



**Public Works Department**

**Donald J. Theisen, P.E.**  
Director

**Wayne H. Sandberg, P.E.**  
Deputy Director/County Engineer

**Date: 21 June, 2018**

**Re: County State Aid Highway (CSAH) 23 (3<sup>rd</sup> Street) Pavement Improvement Project**

Dear Resident,

Washington County is planning a pavement improvement project on CSAH 23 (3<sup>rd</sup> Street) this year in the City of Stillwater. This project is anticipated to start in mid-July with the expected completion date in late September. The 3<sup>rd</sup> Street Improvement Project will address safety for vehicles and pedestrians between Walnut and Chestnut Streets by replacing the concrete road surface, widening sidewalks, and reconstructing pedestrian ramps while maintaining existing parking on both sides of the street.

Construction updates will be available on the project webpage and can be accessed by following this link → <https://www.co.washington.mn.us/2837/Weekly-Construction-Updates>. The link also allows residents to sign up for project and construction updates by email.

**PROJECT ELEMENTS THAT MAY SPECIFICALLY IMPACT YOU**

- CONSTRUCTION STAGING:** The work is planned to be completed in four stages.

**Stage 1:** Includes concrete pavement removal and utility work. Utility work will consist of storm sewer, and limited water and sanitary work. This stage will also include private utility relocates that were not completed prior to the start of the project. Two-way traffic and on-street parking will be maintained to the maximum extent possible, but may be subject to periodic lane closures, flaggers, and a gravel surface.

**Stage 2:** This stage will consist of paving the concrete surface on the two thru lanes of 3<sup>rd</sup> Street.

**Stage 3:** Construct parking lanes, curb & gutter, driveway aprons, sidewalk, and pedestrian ramps along the west side of 3<sup>rd</sup> Street.

**Stage 4:** Construct parking lanes, curb & gutter, driveway aprons, sidewalk, and pedestrian ramps along the east side of 3<sup>rd</sup> Street.

Stages 2-4 will be completed under full closure and is anticipated to last 8 weeks.
- ACCESS:** Two-way traffic and parking are expected to be maintained on 3<sup>rd</sup> Street for the first two weeks of construction (Stage 1), however, access during this time is weather dependent. A full closure of 3<sup>rd</sup> Street is planned from Walnut to Chestnut Street beginning the third week of construction. During this time, there will be no access to driveways or parking lots. A pedestrian access route will be maintained along the west side of 3<sup>rd</sup> Street during Stages 1-3. During stage 4, the west side of 3<sup>rd</sup> Street, including sidewalks, will be constructed. The pedestrian access route will then be moved to the newly constructed sidewalk along the east side of 3<sup>rd</sup> Street. Pedestrian access will be maintained to the entrances of businesses and residents at all times. The access may not be on a paved surface, but it will be maintained in a traversable condition.
- METRO TRANSIT:** Bus service will be rerouted during the closure. Regular bus service will not be available on 3<sup>rd</sup> St between Walnut and Chestnut Street during this time. Route 294 customers: Metro Transit provides information about planned detours, bus stop changes, service changes, and disruptions. Visit [www.metrotransit.org/alerts](http://www.metrotransit.org/alerts) to sign up for rider alerts or see active rider alerts for your route. When buses are detoured off of 3<sup>rd</sup> St, the closest open stops on the regular route will be on 4<sup>th</sup> at Pine/Walnut or Myrtle at 2<sup>nd</sup> St/Union St.

4. **ALTERNATIVE PARKING:** Arrangements are being made to provide alternative parking for residents that normally park along 3<sup>rd</sup> Street. The parking includes the following:
  - a. Stillwater Lot 20- access is off of 4<sup>th</sup> St between Oak and Pine Streets; 12 spaces
  - b. Historic Courthouse Parking lot- access is off of 4<sup>th</sup> St; 6- 8 spacesPlease be respectful of the parking lot owners as the reserved spots can be withdrawn for cause.
5. **DRIVEWAYS:** This project will impact the ends of all driveways located along 3<sup>rd</sup> Street. Driveways will be impacted due to sidewalk widening and the need to construct concrete aprons where the sidewalk crosses the driveway. Any portion of driveway that is removed for apron construction will be replaced with gravel, blacktop or concrete to match the existing surface at no cost to the property owner.
6. **TEMPORARY WATER SERVICE INTERRUPTIONS:** Repairs to the City water and sanitary system, as well as, a fire hydrant relocate will require some interruptions in water service. Some property owners may be affected by more than one shutoff. Please see the attached water shutoff notice for more information.
7. **TRASH/RECYCLING PICK UP:** The Contractor shall arrange for trash pick-up for residences impacted by construction. The Contractor shall coordinate locations for trash pick-up adjacent to the active work zone and the Contractor shall be responsible to transport the trash receptacles to and from the pick-up area on the days of scheduled pick-up.
8. **UTILITY RELOCATIONS:** Poles carrying overhead power lines and communication cables, and subsurface utilities will be adjusted or relocated prior to and during construction. The utility work may result in a temporary loss of service and any such loss will be coordinated with the affected homeowner 48 hours in advance.
9. **TURF ESTABLISHMENT:** Seed will be placed for turf establishment where necessary along the project limits. These items are placed and then left to nature to establish. If you, as the property owner, currently maintain the County's right-of-way the same as your yard, it would be prudent for you to water these restored areas and minimize the mowing until the seed or sod has completely established.
10. **CONTRACTOR COMMUNICATION:** Please be aware of potential contact from fraudulent Contractors claiming they are representing Washington County on this project. The County's Contractor should not be contacting residents about additional work on private property. They may communicate with you about work associated with the County's project but not about additional private work. Please contact me if you have any questions or concerns about Contractor communications. As a note, property owners were contacted about performing preconstruction condition surveys on their property. This notification was sanctioned by Washington County and is not to be considered fraudulent.

Please feel free to contact me at [allan.brandt@co.washington.mn.us](mailto:allan.brandt@co.washington.mn.us) or (651) 430-4348 if you have further questions about the project.

Sincerely,



Allan Brandt  
Project Manager

# **BOARD OF WATER COMMISSIONERS**

204 North Third Street  
P.O. Box 242  
Stillwater, MN 55082-0242  
Phone: 651-439-6231 • FAX: 651-439-4061

To: All Affected Residents

## **Water Shut-Off Notice**

Dear Resident:

Your water service will be temporarily shut-off on during the project to allow the contractor to complete water system improvements.

The actual timing and duration of the shut-off will depend on the conditions encountered on the road construction project. You will receive another notice 48 hours prior to your water service being shut-off in the form of a door hanger on your door handle.

Once the work has been performed, your water service will be restored. Please note that the water may be discolored after the water service is restored, but should clear up in a short time period after you flush your system by running your cold water. If it does not clear up, please contact the Stillwater Board of Water Commissioners at (651) 439-6231 for assistance.

Thank you in advance for your patience and understanding. We apologize for any inconvenience this may cause.

Any further questions or concerns may be directed to Robert Benson at (651) 439-6231.