



Eligibility: Procedure for Removal from the Ineligible List

According to the 2019-2020 [Procedures and Regulations for Gananda Central School District Extracurricular Activities \(Grades 6 – 12\)](#):

Involvement in extracurricular activities must never become detrimental to the academic progress of the student. Participating in athletics, drama and school clubs is also a privilege. Therefore, a system for eligibility based on effort, performance and behavior is to be followed. Such a system will serve as a tool to motivate students to work up to their ability.

Guidelines:

Students who are failing one or more subjects will be considered ineligible to participate in athletics, drama and school clubs for a minimum of one week after report cards or progress reports are published. Names of these students deemed ineligible will be put on an “ineligibility list”, which will be distributed to all faculty and staff.

During this period in which a student is ineligible, student may practice but are ineligible for games or performances.

Once report cards or progress reports are published, students have a minimum one-week probation period to make-up all work and get their average to a passing grade before the first opportunity to be reinstated. After initial one-week probation period, student may get list signed off by teachers on Fridays, unless other reasons prevent that from occurring.

Ineligibility sign off process:

Students are responsible for restoring their extra-curricular eligibility i.e. athletic, drama and school clubs. To that end, students will be responsible for:

- getting an ineligibility sign off sheet from the High School Guidance Office secretary at the end of the minimum one-week probation period.
- making up any necessary work and assignments and maintain passing grades for **all of their subjects/classes**.
- obtaining signatures from all teachers indicating that the student is currently passing all classes
- returning an eligibility slip and handing it in to the High School Guidance Office secretary in the guidance office.
- If student is demonstrating effort to complete work and taking advantage of support services, teacher may sign-off and the student would be eligible. Student would continue sign-off process weekly until passing course, using the Extra-curricular Eligibility Work Ethic Contract and Evaluation.

This will ensure that the student's name is removed from the ineligibility list. The High School Guidance Office secretary will then issue an updated eligibility sheet to staff.

This Ineligibility sign off process may be initiated on Fridays after the minimum one-week ineligibility period.

Once teachers have signed the form removing the student's ineligibility, ***they have the option to again list the student as ineligible if the student's effort diminishes and s/he again receives a failing grade.*** Teacher will email the High School Guidance Office secretary who will inform the Athletic Director and/or the student's advisor that the student is again considered ineligible to participate in athletics, drama and school clubs. Student would then be responsible for restoring their eligibility in order to participate in athletics, drama and school clubs using the ineligibility sign off process.

Students are notified if they are ineligible. They can pick up their Failure Signature Sheet in the Guidance Office one day before the ineligibility list is revised.

The completed sheet is due back to the Guidance Office **NO LATER than 2:30 p.m.** the day the ineligibility list is revised.

Once the completed document has been turned in to the Guidance Office, the student will be removed from the Ineligible List effective that Friday.

*If a student has not met the criteria listed above, they can try again **each week** on Thursday (with an effective date of Friday) until they are removed from the list.