

Quaker Valley School District

EDUCATIONAL SERVICES COMMITTEE MINUTES

April 9, 2013

Committee Members Present	Directors Present
Ms. Sarah Heres	Mr. Gianni Floro <i>arrived at 7:34 PM</i>
Ms. Danielle Burnette <i>arrived 7:09 PM</i>	Ms. Debbie Miller
Mr. Robert Riker	Mr. David Pusateri
Dr. Kay Wijekumar	
Dr. Heidi Ondek, administrative liaison	
Dr. Jillian Bichsel, administrative liaison	
Others Present	
Mr. Karlton Chapman	Mr. Dante Piccolo
Dr. Joseph Marrone	Mr. Kendall Luton
Ms. Tina Vojtko	Ms. Caroline Steliotis
Ms. Christine Kardong	

Dr. Clapper was absent.

REPORTS/INFORMATION

1.0 EDUCATIONAL FOCUS

- 1.1 Dr. Bichsel provided information about the changing landscape of state mandated student assessments. By 2014, all students must be proficient in all educational standards. Meeting this No Child Left Behind (NCLB) mandated 100% proficiency mark in all subjects is a very daunting task.

Many states (including Pennsylvania) have applied for a waiver of the NCLB mandated assessment results.

Dr. Wijekumar noted that the 100% proficiency expectation applies to all subgroups - including new students, English language learners, and lower socio-economic group.

Mr. Riker asked if comparative assessment data could be put on the district web site. Dr. Wijekumar and Ms. Heres agreed that parents might find side by side comparisons to be helpful in either guiding their children in their studies, or in choosing Quaker Valley as their new home.

Dr. Bichsel is confident that the administration and teachers have enough time to develop strategies to prepare for the assessments and their changes. She stressed that this activity will not take away from addressing the day to day educational needs of our students.

Mr. Floro arrived at 7:34 PM.

Mr. Pusateri asked if more could be done to ensure that students take the assessments seriously.

2.0 STUDENT REPRESENTATIVE

- 2.1 Mr. Piccolo reflected on his year with Meredith Malcolm as student board representatives. The most important aspect was learning about what happens behind the scenes in the school district. Public speaking and presenting were valuable, as well as taking the time to study important issues.

3.0 TECHNOLOGY

- 3.1 The monthly technology report was attached to the agenda.

Mr. Chapman gave a report about the district's work to comply with the requirements of the Children's Internet Protection Act (CIPA). These include policy, internet filters, and internet safety education.

4.0 PUPIL SERVICES

- 4.1 A list of summer enrichment activities has been developed for the community.

Quaker Valley offers summer school to students who need remedial instruction.

- 4.2 The parent/teacher conference report was attached to the agenda.

Ms. Heres felt the statistics should compare unit per unit across the schools - for example, attending five teacher conferences at the high school for 1 student should be equivalent 1 elementary student conference, because all elementary subjects are taught by 1 teacher.

Mr. Riker opined his belief that some teachers do not encourage conferences.

Dr. Wijekumar asked that the difference in number of conferences between Osborne and Edgeworth be investigated.

Dr. Ondek will discuss these issues at the next cabinet meeting.

5.0 EDUCATIONAL LEADERSHIP

- 5.1 The Quaker Valley differentiated model of teacher supervision and evaluation has been recognized by the Pennsylvania Association of Supervision and Curriculum Development, and will be a part of a new educational program being developed by the organization.

6.0 STRATEGIC PLAN & PROFESSIONAL DEVELOPMENT

6.1 No items.

7.0 CO-CURRICULAR LEADERSHIP

7.1 The activities and Athletics report was attached to the agenda.

8.0 EDUCATIONAL SUPPORT & CONSORTIUMS

8.1 A Parkway enrollment report was attached to the agenda.

ACTION ITEMS

- A. Request was made to approve the proposed middle and high school Science Olympiad teams trip to the state competition at Juniata College April 25, 2013 - April 26, 2013 at minimal cost to the district for one substitute teacher. The hotel and other costs will be added to the legislative agenda item.
- B. Request was made to approve the proposed Quaker Valley Middle School juggling club trip to Summer Juggling Camp 2013 at Grove City College on June 24, 2013 at no cost to the district.
- C. Request was made to approve the proposed eighth grade class trip to Gettysburg, PA; Washington, DC; and Williamsburg, VA on May 14-17, 2014, at minimal cost to the district for substitute teachers.
- D. Request was made that the board approve the adoption of new textbooks and materials for the 2013/2014 school year at a cost to the district not to exceed \$13,018.70.

Dr. Wijekumar moved that items A - D be placed on the legislative agenda for action. Ms. Heres seconded the motion.

Quaker Valley School District

POLICY COMMITTEE MINUTES

April 9, 2013

Committee Members Present	Directors Present
Ms. Danielle Burnette	Ms. Sarah Heres
Mr. Gianni Floro	Mr. David Pusateri
Ms. Debbie Miller	Mr. Robert Riker
Dr. Kay Wijekumar	
Others Present	
Dr. Heidi Ondek	Ms. Christine Kardong
Dr. Jillian Bichsel	Mr. Dante Piccolo
Ms. Tina Vojtko	Mr. Kendall Luton
Mr. Karlton Chapman	Ms. Caroline Steliotis
Dr. Joseph Marrone	

Dr. Clapper was absent.

1.0 FOR DISCUSSION

1.1 No item

2.0 FOR REVIEW/REVISION

2.1 Policy 304.00 *Student Teachers* (Draft A) was reviewed. It was suggested that a definition of “student teacher” be added. Another draft will be prepared for the next committee meeting.

3.0 FOR FIRST READING

3.1 No item

4.0 FOR ADOPTION

4.1 Draft policy 311.01 *Contracted Services and Employees* (Draft C)

5.0 FOR ELIMINATION

5.1 No item

ACTION ITEMS

A. It was requested that the board adopt draft policy 311.01 *Contracted Services and Employees* (Draft C)

Ms. Burnette moved that item A be placed on the legislative agenda for action.

Ms. Floro seconded the motion.

Quaker Valley School District

COMMUNITY RELATIONS/INTERGOVERNMENTAL AFFAIRS COMMITTEE MINUTES

April 9, 2013

Committee Members Present	Directors Present
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Danielle Burnette	Mr. Robert Riker
Ms. Sarah Heres	Mr. David Pusateri
Dr. Kay Wijekumar	
Others Present	
Dr. Heidi Ondek	Ms. Christine Kardong
Dr. Jillian Bichsel	Mr. Dante Piccolo
Mr. Karlton Chapman	Mr. Kendall Luton
Ms. Tina Vojtko	Ms. Caroline Steliotis
Dr. Joseph Marrone	

Dr. Clapper was absent.

1.0 INFORMATION/OTHER

- 1.1 Dr. Ondek noted that the community traffic safety and budget committee meetings have been well attended.

2.0 INTERGOVERNMENTAL AFFAIRS

- 2.1 No item

ACTION ITEMS

- A. No item

MEMORIAL BOOKS

It was requested that the board approve a memorial book donation to the appropriate school library in memory of:

- Dorothy Brenner, former employee

Mr. Floro moved that the memorial book donation be placed on the legislative agenda. Ms. Heres seconded the motion.

Quaker Valley School District

FINANCE COMMITTEE MINUTES

April 16, 2013

Committee Members Present	Directors Present
Mr. Rob Riker	Ms. Danielle Burnette <i>arrived at 7:30 PM</i>
Mr. Mark Rodgers	Mr. Gianni Floro
Mr. David Pusateri	Ms. Sarah Heres
Ms. Debbie Miller	Mr. Jack Norris <i>via telephone</i>
Mr. John Sheline, administrative liaison	
Others Present	
Dr. Joseph Clapper	Ms. Tina Vojtko
Dr. Heidi Ondek	Ms. Christine Kardong
Dr. Joseph Marrone	Ms. Kimberly Eaton
Mr. Karlton Chapman	

REPORTS/INFORMATION

1.0 GENERAL BUSINESS

- 1.1 Mr. Murphy, president of the board of the Sewickley Public Library of the Quaker Valley School District, along with Ms. Toth, executive director, addressed the school board about the district's rate of economic support.

Ms. Toth reported on the very positive work being done by and at the library.

Mr. Murphy suggested that although the school district's budget may not allow for higher actual monetary support, perhaps maintenance or other costs might be offset by participation of the school district.

Mr. Floro mentioned that the library board is always researching working with other non-profits, including a larger organization such as the Pittsburgh Foundation.

Library board member, Mr. Kleeman, further endorsed the work done by the Pittsburgh Foundation.

2.0 TAX COLLECTION

- 2.1 The real estate and earned income tax collection summaries were attached to the agenda. Mr. Sheline explained a few of the figures provided in the reports.

3.0 FINANCIAL REPORTS

- 3.1 The capital projects fund and middle school renovation reports were attached to the agenda.
- 3.2 The legal report was distributed at the meeting.

Ms. Burnette arrived at 7:30 PM.

4.0 BUDGET PREPARATION

Mr. Sheline presented the board with a review of the work being done to balance the 2013 - 2014 budget.

Dr. Clapper described the work being done by the community budget advisory committee.

The school district web page entitled, *Property Tax Impact*, was displayed for the board.

- 4.1 The calendarized budget for the month ended March 31, 2013 was reviewed.
- 4.2 Review the revenues and expenditures for the 2013-14 budget were discussed.

5.0 DONATIONS

5.1 The following were gifts and other funds received by the district.

Date	From	Amount	Reason
03-08-2013	Joyce D. Cortese	\$100.00	Donation to the Osborne drama program
03-08-2013	Joyce D. Cortese	\$200.00	Donation to the Osborne band and orchestra programs
04-01-2013	Greater Pgh Physical Therapy	\$6,000.00	Donation to the athletic program
	Total Donations Received March 1 through April 1, 2013	\$6,300.00	

ACTION ITEMS

- A. It was requested that the board approve the bond issue funds, capital projects fund, grant fund, general fund and cafeteria fund financial statements ending March 31, 2013.
- B. It was requested that the board approve the general fund invoices for March and April, 2013, in the amount of \$3,263,601.15.

Mr. Floro asked for further information about a bill listing.

- C. It was requested that the board approve the capital projects fund invoices for April, 2013, in the amount of \$55,238.11.
- D. It was requested that the board approve payment of the March, 2013, food service fund invoices in the amount of \$28,772.79.
- E. It was requested that the board approve the grant fund invoices April, 2013, in the amount of \$1,217.72.
- F. It was requested that the board approve the 2011A bond issue fund invoices for April, 2013, in the amount of \$80,115.18.
- G. It was requested that the board approve a resolution to be sent to the Pennsylvania legislature regarding the funding formula for charter schools.
- H. It was requested that the board approve the All Sports Insurance at a cost of \$6,712 for the 2013-2014 school year. There was no increase in the premium.

Although item H reflects only a small financial outlay, Mr. Rodgers suggested that the district only use insurance providers with an “A” or better rating.
- I. It was requested that the board approve the proposed 2013-2014 Allegheny Intermediate Unit Program of Services budget as presented. There was no increase in the total district allocation, and Quaker Valley School District’s expected contribution remains at \$53,137.21.
- J. It was requested that the board close the 2010B bond issue checking account.

Mr. Riker moved that items A - J be placed on the legislative agenda.

Mr. Pusateri seconded the motion.

Quaker Valley School District

FACILITIES & OPERATIONS COMMITTEE MINUTES

April 16, 2013

Committee Members Present	Directors Present
David Pusateri	Ms. Danielle Burnette
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Sarah Heres	Mr. Jack Norris
Mr. Mark Rodgers	Mr. Rob Riker
Dr. Joseph Marrone, administrative liaison	
Mr. John Sheline, administrative liaison	
Others Present	
Dr. Joseph Clapper	Ms. Tina Vojtko
Dr. Heidi Ondek	Ms. Christine Kardong
Ms. Kimberly Eaton	Mr. Karlton Chapman

REPORTS/INFORMATION

A final report of the middle school project will be provided at the June meeting.

1. Middle School

1.1 Dr. Marrone provided a report on the status of the punch-list, and the change orders for which board approval is being sought.

1.2 The exit from Anthony Wayne has been completed.

2. Facilities/Operations

2.1 Facilities Report.

2.2 Historical marker placement request.

3. Transportation. No report

ACTION ITEMS

A. It was requested that the board approve the East West Mfg & Supply Change Order HC-20 to provide labor, materials and equipment to install a humidifier in room C205 at a cost of \$17,738 to be taken from the bond issue fund.

B. It was requested that the board approve the R. A. Glancy GC-108 Change Order to provide labor and materials to install dry wall for room C205 after the humidifier installation at a cost of \$1,200 to be taken from the bond issue fund.

- C. It was requested that the board approve the A-1 Electric Change order EC-018 to provide and install electric for the humidifier in room C205 at a cost of \$980 to be taken from the bond issue fund.
- D. It was requested that the board authorize the administration to donate several used items, chairs and teacher desks, etc. to Sewickley Borough.
- E. It was requested that the board accept the donation of four concrete picnic tables from the Crivelli family for the courtyard located in back of the middle school.
- F. It was requested that the board accept the donation of an outdoor bench for the flag plaza next to the middle school field, from Eckles Architecture.
- G. It was requested that the board accept the donation of a baby grand piano from the Dave Pusateri family for the middle school auditorium and orchestra room.

Dr. Marrone and Mr. Chapman are preparing a presentation for the school board about a new phone system.

Mr. Floro suggested that the school board study ways in which the public library may be helped via facility support, and/or in-kind support.

Mr. Pusateri moved that items A - G be placed on the legislative agenda for action.
Mr. Floro seconded the motion.