



**OAK GROVE SCHOOL DISTRICT**  
**SAFETY COMMITTEE MINUTES**  
**May 21, 2018**

In attendance:

Neil Rauschhuber  
Sylvia Alvarez  
Colleen Fanciullo  
Yolanda Jauregui  
James Moreno  
Karen Lemm  
Terri Anaya  
Mariane Pham  
Anthony Valdez

Neil called the meeting to order at 3:05 p.m. April minutes were distributed and approved. Yolanda will post on the internet.

Welcome to Terri Anaya and James Moreno to the Safety Committee.

Committee Reports:

Karen Lemm gave her report for Risk Management for April

In April there were 8 injuries. Five of the employees received medical attention. Four of the incidents were deemed preventable. Only one required a work order due to a sharp edge on the faucet in Herman's kitchen. James followed up the faucet at Herman was addressed.

Mariane Pham reported on student injuries. There were 17 injuries in the month of May. The committee reviewed the accidents and stated no further action needed to be completed by the District to prevent future accidents.

Anthony reported out for M&O, Custodial and Transportation

James will be reporting out in the future, along with Terri, for Operations.

Anthony showed the disinfectant fogger to the committee. The process begins with a TrioRX mixer and Electrolyte liquid. After the mixer blends with electrolyte liquid it is put in a GenEon Mist Sprayer/Blower. Anthony has used the fogger at Parkview and also for buses after a flu outbreak. The process will disinfect 100% of the germs.

Anthony has the SDS for the liquid and will place on the 3E website.

There was a mower accident. The mower hit a tree.

Training for M&O will be June 25<sup>th</sup>. Colleen asked Terri if she would like to send CNS employees for disinfectant training. Terri stated her employees are off at that time but scheduled August 16<sup>th</sup> training when they return.

Anthony reported his crew was working on Williams Act. He also has scheduled HVAC training with Total Control.

Anthony reported out for Transportation:

There was a wheelchair/student incident on the bus. Anthony reviewed the camera tape and will move forward with disciplinary action. He also had reports on other students. When he reviewed the bus camera tape it was obvious the students were faking the accidents. Disciplinary action will be taken with the students at school site.

Site Liaison report was not given. Representatives were absent.

Colleen reported out on the 5 year plan:

SB187 updates are in progress. Colleen has given Oscar the template for the two goals required for the plan. He also is aware the ICS chart must be updated. The goal for a deadline for all documents due is the end of September. The goal is to have Board approval in October. Colleen will update the main body of the master plan this summer. She will include all the new requirements including after school care and on site programs.

Each school site will have a section after the master document that will be an attachment including site specific charts, maps and goals.

Colleen sent out the dates for training and the option for the sites to conduct the training on their own. Neil stated James should attend a few of the trainings so if need be he can give the trainings. James is now the lead on Emergency Preparedness.

Neil stated cool drinking water will be provided to sites in the summer.

The summer newsletter was approved. Colleen will add the new committee members to the newsletter and send a final copy to Neil and Yolanda.

The next meeting will be June 25<sup>th</sup> at 3:00pm. Neil changed the date from the 18<sup>th</sup>.

Meeting was adjourned at 3:40 pm