

**MORENO VALLEY UNIFIED SCHOOL DISTRICT**  
**Human Resources Division**

**I. Position Title**

Language Arts Coach, K-12

**II. Position Description**

Under the direction and supervision of the Principal, the Language Arts Coach provides support and assistance to teachers to implement the district-adopted language arts program.

**III. Example of Duties/Responsibilities**

- A. Provides support and assistance to all classroom teachers in the full and skillful implementation of the district's adopted language arts program
- B. Conducts demonstration lessons to ensure that all teachers have been trained to an advanced level of delivery, and are using the instructional materials as designed
- C. Provides on-site staff development to ensure that teachers are knowledgeable about program components and understand the instructional design of how the program meets the standards
- D. Assists teachers in building an interactive classroom environment focused on the content and learning strategies embedded in the program
- E. Conducts classroom visits and provides "next-step" support for all teachers
- F. Serves as a resource in identifying appropriate instructional strategies and interventions to improve achievement for all students
- G. Assists teachers in preparation and pacing for instruction
- H. Participates in collaborative grade level and department meetings to assist in the analysis and utilization of assessment data to improve student achievement
- I. Assists grade level teams and departments in setting goals for improved instruction
- J. Meets regularly with the principal to review assessment data and to assess the outcomes of goals established by grade level teams and departments
- K. Prepares forms, records, and reports as directed
- L. Attends meetings and trainings as directed

**IV. Qualifications**

- Knowledge of State assigned curricular framework; developments in the Program Improvement criteria and the SAIT process
- Knowledge of the current core material; critical thinking skills and cooperative teaming
- Skill in content area process and methodologies; thematic instruction; teacher training techniques
- Communicate effectively with students of various ages and ability levels; communicate with adults in a cooperative learning environment; interact with minority students
- Show evidence as a leader in the content area assigned, demonstrate eagerness and enthusiasm for the subject content
- Coordinate curriculum development; conduct teacher training; design and conduct staff development activities.
- Teaching in related field or training in State and Federal programs.
- Support implementation of strong content area programs.

**V. Education and Experience:**

Valid California Teaching Credential and CLAD Certification

**VI. PREFERRED QUALIFICATIONS**

M.A. or M.S. Degree; minimum 3 years teaching experience; experience at multiple levels desired; credential authorizing service in Language Art