

Inglewood Unified School District

AGENDA

Special Board Meeting

May 15, 2019, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

1. INITIAL CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

3.a. Board Members: Margaret Turner-Evans, President (Seat #4); Dr. D'Artagnan Scorza, Vice President (Seat #5); Dr. Dionne Young Faulk, Member (Seat #1); Dr. Carliss McGhee, Member (Seat #2); Alice B. Grigsby, Member (Seat #3)

3.b. Cabinet Members: Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

4. APPROVAL OF AGENDA

5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS: This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from one or two minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

5.b. Public Comment on Non-Agenda Items

6. CONSENT CALENDAR/ACTION ITEMS

6.a. HUMAN RESOURCES DIVISION

6.a.1. Certificated Personnel Roster

6.a.2. Classified Personnel Roster

6.b. BUSINESS SERVICES DIVISION

6.b.1. Ratification of Agreement with Timothy W. Purvis of Pupil Transportation Information LLC, (PTI) to Provide On-Site and Off-site Management Assistance for the District's Vehicle Maintenance Program as Recommended in the Recently Conducted Pupil Transportation Program Delivery System Review, Study and Written Report of Findings

6.b.2. Approval of Consultant Agreement with Aletha F. McCutcheon to Provide Assistance in the Food Service Department, Effective May 16, 2019, through June 30, 2019

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6.b.3. Approval of Amendment No. 1 to Agreement No. C18/19-001 with Ellis Environmental to Continue to Provide Hazardous Material Testing and Hazardous Material Monitoring District-wide

6.b.4. Approval of Agreement No. C18/19-095 with Westcor Environmental for Professional Abatement Mold Removal at Hudnall Elementary School

6.b.5. Approval of the Two Agreements with the Los Angeles Community College District to Conduct the Three Commencement Ceremonies for City Honors College Preparatory, Inglewood High School, and Morningside High Schools on the Athletic Stadium of the Los Angeles Southwest College Campus Located at 1600 W. Imperial Hwy. Los Angeles, CA 90047 on June 5, and 6, 2019

6.b.6. Approval of Agreement No. C18/19-094 with Westcor Environmental for Professional Asbestos Removal at Inglewood High School

6.b.7. Approval of Agreement for Use of School Facilities with the Inglewood Educational Foundation

6.c. MEASURE GG AND FACILITIES

6.c.1. Approval of Agreement No. C18/19-046 with Archico Design Build, Inc., for the Woodworth-Monroe TK-5 Modular Project

6.d. STATE ADMINISTRATOR

7. BOARD MEMBER REMARKS

8. STATE ADMINISTRATOR REMARKS

9. NEXT MEETING - May 29, 2019

10. ADJOURNMENT

Disability Information

All meetings of the State Administrator and Governing Board are open to the general public with the exception of Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call the State Administrator's Office, 310.419.2728, at least three (3) days in advance to make special arrangements.

Spanish Interpretation / interpretación al español

Spanish interpretation is available at Regular Session Board Meetings. [Se ofrecen servicios de interpretación al español durante las juntas regulares de la Mesa Directiva del Distrito.

Mission Statement

The mission of the Inglewood Unified School District is to ensure that all our students are taught rigorous standards based curriculum supported by highly qualified staff in an exemplary educational system characterized by high student achievement, social development, safe schools, and effective partnerships with all segments of the community.

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6.a. HUMAN RESOURCES DIVISION

6.a.1. Certificated Personnel Roster

Attachments:

Certificated Roster 5.15.2019

6.a.2. Classified Personnel Roster

Attachments:

Classified Roster 5.15.2019

6.b. BUSINESS SERVICES DIVISION

6.b.1. Ratification of Agreement with Timothy W. Purvis of Pupil Transportation Information LLC, (PTI) to Provide On-Site and Off-site Management Assistance for the District's Vehicle Maintenance Program as Recommended in the Recently Conducted Pupil Transportation Program Delivery System Review, Study and Written Report of Findings

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Recommended Motion:

Administration recommends that the State Administrator approve the Agreement with Timothy W. Purvis of Pupil Transportation Information LLC, (PTI) to provide on-site and off-site management assistance for the District's Vehicle Maintenance Program as recommended in the recently conducted pupil transportation program delivery system review, study and written report of findings.

Rationale:

All agreements must be approved by the State Administrator. AB 1840 requires that the District perform certain operational reviews. Pupil Transportation Information LLC., provided a comprehensive pupil transportation program delivery system review, study and written report of findings and recommendations. As a result of the recommendations, the District is recommending for PTI to assist with findings that are critical to remedy immediately.

Financial Impact:

The cost not to exceed \$40,0000 for all fieldwork and report writing services, including all expenses will be paid with General Funds.

Attachments:

Pupil Transportation Information, LLC. Phase II

6.b.2. Approval of Consultant Agreement with Aletha F. McCutcheon to Provide Assistance in the Food Service Department, Effective May 16, 2019, through June 30, 2019

Recommended Motion:

Administration recommends that the State Administrator approve the consultant agreement with Aletha F. McCutcheon to provide assistance in the Food Service Department for F/Y 2018-2019, effective May 16, 2019, through June 30, 2019.

Rationale:

The State Administrator must approve all consultant agreements. Ms. McCutcheon has over 28 years of school food service experience.

IMPLICATION: By approving this request, the district will be able to address Food Service recommendations from the June 2017 FCMAT Report.

Approval of this item supports the following FCMAT standard:

Financial Management Standard 16.1 and 17.1, Food Service Fiscal Controls

Financial Impact:

The cost not to exceed \$7,500 will be paid with Food Service Funds.

Attachments:

Aletha McCutcheon 5.15.2019

6.b.3. Approval of Amendment No. 1 to Agreement No. C18/19-001 with Ellis Environmental to Continue to Provide Hazardous Material Testing and Hazardous Material Monitoring District-wide

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Recommended Motion:

Administration recommends that the State Administrator approve Amendment No. 1 to Agreement C18/19-001 with Ellis Environmental to continue to provide hazardous material testing and hazardous material monitoring district-wide.

Rationale:

All amendments must be approved by the State Administrator. On June 20, 2018 the State Administrator approved the agreement with Ellis Environmental to provide hazardous material testing and hazardous material monitoring district-wide. Compensation increase is needed for this amendment for the Morningside High School Weight Room Renovation Project, Inglewood High School and Crozier Fridge Abatement Project and the Hudnall Elementary School Abatement Project which require hazardous material testing and monitoring services for South Coast Air Quality Management (SCAQMD) compliance for these projects.

Financial Impact:

The additional increase of \$25,000 will be paid with General Maintenance Funds.

Attachments:

C18/19-001 Ellis Amendment No. 1 - Hazardous Material Testing

6.b.4. Approval of Agreement No. C18/19-095 with Westcor Environmental for Professional Abatement Mold Removal at Hudnall Elementary School

Recommended Motion:

Administration recommends that the State Administrator approve Agreement No. C18/19-095 with Westcor Environmental for professional abatement mold removal at Hudnall Elementary School.

Rationale:

All agreements must be approved by the State Administrator. This agreement with Westcor Environmental will provide for removal of all equipment in rooms 2 & 12, removal and disposal of contaminated ceiling tiles and water impacted walls in both rooms at Hudnall Elementary School.

Financial Impact:

The total cost of \$6,957 will be paid with General Maintenance Funds.

Attachments:

Westcor Environmental, Inc. Hudnall ES

6.b.5. Approval of the Two Agreements with the Los Angeles Community College District to Conduct the Three Commencement Ceremonies for City Honors College Preparatory, Inglewood High School, and Morningside High Schools on the Athletic Stadium of the Los Angeles Southwest College Campus Located at 1600 W. Imperial Hwy. Los Angeles, CA 90047 on June 5, and 6, 2019

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Recommended Motion:

Administration recommends that the State Administrator approve the two agreements with the Los Angeles Community College District to conduct the three commencement ceremonies for City Honors College Preparatory, Inglewood High School, and Morningside High Schools on the athletic stadium of the Los Angeles Southwest College Campus located at 1600 W. Imperial Hwy. Los Angeles, CA 90047 on June 5, and 6, 2019.

Rationale:

All agreements must be approved by the State Administrator. This agreement will secure a facility to conduct the commencement ceremonies for the graduating classes of 2019.

Financial Impact:

The estimated cost of \$9,232.83 (\$1,374.20 for City Honors College Preparatory Academy and \$7,858.63 for Inglewood High School and Morningside High School) will be paid with General Funds.

Attachments:

LA Community College District - City Honors College Preparatory June 5, 2019

LA Community College District - MHS & IHS June 6, 2019

6.b.6. Approval of Agreement No. C18/19-094 with Westcor Environmental for Professional Asbestos Removal at Inglewood High School

Recommended Motion:

Administration recommends that the State Administrator approve Agreement No. C18/19-094 with Westcor Environmental for professional asbestos removal at Inglewood High School.

Rationale:

All agreements must be approved by The State Administrator. This agreement with Westcor Environmental will provide professional abatement removal services at Inglewood High Schools Kitchen.

Financial Impact:

The total cost of \$14,521 will be paid with General Maintenance Funds.

Attachments:

Westcor Environmental I.H.S.

6.b.7. Approval of Agreement for Use of School Facilities with the Inglewood Educational Foundation

Recommended Motion:

Administration recommends that the State Administrator approve the agreement for use of school facilities with the Inglewood Educational Foundation.

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Rationale:

All agreements must be approved by the State Administrator. The Inglewood Educational Foundation is organized and operated exclusively for educational purposes and to receive and disburse funds, property and gifts of any kind exclusively for the benefit of the District. The Foundation is an independent, non-profit corporation organized under the California Corporations Code and exempt from taxation pursuant to the efficient management of the District.

Under this Agreement the District grants to the Foundation the right to use the Second Floor Conference Room located at the Education Center containing approximately 300 square feet of conference room space to use as a work room, meeting room, and other activities by the Foundation that support the District.

Financial Impact:

Consistent with Education Code section 38134, the Foundation shall pay the District the total sum of \$1 a year for the use of the Second Floor Conference Room.

Attachments:

Inglewood Educational Foundation - Facility Use Agreement

6.c. MEASURE GG AND FACILITIES

6.c.1. Approval of Agreement No. C18/19-046 with Archico Design Build, Inc., for the Woodworth-Monroe TK-5 Modular Project

Recommended Motion:

Administration recommends that the State Administrator approve Agreement No. C18/19-046 with Archico Design Build, Inc., for the Woodworth-Monroe Academy of Excellence TK-5 Modular Project.

Rationale:

All agreements must be approved by the State Administrator. On December 12, 2018, the State Administrator approved Agreement No. C18/19-046 with Archico Design Build, Inc., for the Woodworth-Monroe TK-5 Modular Project. The contract is being brought back to include all the contract documents as required in the original bid documents.

Financial Impact:

There is no additional cost to the District. The amount of \$5,989,000 previously approved remains the same and will be paid with Measure GG Funds.

Attachments:

Archico 5.15.2019

6.d. STATE ADMINISTRATOR

7. BOARD MEMBER REMARKS

8. STATE ADMINISTRATOR REMARKS

9. NEXT MEETING - May 29, 2019

10. ADJOURNMENT