

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

Big Horn County School District No. 3

7:00 p.m.

Tuesday, September 11, 2018

I. The regular meeting of the Board of Education, Big Horn County School District No. 3, was called to order at 7:00 p.m., September 11, 2018, by board member, Michael Wirtzberger.

II. Roll Call: Todd Dalin, Michael Wirtzberger, Lynette Murray, Michelle Brown, Hannah Klitzke, Michael McClaren, Sara Schlattmann, Paula Scott and Bette Rae Jones (via phone conference call)

Absent: Eddie Johnson, Ted Menke

Guests: Scott McBride, Nancy Nelson, Casey Bowe, Ralph Wensky, Joe Forcella, Ty Flock, Betsy Sammons, Logan Burningham, Jonathan Cauffman, Staci Briscoe, Renae Waddell, Teresa Boyer, Cindi Stanzione

III. Approval of Consent Agenda (*Items)

It was moved by Todd Dalin and seconded by Michelle Brown to approve the consent agenda as presented. Motion carried unanimously.

IV. *Reading and Approval of Minutes of Previous Meeting

Approved regular board minutes of August 14, 2018 as presented.

V. Agenda Additions/Deletions/Adoption

None

VI. Audience and Communication

1. Student Government Update

Hannah Klitzke, student council vice-president, reported that student council members attended the WASC Summit in Riverton. Homecoming will be held Friday, September 21st. The Homecoming activity schedule was reviewed, including the burning of the "G", pep assembly, parade and the dance.

2. Introduce New Staff

Betsy Sammons, middle school principal, introduced Jonathan Cauffman, middle school math teacher and Logan Burningham, middle school physical education and outdoor education teacher. Casey Bowe introduced his new staff at the August board meeting.

3. Recognize 2019 Teacher of the Year

Michael Wirtzberger presented Dawn Thur with a plaque for the honor of being selected as the 2019 Teacher of the Year. The Board took a 10 minute break to congratulate Ms. Thur.

4. Community Remarks

Ralph Wensky, GEA President, handed out the WEA magazine with the article featuring Dean Waddell and his work on Buff Ranch. Wyoming Education Association will be having a professional development conference in Riverton on October 13. The professional development will be in a lot of core areas. Any staff member is invited to attend. They will be offering PTSB credit, and will provide meals. Mr. Wensky reported that the WEA trainings have been very good.

VII. Other Items

1. Clerk's Report

Bette Rae Jones, board clerk, was reporting from Kansas City. She congratulated Dawn Thur for the Teacher of the Year honor, and stated that she appreciates what she does for our schools. Ms. Jones thanked those who are running for school board. Elections will be held on the first Tuesday of November, which will be November 6. Some Board members attended the Wyoming School Board Association Regional meeting in Worland on August 29th. The WSBA Annual Conference will be held on November 15 & 16 in Casper.

2. HS Art Exchange Program – Teresa Boyer

Teresa Boyer reported that students participated in the Memory Project, which was started in 2004 by a social worker and psychology student at the University of Wisconsin. The organization invites art teachers and students to help cultivate global kindness by creating portraits for children around the world who have faced challenges. Five Greybull students completed portraits for children in Puerto Rico who were impacted by Hurricane Maria. Mrs. Boyer provided a presentation video showing how the portraits impact children around the world.

3. State Accountability Results

Superintendent McClaren reported that the state assessment results have an embargo date of September 25, 2018. Scott McBride provided an overview regarding the district scorecard. Mr. McBride stated that ELL students made significant growth. The accountability data in section 8 of the district Governing Scorecard will be available after September 25th when the embargo is lifted. Graduation rate is 91%.

4. Special Staff Reports (admin reports included in packet)

Casey Bowe, elementary principal, stated that the elementary Parent Advisory Council will be having a Buff "Glow" Fun Run fundraiser on September 28 at the high school track in the dark. Some of the funds will go toward the GES STEAM Lab.

Joe Forcella, maintenance supervisor, stated that it has been a busy summer. Projects included the following:

- Bus Barn Heating & Insulation Upgrade is complete; 10' X 30' of the floor didn't cure, and has been addressed and complete
- GES remodel project included making 2 classrooms out of the computer lab; cabinetry was installed in the teachers' lounge; reconfigured one of the special education rooms and installed cabinetry; new carpet was installed in all of the classrooms
- Exterior LED lighting is being phased in
- Upgrade on elementary JACE control system for the heating system
- Re-roof elementary modular
- Removed septic tank at elementary modular site
- Continuing with security hardware in high school and Buff Gym
- Added concrete slab for school vehicles
- Created Ag classroom in central office
- Reconfigured computer lab at high school for special education classroom
- Installed middle school security film around entrances
- District-wide upgrade of sprinkler box system
- Pole barn building at Buff Ranch with concrete slab inside and concrete apron in front, and installed electrical service
- Demolition of Buffalo Rose and A Maverik Motel

Mr. Forcella reported that projects met deadlines. The Board commended Mr. Forcella for doing a great job.

Mr. McClaren reported that there are 467 students as of September 4, which is down from 480 at the end of school last year.

VIII. Old Business

None

IX. New Business

1. Personnel

a. Resignations(s)

None

b. Hires

It was moved by Lynette Murray and seconded by Michelle Brown to accept the superintendent's recommendation to employ Amber Vigil as a special education para-professional at the Greybull Elementary for the 2018-2019 school year. Motion carried unanimously.

2. Leadership Governance Policy 1.8 Review & Confirm (Development and Adoption of Policies)

Leadership Governance 1.8 (Development and Adoption of Policies) was presented for review. It was moved by Michelle Brown and seconded by Todd Dalin to confirm Leadership Governance Policy 1.8 for the 2018-2019 academic year. Motion carried unanimously.

3. Final Payment – Bus Barn Heating & Insulation Upgrade

Michael McClaren reported that the Bus Barn Project is complete, and the final payment will be paid after September 26. It was moved by Todd Dalin and seconded by Lynette Murray to release final payment to JVAN Contracting in the amount of \$19,860.00 subject to no claims being submitted on or before September 26, 2018. Motion carried unanimously.

4. Set Community Town Hall Meeting

Superintendent McClaren stated that a date needs to be set for a Town Hall Meeting in conjunction with the upcoming school board election. Mr. McClaren reported that Mr. Wensky, GEA President, had indicated that GEA would help with the meeting. There was discussion regarding considering October 15 or 16 following the October Board Meeting for possible dates.

5. *Out of District Attendance

None

6. *Home School Registration

Approved Home School Registrations as presented.

X. *Approval of Bills

Approved General Fund checks #33655 through #33792 inclusive, totaling \$336,456.55; Payroll Fund checks #29896 through #29902 inclusive, totaling \$155,039.92; Activity Fund ACH Transfer, totaling \$2,430.80; Lunch Fund ACH Transfer, totaling \$13,088.87; Federal Fund ACH Transfer, totaling \$24,452.41; and Major Maintenance Fund ACH Transfer, totaling \$83,282.92.

XI. Board Discussion

None

XII. Executive Session

It was moved by Bette Rae Jones and seconded by Michelle Brown to move into executive session at 7:46 to discuss Personnel and Student Issue. Motion carried unanimously.

The Board recessed into executive session at 7:46 p.m. to discuss matters considered confidential by law, Personnel and Student Issue and reconvened in regular session at 8:29 p.m. Note that no action was taken and minutes were sealed in a secure location.

1. Personnel
 - a. Extra Duties Assigned Spring 2018

No action taken.

2. Student Issue

No action taken.

XIII. Adjournment

There being no further business, the meeting adjourned at 8:30 p.m.

Eddie Johnson, Chairman

Bette Rae Jones, Clerk

Recorded by: Paula Scott
