

**Central Valley School District  
Job Description #518**

**TITLE            Paraeducator –Academic Support**

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**GENERAL SUMMARY**

Provides direct and indirect educationally related services to students and assists the teacher in creating a positive learning environment to facilitate the personal, social and intellectual development of students. All Paraeducator positions may include instructional and supervisory duties.

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**ESSENTIAL JOB FUNCTIONS**

Depending upon the individual assignment, the Paraeducator may perform all or a combination of the following:

1.     Work cooperatively with students, classroom teachers, parent/s, and administration while performing assigned duties and responsibilities.
2.     Provide instruction to students as assigned and supervised by the responsible teacher.
3.     Provide assistance to the teacher in such activities as developing instructional materials, managing student performance, monitoring results and recording data, etc., managing behavioral problems.
4.     Enforce school discipline policies and procedures.
5.     Perform other duties as required by the Building Principal.

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**OTHER FUNCTIONS**

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**REPORTING RELATIONSHIPS**

This position reports to the Building Principal/Designee/Teacher

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**MENTAL DEMANDS**

Required to deal with a wide range of student behaviors and academic abilities, which may include distraught or difficult students.

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## **PHYSICAL DEMANDS**

Potentially exposed to ordinary infectious diseases as carried by students; exposed to student noise levels. May be required to lift up to 50 pounds. May be required to work outdoors in inclement weather; required to stand for prolonged periods; required to hold equipment in proper position for varying lengths of time; may occasionally be exposed to recklessly operated vehicles.

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## **QUALIFICATIONS**

1. High school diploma or equivalent.
  2. AA degree, 2 years of college level credits or passing score on the Washington State ETS Parapro Praxis test.
  3. Passing score on the Scheig Paraeducator Assessment test.
  4. Demonstrated ability to communicate clearly and work effectively with students, staff, and parents.
  5. Must pass district required testing in reading, language, spelling, and math.
  6. Basic knowledge of computers and instructional equipment.
  7. Ability to tutor in a variety of subject matter areas appropriate to grade levels.
  8. Exhibit confidentiality, initiative, creativity and enthusiasm in performing job functions.
  9. Willingness to participate in inservice and related paraprofessional growth activities, as appropriate.
  10. Willingness to receive instruction and/or supervision from the assigned teacher as it relates to providing educational services to the student.
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## **CONDITIONS**

The preceding list of essential functions is not exhaustive and may be supplemented as necessary.

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## **UNIT AFFILIATION**

PSE – Paraeducators

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## **CLASSIFICATION HISTORY**

Created 11/05  
Revised 02/18