

MINUTES

Regular Meeting

February 27, 2018

The Regular Meeting of the Bay Head Board of Education convened Tuesday, February 27, 2018 at 6:30 P.M. at the Bay Head School - Cafeteria with President, Joseph Cornell, III presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall, January 5, 2018 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Cornell led the Pledge of Allegiance to the Flag.

Members Present President, Joseph Cornell III, Mrs. Sandra Antognoli; Mrs. Shannon Curtis. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

Members Absent Vice President, Benjamin Hinds and Barry Pearce

At 6:30 PM, BE IT RESOLVED – RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mr. Pearce and seconded by Mr. Hinds to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board discussed: a Certificated Substitute; School Resource Officer; An Architect Contract.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

At 7:15 PM the board reconvened from Closed Session.

Open to Public for Agenda Items None

Correspondence was presented for the board's review.

Board Member Committee Reports:

Curriculum:

Mrs. Antognoli reported that a committee has been assembled to review the potential new Math Series. Mrs. Antognoli added that articulation meetings with Point Pleasant Beach, Lavallette and Bay Head will be held this week.

Technology:

Mr. Cornell reported that the 3D printer has arrived and it will be kept in the computer lab.

Budget/Finance:

Mrs. Christopher reported that state aid for the 2018-2019 school year will be out on March 15th.

Personnel/Negotiations:

Nothing to report.

Buildings/Grounds:

Mr. Cornell reported that we are in the process of looking at options for the playground, roof and doors. Mr. Cornell added that we are looking at purchasing a solar bench in the summer with grant money received.

Policy:

Mrs. Curtis reported that the Strauss Esmay policies were being approved this evening.

Community Relations:

Mr. Camardo reported that Family Bingo Night was a big success; the Bay Head Home and School Association Gift Auction will be held March 16th; an Open House will be held on April 14th from 9:00 AM to 11:00 AM.

Delegate/Legislative:

Nothing to report

Athletics:

Mrs. Curtis reported that the Girls Basketball Team is tied for first in their division and that girls softball has started practicing. Mrs. Curtis added that the boys are playing baseball at Antrim.

RECOMMENDATIONS FROM THE SUPERINTENDENT

Facility Use Requests A Motion was offered by Mrs. Antognoli and seconded by Shannon Curtis to approve the following items:

1. **Facility Use Request** A Motion to approve a facility use request from the Bay Head Home and School Association or use of the tennis courts for March, April and May 2018 from 2:45 PM to 4:30 PM under the direction of Kathryn Mancini.
2. **Facility Use Request** A Motion to approve a facility use request from the PBA for use of the softball field on Tuesday evenings from April 1, 2018 through October 30, 2018 from 5:30 PM to 8:00 PM.
3. **Facility Use Request** A Motion to approve a facility use request from Point Pleasant Soccer Club for use of the school field from March 12, 2018 through June 29, 2018 on Monday, Wednesday, Thursday and Friday from 6:00 PM to dusk and Sundays from 8:00 AM to dusk.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

Workshop(s) A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the attendance and related expenses for the following staff member(s) for the 2017-2018 school year.

Diane Peters – April 10, 2018

Gabrielle Giacchi – February 12, 2018 (retroactive), March 1, 2018 and March 9, 2018

Wendy Maas – April 11, 2018

Ann Marie Wisliceny – February 16, 2018 (retroactive)

Mark Bish – April 27, 2018

Vincent Espinosa - February 22, 2018 and February 23, 2018 (retroactive)

Kristine DaCosta – February 16, 2018 (retroactive)

Heather Califano – March 1, 2018

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following items:

1. **Field Trip Request** A Motion to approve a field trip request for seventh grade to attend the Scholastic Olympics at Donovan Catholic on Tuesday, March 13, 2018 under the direction of Miss Wills and Mr. O'Connor. Cost is for transportation only.
2. **Field Trip Request** A Motion to approve a field trip request for sixth, seventh and eighth grade to attend the G. Harold Antrim School on March 1, 2018. Cost is for transportation only.
3. **Field Trip Request** A Motion to approve a field trip request for second and eighth grades to attend Citizens Ban Park on May 10, 2018 for Weather Education Day. Cost is \$450 plus transportation.
4. **Field Trip Request** A Motion to approve a field trip request for sixth and seventh grade to attend AMC Theaters to see Wrinkle in Time on a date to be determined. Cost of the trip is \$222 plus transportation.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

Certificated Substitute A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to add Carol Tooker as a Certificated Substitute for the 2017-2018 school year pending successful background check.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

Safety and Security Manual A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the revised Safety and Security Manual, as presented.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

Volunteer Softball Coach A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve Mr. Tetto as a Volunteer Softball Coach for the 2018 season.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

Approval of Minutes A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to waive the public reading and approve the minutes of the following:

January 16, 2018 Regular Meeting

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending January 31, 2018.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending January 31, 2018 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of January 31, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

List of Bills A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following two items RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling **\$233,841.08** or the 2017-2018 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

2018-2019 Tuition Rates A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following tuition rates for the 2018-2019 school year in accordance with board policy and state imposed CAP.

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|--|------------------------------|
| • 1 st Child Kindergarten – Fifth Grade | \$5,218 (prior year \$5,116) |
| • 2 nd Child Kindergarten – Fifth Grade | \$4,472 (prior year \$4,384) |
| • 3 rd Child Kindergarten – Fifth Grade | \$4,352 (prior year \$4,266) |
| • 1 st Child Sixth – Eighth Grade | \$5,478 (prior year \$5,370) |
| • 2 nd Child Sixth – Eighth Grade | \$4,696 (prior year \$4,604) |
| • 3 rd Child Sixth – Eighth Grade | \$4,570 (prior year \$4,480) |

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

Strauss Esmay Policies A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to adopt all online policies and procedures as prepared by Strauss Esmay.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

Meeting Date Change A Motion was offered by Mrs. Antognoli, seconded by Mrs. Curtis and unanimously carried to change the April 24, 2018 meeting to April 30, 2018 for the purpose of Regular Business and a Public Hearing on the 2018-2019 school budget.

Sustainable Grant NJ A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to authorize submitting an application to Sustainable New Jersey in the amount of \$5,000.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

Proposal – Spiezle Architectural Group A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following two items:

1. To approve Spiezle Architectural Group for architect work related to fire rated doors in the amount of \$8,000.
2. To approve Spiezle Architectural Group for drawings and bid specifications for roof replacement in the amount of \$19,500.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

New Business

- **Board Member Self Evaluation** The board was given the self-evaluation forms for 2018 and asked to complete them for the March meeting.
- **2018-2019 Budget Calendar** The board was presented with the 2018-2019 budget calendar.
- **Tennis Club – Request from Bay Head Home and School Association** The board discussed a request from the Bay Head Home and School Association regarding taking over the tennis club. After discussion, the board decided it would be unable to take over the tennis club this year because it was not budgeted for.
- **Tuition Policy** The board will be looking into amending the tuition policy at the March meeting.

Old Business

- **Security Cameras** Mr. Cornell asked the status of the additional security cameras. Mrs. Christopher responded they will be installed over the spring break.

Motions from the Floor

School Resource Officer A Motion was offered by Mr. Cornell and seconded by Mrs. Antognoli to allow Mrs. Christopher to discuss contracting with the Bay Head Police Department to provide a School Resource Officer to the Bay Head Elementary School.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

Amend – Semi Waiver Resolution A Motion was offered by Mrs. Antognoli, seconded by Mrs. Curtis and unanimously carried to amend the Semi-Waiver Resolution from the December meeting to read forty students instead of thirty students.

Public Comment

Mrs. Fallivene reported to the board that the field trip to AMC Theater was requested because the sixth and seventh grades were just finishing up a novel that was based on the movie.

Mr. Vizzone commented on school safety and the possible hiring of a School Resource Officer. The board responded that they would like to have the officer start immediately.

Mrs. Vizzone suggested that the board consider using some of the funds for field trips and putting them to school safety.

Mrs. Antognoli reminded everyone that school safety is a big concern of the board and they are looking into all possibilities.

Superintendent's Report

A. Enrollment as of February 23, 2018

Bay Head School	127 students
Point Pleasant Beach High School	34 students
Vocational School Students	3 students
Out of District	<u>1 students</u>
Total Students	165 students

B. Superintendent/Principal Monthly Report was attached for the board's review.

C. Workshop Requests and Reports were attached for the board's review.

Motion to adjourn At 8:14 PM, a motion was offered by Mrs. Curtis, seconded by Mrs. Antognoli and unanimously carried to adjourn the meeting.

Laurie M. Considine
Board Secretary