

## **Board of Education Meeting - September 5, 2018**

**Call to Order** at 6:30 p.m. Penn Yan Elementary School Cafeteria, Three School Drive, Penn Yan, NY; Vice President Robin Johnson presiding.

**Board Members Present:** R. Johnson, A. Yonts, J. Morehouse, L. Elliott, K. Guenther, R. Bloom, P. Bacher, E. Dinehart

**Board Member(s) Absent/Excused:** D. Willson

**Others Present:** H. Dennis, C. Milliman, G. Baker, K. Dean, S. Barden, R. Perrault, T. Tansey, K. Johnson, D. Pullen, E. Foote, K. Burcroff, W. Kinsey, J. MacKerchar, M. Kubli, T. Webber, L. Brown, G. Chamberlain - Media Representative

A motion was made by Mr. Morehouse and seconded by Mrs. Guenther to approve the agenda as revised. All present voted yes. Motion carried, 8-0.

### **Information and Reports**

#### A. Opening Day Updates

**PYE** - Principal Edward Foote indicated students were welcomed with a performance by the staff band and warm greetings from faculty members. The students were happy and excited to begin a new school year. Reporter Alexis Arnold with Channel 13 News was on site to share in the excitement with the staff and students as well as play her clarinet in the staff band. Mr. Foote thanked Sandy Welker and the students for beginning the WPYE broadcast early this year and he reported the PreK-K Night was a big success with many children and families in attendance.

**PYMS** - Principal Kelley Johnson reported the students enjoyed station rotation by grade levels throughout the day, as well as team building activities, provided by Mrs. Deb Curbeau. Mrs. Johnson indicated open house was well attended and students enjoyed having their schedules, lockers and locks prior to the opening of school. The students enjoyed a presentation and performance by a speaker that shared a message of positivity and integrity to the students. Mrs. Johnson indicated the school year is off to a terrific start and she thanked the custodial and clerical staff for all their hard work throughout the summer. Mrs. Johnson also thanked Pam Simmons and Jared Wigden for their hard work on the Maker Space, as well as the school counselors, social worker and psychologist for the work on the master schedule and DASA Training.

**PYA** - Principal David Pullen and PYA staff members welcomed 434 students this year. Mr. Pullen thanked Dana Burton for providing free breakfast and lunch for all students and indicated Freshman Orientation was well attended. Mr. Pullen indicated sports are in full swing and he congratulated Conner Fingar for being nominated Football Player of the Week. Mr. Pullen indicated the video presentation provided to students had a great message that will be beneficial to all students.

- B. PYE Principal Edward Foote and Assistant Superintendent for Instruction and Staff Development Gregory Baker provided information regarding PYE Term 3 (FY-2019-38)
- C. Assistant Superintendent for Business Cathy Milliman reported on the Long Term Financial Plan (FY-2018-39)

**Board Member and Superintendent Comments**

The Board thanked Cathy Milliman for the information on the financial plan.

Superintendent Howard Dennis provided an update on the status of the Capital Project and he thanked Project Manager Pete Sheehan for all of his hard work in ensuring that the project is progressing on time, the campus is safe and available to staff and students and for the many hours he spends at PYCSD. (FY-2019-40)

Mr. Dennis thanked Alexis Arnold for travelling to PYCSD for opening day. Mr. Dennis indicated school is off to a fantastic beginning and he thanked the staff for providing such a wonderful atmosphere for the students. Mr. Dennis attended the Prek-K Open House, 9th Grade Orientation and PYMS Open House and indicated all of the activities were exciting and beneficial to the students and parents.

**Consent Agenda/Routine Matters**

A motion was made by Mrs. Bacher and seconded by Mrs. Yonts to approve the following routine matters:

- A. Acceptance of Board of Education Meeting Minutes:
  - 1. August 22, 2018 (FY-2019-41)
  - 2. August 29, 2018 (FY-2019-42)
- B. Approval of Non-Public School Transportation Request(s):
 

<u>Name</u>	<u>School</u>
Owen Henderson	St. Michael School
Emilee Freeland	Emmanuel Baptist
Morgan Burnett	St. Michael School
Janet, Kristine & Rosalie Nolt	Shady Willow School

All present voted yes. Motion carried, 8-0.

**Consent Agenda/Finance Matters**

A motion was made by Mr. Morehouse and seconded by Mrs. Yonts to approve the following financial matters:

- A. Acceptance of Monthly Financial Reports – July, 2018 (FY-2019-43)
  - 1. Treasurer’s Report
  - 2. General Fund
    - a. Revenue Status Report
    - b. Budget Status Report

3. School Lunch Fund
  - a. Revenue Status Report
  - b. Budget Status Report
4. Federal Fund
  - a. Revenue Status Report
  - b. Budget Status Report
5. Trust & Agency Fund
  - a. Revenue Status Report
  - b. Budget Status Report
6. Capital Fund
  - a. Revenue Status Report
  - b. Budget Status Report

- B. Declaration of Surplus Items and Authorization for Assistant Superintendent for Business to dispose of them as she deems appropriate:

Dewalt Table Saw- 005146 - Replaced  
 Delta Drill Press- 005136- Replaced  
 Jet Sander- 005202- In Need of Repair/Replaced  
 Intelitek Mill- 005205- In Need of Repair/Replaced  
 Grizzly Shear- A00394357- In Need of Repair/No Longer Needed  
 Powermatic Drill Press- 01307- Replaced  
 Jet Lathe- 005159- In Need of Repair/No Longer Needed  
 Powermatic Sander- 01123- In Need of Repair/Replaced  
 21 Student Desks

- C. Acceptance of Donations for PY FFA in Memory of William “Gerry” Wall
1. \$25 from Geraldine R. Antheunis
  2. \$250 from J. Edward Davie Farms, Inc.

- D. Approval of Agreement between the Village of Penn Yan and the Penn Yan Central School District in order to establish a partnership for a part-time School Resource Officer (SRO) (FY-2019-44)

Mrs. Johnson thanked Mrs. Antheunis and J. Edward Davie Farms for the generous donations.

All present voted yes. Motion carried, 8-0.

**Personnel Matters**

A motion was made by Mrs. Yonts and seconded by Mrs. Bloom to approve the following personnel matters:

- A. Approval of Non-Certified Personnel Report

**Leave of Absence**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Eff. Dates</u></b>
Mara Wood	Keyboard Specialist	10/23-12/31/18 (tent. dates) *

\* Child-Bearing/Rearing Leave of Absence

B. Approval of Certified Personnel Report

**Resignation(s)**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Eff. Date</u></b>
Antone Olney	Teaching Assistant	August 28, 2018
Paul Tobin Tansey	Director of Athletics	September 30, 2018 *
* For Purpose of Retirement. Mr. Tansey began at PYCSD in January, 2000		

**Appointment(s)**

Name of Appointee: Adriana Betz

Tenure Area: Teaching Assistant

Date of Commencement of Service: September 1, 2018

Expiration Date of the Appointment: September 1, 2022

Salary: Base Salary: Step 1 \$ 20,652  
Total Salary \$ 20,652

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Name of Appointee: Misty Foster

Tenure Area: Teaching Assistant

Date of Commencement of Service: September 1, 2018

Expiration Date of the Appointment: September 1, 2022

Salary: Base Salary: Step 1 \$ 20,652  
Total Salary \$ 20,652

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Name of Appointee: Lisa Pinckney

Tenure Area: Teaching Assistant

Date of Commencement

of Service: September 12, 2018

Expiration Date of the Appointment: September 12, 2022

Salary: Base Salary: Step 6 \$ 22,980  
Total Salary \$ 22,980 (pro-rated)

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**2018-19 Appointments**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Liz DeMaria	Building Literacy Facilitator	\$158

- C. Approval of Sub List Additions (FY-2019-45)
- D. Approval of Memorandum of Agreement between Penn Yan Central School District and Penn Yan Administrative and Technical/Managerial Association regarding Health Reimbursement Account (FY-2019-46)
- E. Approval of Memorandum of Agreement between Penn Yan Central School District and Penn Yan Administrative and Technical/Managerial Association regarding Retirement Incentive (FY-2019-47)

The Board, Superintendent and Administrators thanked Mr. Tansey for his many years of dedicated service to the students at PYCSD. They wished him well, congratulated him on his retirement and indicated he will be missed.

All present voted yes. Motion carried, 8-0.

A motion was made by Mr. Morehouse and seconded by Mrs. Yonts to Call for Executive Session at 7:15 p.m. for the discussion of the employment history of a particular person and appointment of Kathy Guenther as Clerk ProTem for the remainder of the meeting. Motion carried, 8-0.

The Board returned to Open Session at 7:30 p.m. on a motion made by Mrs. Yonts and seconded by Mrs. Elliott. Motion carried, 8-0.

The meeting was adjourned at 7:31 p.m. on a motion made by Mrs. Bloom and seconded by Mr. Morehouse. Motion carried, 8-0.

Respectfully submitted,

Kathleen M. Dean  
District Clerk

Kathy Guenther  
Clerk Pro-Tem