

Students

Inter-district Attendance

The Governing Board recognizes that students who reside in one district may prefer to attend school in another district and that such preferences are made for a variety of reasons.

The Norris District Superintendent, or designee, is authorized to approve Inter-district transfers out of the Norris School District.

The Norris School District Governing Board believes local school districts were established to serve local residents and local taxpayers. Because the Board believes that District resources are intended for District residents, the Board discourages transfers into the Norris School District.

The District Superintendent, or designee, may approve incoming Inter-district transfer requests only on a case-by-case basis applied against the limited options defined in Administrative Regulations #5117.

The Governing Board finds that in the recent past, several non-resident families have falsified information in order to fraudulently enroll their children in a Norris School District school rather than applying for enrollment through the inter-district attendance process as required by the Education Code. The Governing Board has determined that this circumstance is grossly unfair to the non-resident families who tell the truth, comply with the law and comply with the district's inter-district attendance policy.

Accordingly, the Governing Board authorizes the Superintendent, or his/her designee, to make reasonable efforts to verify a family's asserted status as residents of the Norris School District in circumstances where it is reasonable to question whether they are actually residents of the district or may have provided false or unreliable evidence of district residency.

The Governing Board has made the determination that children of non-resident families add to class size and Administrative Regulations #5117 should limit such additions.

Policy Adopted: January 1991

Policy Reviewed: 8/16 (7/14 6/09 5/08)

Policy Revised: 7/13 (12/11 9/10 7/09 11/03 2/95 10/93 3/93)

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The Superintendent, or designee, may approve inter-district transfer requests on the following basis:

- A) Students from families that are buying or building a home within the Norris School District in the immediate future.
 - a) Written evidence such as escrow documents, building contract or other legal documents must be provided to the District.
 - b) This provision allows families that will be Norris residents to attend Norris School District.
- B) Students who have parents who are property owners within the Norris School District boundaries.
 - a) Proof of ownership must be provided such as Tax Assessors Statement.
- C) Students whose parents or grandparents work for the Norris School District.
 - a) Students who are the children of Norris District employees. For purposes of this provision, the certificated employee must be full time or in a District approved job share or 5.5 hours daily for classified.
 - b) Students who are the grandchildren of Norris District employees. For purpose of this provision, the certificated employee must be full time or in a District approved job share or 5.5 hours daily for classified.
- D) Students who are residents of the Norris School District for a period of one year or more that have moved from the District and wish to continue attending the Norris School District. The student must have maintained a minimum GPA of 2.0, maintained good attendance (no truancy notices), and no history of behavioral issues.
- E) Returning inter-districts – those students who have had an inter-district Agreement approved in previous school years and who have met the terms of the agreement with regards to behavior, attendance and passing grades.
- F) Students entering their 8th grade year, whose family moves out of the Norris School District, may continue at Norris to complete their 8th grade year, if attendance, grades and behavior are acceptable.
- G) Younger siblings of students that are already on an approved inter-district transfer may be approved if space is available.

The Superintendent, or designee, may approve incoming inter-district requests subject to the following limitations:

- 1) Space for inter-district transfers must be available without displacing District residents.
- 2) Approved inter-district transfers are for attendance within the Norris School District and not a specific school site.

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Inter-district Attendance (cont'd)

- 3) Capacity at school sites, grade levels or programs for Inter-district transfers is at the sole discretion of the Superintendent or designee.
- 4) Placement of inter-district transfers to school sites, in grade levels or programs may be changed at anytime.

The Superintendent, or designee, shall NOT approve Inter-district Agreements if:

- 1) The student is not covered by A through G above.
- 2) The student transferring into the District would require the District to create a new program to serve that student (Ed Code 48303).
- 3) The student enrolled in the Norris District is using the address of a family member or friend for short periods of time in an attempt to qualify for an Inter-district under D above.
- 4) The student applied for an Inter-district agreement after District discovered student registered under a false or fictitious address.
- 5) The student registered in the Norris District base upon a Shared Residence Affidavit (living with another family who resides within the Norris District) then moved from the Norris District and failed to inform the District of the change of residence.
- 6) The basis for the request is due to daycare. Childcare needs will not be taken into consideration as a basis for approval of an inter-district transfer request.
- 7) The applicant was previously enrolled on an inter-district transfer, which was revoked.

Appeal the Decision to Deny an Application for Inter-district Transfer

The Superintendent's, or designee's, decision to deny an inter-district transfer can be appealed to the Norris Board at the next regularly scheduled monthly Board meeting. The District shall provide such parents/guardians with written notice of time, date and place of meeting. Pursuant to the federal Family Educational Rights and Privacy Act, 20 U.S.C. 1232g, it may be necessary for the Board to adjourn to closed session in order to prevent the disclosure of student records or personally identifiable information unless the student or representative consents to public session. Should the Norris School District Board upholds the Superintendent's, or designee's, decision to deny, the parent/guardian may appeal the Norris Board decision to the County Board of Education within 30 calendar days of the decision to deny. The District shall provide such parents and guardians with written notice of their appeal rights. The written notice shall conform to the requirements of Education Code 46601.

StudentsInter-district Attendance (cont'd)Criteria for Revoking Inter-district Transfers

Inter-district attendance is a privilege and not a right. The District has the right to revoke the Inter-district attendance permit if a reasonable determination is made that a student's continuing presence would interfere with the needs of the District. An inter-district attendance permit may be revoked for failure to comply with academic, behavior and attendance requirements of the District and any other terms and conditions set forth in the agreement or permit.

Inter-district transfers may be revoked at any time for one or more of the following reasons:

- 1) The commission of misconduct prohibited by the Education Code. This includes suspension from school for violations of Education Code Sections 48900, 48900.2, 48900.3, 48900.4 or 48900.7, or being classified as truant under Education Code Section(s) 48260, et. seq.;
- 2) The commission of misconduct prohibited by the Penal Code;
- 3) For attendance issues including but are not limited to: a truancy letter, tardies, including those that are less than 30 minutes, dropping students off on campus prior to the school gates being opened and/or failing to pick up student(s) immediately after student dismissal.
- 4) If a student is classified as a "Chronic Absentee", which is defined as a student who is absent from school for any reason (excused or unexcused) for 10% of the school days in the school year.
- 5) The student's failure to maintain a minimum GPA of 2.0 and/or receiving a quarterly grade of an "F";
- 6) Parent/guardian is unwilling or unable to provide or arrange for transportation to and from school at no cost to the District;
- 7) The commission of a violation of the Penal Code on or within 1,000 feet of school grounds by a student's parent or guardian;
- 8) Parent/guardian makes a threat to inflict physical harm directed at a student or staff at any time or anywhere;
- 9) Parent/guardian use of offensive words or engaging in a course of conduct directed at students or staff, which are likely to cause substantial emotional distress or provoke a violent response;
- 10) If a parent/guardian has at any time been directed to leave school grounds or other District property pursuant to Penal Code sections 626.4, 626.6, 626.7, 626.8 or 626.85;

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- 10) The commission of conduct tantamount to that described in Penal Code section 415 (disturbing the peace) by a parent/guardian against another adult including, but not limited to, another parent/guardian with a child enrolled in the District, and that conduct is perpetrated on or within 1,000 feet of school grounds. Such conduct includes, but not limited to: fighting or challenging another to a fight; maliciously and willfully disturbing another by loud and unreasonable noise; and the use of offensive words, which are inherently likely to provoke an immediate violent reaction;
- 11) Knowingly providing misleading or incorrect information to the District in support of an Inter-district transfer request;
- 12) Knowingly providing misleading or altered documentation to the District in support of an Inter-district transfer request;
- 13) Students who are under consideration for expulsion or who have been expelled may not appeal Inter-district attendance denials or rescissions while Expulsion proceedings are pending, or during the term of the expulsion. (Education Code 46601)
- 14) Any student that demonstrates chronic disruptive or misbehaviors.

Revocation Process

District staff shall establish a Revocation Process using the above criteria.

Appeal of Revocation Decision

If an inter-district transfer is revoked, the parent/guardian will be given the opportunity to meet with the Revocation Review Committee, to discuss the reasons for the revocation and request reconsideration. Such a meeting must be requested within three (3) school days of the revocation decision

If the parent/guardian remains unsatisfied with the decision, they may appeal to the Norris School District Board of Trustees by submitting a written request for reconsideration to the Board of Trustees, which explains the basis for the request. The request to appeal must be received by the Superintendent, or designee, within five (5) school days of the Revocation Review Committee's decision to deny reconsideration of the revocation. The Superintendent, or designee, shall place the appeal on the agenda for the next regularly scheduled Board meeting. While waiting to appeal the revocation to the Board of Trustees, the student must remain un-enrolled from the Norris School District. The decision of the Norris Board of Trustees is final.

Regulation Adopted: January 1991
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