted 5 semester courses per semester for a maximum of 40 credits per semester. Classes meeting graduation requirements should be recorded first, followed by classes eligible for UC transfer, such as foreign language. These should make up 40 credits per term.

Grade Conversions

In order to convert grades for most nations, you will need to utilize the WES Grade Conversion Guide. However, occasionally schools will indicate on their transcript grade correlations/conversions. If this occurs, use their guidelines rather than WES. To view the Grade Conversion Guide, log onto www.wes.org; click on the "Educator" box; on the next screen click on "WES Grade Conversion Guide" on the left column. The next prompt will ask you to log in. Create a user account for your site; once complete it will take you into the Conversion Guide. There will be a pull-down menu that will ask you to select a country. Simply select the nation you are transcribing and proceed with the evaluation. Once done, print out the page and attach it to the completed Transcript Evaluation.

College Admissions (UC/CSU Campuses)

In an effort to help students wishing to enter a 4-year college, letter grades are given when possible. However there may be instances where this will not be possible; in such cases utilize the Credit/No Credit. Credit/No Credit courses will meet University of California requirements if a notation is made on the student's transcript that a Credit equates to a C or better. If the student's transcript does not indicate that a student has earned a C or better, then they will be assigned Credit/No Credit which is not recognized by the UC/CSU system. If this student plans to enter a 4-year institution, they will need to enroll in junior college and/or Adult School. The UC/CSU admissions will review an international student's domestic and foreign transcripts when determining eligibility. It is recommended that a student wishing to enter the UC/CSU system, apply early enough for transcript review in the event the UC/CSU campus requires additional classes which may be taken prior to applying.

Required Classes for Graduation

English - 40 Credits

- English 9
- English 10
- English 11
- English 12 (US only)

Social Science - 30 Credits

- World History - 10 credits
- Constitutional Gov't (US only) - 5 credits
- Economics (US only) - 5 credits
- US History (US only) - 10 credits

Mathematics - 20 credits

- General Math - 10 credits (Math, Geometry, Trigonometry, Math Analysis, Calculus)
- Integrated Math I - 10 credits or higher

Science - 20 credits

- Physical Science - 10 credits (Physics, Earth, Chemistry)
- Life Science - 10 credits (Life, Biology, Zoology, Anatomy)

Visual & Performing Arts - 10 credits

Physical Education - 20 credits

Electives - 80 credits

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