

**Brockton Avenue Elementary School  
Title I Parent and Family Engagement Policy  
2018-2020**

Brockton Avenue Elementary School has jointly developed with and distributed to parents of participating students the following written Title I Parent and Family Engagement Policy. The policy has been agreed on by parents of Title I students and describes the means for carrying out the following Title I parent and family engagement requirements: Section 1118: c – f.

**Policy Involvement**

Brockton Avenue Elementary School carries out the following legal requirements in the manner described below:

1. Convene an annual meeting to inform parents of participating students of the requirements of Title I and their rights to be involved (20 USC 6318[c][1])

*Brockton Elementary School will hold a meeting in the Fall of each school year to inform parents of the following: the school's participation in the Title I, Part A Program; their child's participation in the Title I Program; the requirements of Title I, Part A; and the rights of parents to be involved.*

2. Offer a flexible number of meetings (20 USC 6318[c][2])

*Title I meetings will be held at least 6 times per year and will be conducted in conjunction with the English Learner Advisory Council (ELAC) and the School Site Council (SSC).*

3. Involve parents of participating students in an organized, ongoing, and timely way, in the planning, review, and improvement of its Title I programs and Title I Parent and Family Engagement Policy (20 USC 6318[c][3])

*Brockton Elementary School will involve parents in the development process and adoption of the School Parent and Family Engagement Policy by holding numerous meetings and building consensus. The school will encourage parents to visit classrooms, provide input about the school budget, and voice their concerns through needs assessments and participation in the Title I meetings. In addition, the Parent and Family Engagement Policy will be reviewed annually to meet the changing needs of parents and staff.*

4. Provide parents of participating students with timely information about Title I programs (20 USC 6318[c][4][A])

*Parents will be notified of all Title I meetings at least ten days prior to the meeting dates and a reminder letter will be sent home on the week of the meeting. The monthly school calendar of activities will also be sent to all parents with the meeting dates included. In addition, the school's website (<https://www.brocktonelementary.org/>) will announce all upcoming meeting and activity dates.*

5. Provide parents of participating students with an explanation of the curriculum, academic assessment, and proficiency levels students are expected to meet (20 USC 6318[c][4][B])

*Parents will be provided information and training on curriculum (English Language Arts, Math, English Language Development, Science, Social Studies, etc.) and assessments (District and State) used to measure student progress and expectations for proficiency during the monthly Title I meetings. Parents are encouraged to attend Back-To-School Night in the Fall to receive an overview of the curriculum, instructional materials and assessments used, and an explanation of the required classroom standards. Parents are provided opportunities twice a year to conference with teachers to discuss individual student progress, utilizing assessment data and student work samples.*

6. Provide parents of participating students, if requested, with opportunities for regular meetings to participate in decisions relating to the education of their children (20 USC 6318[c][4][C])

*Brockton Elementary School will invite and encourage all parents to attend regular meetings where topics, such as strategies to use at home to support academic achievement and improve reading/writing/math skills, test taking skills and budget needs assessment, will be discussed.*

### **Shared Responsibilities for High Student Academic Achievement**

Brockton Avenue Elementary School has jointly developed with and distributed to parents of participating students a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children meet or exceed the Common Core State Standards. The compact describes the following items in addition to items added by parents of Title I students. A copy of the compact is attached to this policy.

1. The school's responsibility to provide high-quality curriculum and instruction *(20 USC 6318[d][1])*
2. The parents' responsibility to support their children's learning *(20 USC 6318[d][1])*
3. The importance of ongoing communication between parents and teachers through, at a minimum, annual conferences, reports on student progress, access to staff, and opportunities to volunteer and participate in as well as observe the educational program *(20 USC 6318[d][2])*

*Students, parents, and teachers at Brockton Elementary School will receive the School-Parent Compact in the Fall of every school year and each stakeholder will carry out their responsibilities to support student success.*

### **Building Capacity for Involvement**

To ensure effective involvement of parents and to support a partnership among Brockton Avenue Elementary School, parents, and the community to improve student academic achievement, Brockton Avenue Elementary School carries out the following legal requirements in the manner described below:

1. Assist parents in understanding academic content and achievement standards and assessments and how to monitor and improve the achievement of their children. *(20 USC 6318[e][1])*

*Brockton Elementary School will, with the assistance of its district, provide materials and training to help parents understand the following topics: the Common Core State Standards; the State's student academic achievement standards; the State and local academic assessments, including alternate assessments (ex. CAPA); the requirements of Title I; how to monitor their child's progress; and how to work with educators. Parents will be provided with the opportunity to attend local and District Title I trainings, District-sponsored parent summits and conferences, the District Title I Conference, and monthly parent education workshops at the school.*

2. Provide materials and training to help parents work with their children to improve their children's achievement. *(20 USC 6318[e][2])*

*The principal and school staff at Brockton Elementary School will provide timely information about curriculum, local and state assessment results, and the proficiency levels students are expected to meet. Parent education workshops will be conducted monthly to give parents the tools and strategies to help their children.*

3. Educate staff, with the assistance of parents, in the value of parent contributions and how to work with parents as equal partners. *(20 USC 6318[e][3])*

*Brockton Elementary School will implement and coordinate parent programs that build ties between parents and the school, such as opportunities to support the school through volunteering in classrooms and in campus beautification activities. Also, school staff and parents will become knowledgeable about parent rights as specified in California statutes and in the No Child Left Behind Act of 2001, Part A.*

4. Coordinate and integrate parent and family engagement with other programs and conduct activities that encourage and support parents in more fully participating in the education of their children. (20 USC 6318[e][4])

*All parents will be invited to participate in the various Councils, including the English Learner Advisory Council (ELAC) and School Site Council (SSC). Brockton Elementary School will, with the assistance of its district, train parents to enhance their leadership skills in order to effectively serve on these Councils and work together to increase student achievement.*

5. Distribute information related to school and parent programs, meetings, and other activities to the parents of participating students in a format and, to the extent practicable, in a language the parents understand. (20 USC 6318[e][5])

*Brockton Elementary School will conduct all meetings and distribute all communication in English and Spanish to allow parents with limited English proficiency opportunities to fully participate in school-sponsored activities. School flyers and notices will be sent home Wednesday in every student's Brockton Communication Folder.*

6. Provide support for parent and family engagement activities requested by parents. (20 USC 6318[e][14])

*Brockton Elementary School will conduct a needs assessment survey with its parents to determine what they need in order to support their children's academic achievement, such as interpreting state and local assessment reports and providing multiple strategies to use at home. The school will also draw on Title I funds to purchase supplemental instructional materials.*

#### **Accessibility**

Brockton Avenue Elementary School, to the extent practicable, provides full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory students including providing information and school reports in a format and, to the extent practicable, in a language parents of Title I students understand. (20 USC 6318[b][1][2][3][c])

#### **Adoption**

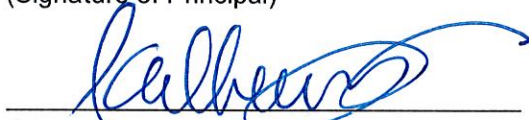
This School Parent and Family Engagement Policy was adopted by Brockton Avenue Elementary School on November 15, 2018 and will be in effect for two years. A copy of this policy will be distributed to all parents of participating Title I, Part A children during the first months of school. Brockton's notification to parents of this policy will be in an understandable and uniform format and, to the extent practicable, provide a copy of this policy to parents in a language that parents can understand.



(Signature of Principal)

11/15/2018

(Date)



(Signature of SSC Chairperson)

11/15/2018

(Date)