



## Regular Monthly Meeting Minutes

Tuesday, January 8, 2019 – 4:00 PM

### I. CALL TO ORDER – Open Public Meetings Act – 4:00 PM

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

### II. ROLL CALL

Board Member	Present	Absent	Board Member	Present	Absent
Vijay Aggarwal	X		Rich Wells		X
Thomas Rebar	X		Chuck Freyer	X	
Kenneth Somberg	X				
<b>Also Present:</b>				<b>Present</b>	<b>Absent</b>
Michael Falkowski, Acting Board Secretary				X	
Freya Lund				X	
John Amenda				X	

### III. BOARD BUSINESS

- Motion to accept the resignation of **Latifah Austin-Bentley** from the Board of Trustees effective immediately.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1 <sup>st</sup>	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	2 <sup>nd</sup>	X			
Kenneth Somberg		X									

### IV. DISCUSSION

- Dashboard Review
- Compensation Model for 2019-2020
- Calendar Discussion/Approval for 2019-2020
- Freya's NJ Leaders 2 Leader Principal Certification (2-year program) – reimburse cost of program (\$3,300) or add to next year's contract
- Health Insurance Interruption Debrief/Problem solving
- NJCSA Quarterly Members Meeting Presentation
- PRCS Parent Board Member Position
- Expansion Budget
- Online donation options for PRCS website

**V. UPDATES**

1. Enrollment

Grade	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Applications for 2019-20 SY
	2018	2018	2018	2018	2018	2019	2019	2019	2019	2019	2019	
4	76	76	75	74	76							18
5	76	75	76	76	76							5
6	76	75	76	76	76							8
7	76	76	77	77	76							1
8	76	74	74	74	73							3
<b>Total</b>	<b>380</b>	<b>376</b>	<b>378</b>	<b>376</b>	<b>377</b>							<b>35</b>
Waitlist		157	179	193	193							

- 2. Emergency Drill Log
- 3. Talent and Certification
- 4. Special Education Files Audit Update

**VI. APPROVAL OF MINUTES**

Resolved that the Board approve the Regular session minutes from the November 12, 2018 meeting.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells					X
Thomas Rebar	2 <sup>nd</sup>	X				Chuck Freyer	1 <sup>st</sup>	X			
Kenneth Somberg		X									

**VII. MOTIONS FOR APPROVAL**

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Board Secretary’s and Treasurer’s Reports for November & December 2018, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of November & December 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: To approve transfer to December 31, 2018.
- c. Bills List: To approve bills and check list for the period ending December 31, 2018.
- d. Payroll: To approve the following payrolls:
  - 1. November 15, 2018: \$ 143,799.69
  - 2. November 30, 2018: \$ 142,751.52
  - 3. December 15, 2018: \$ 147,050.10
  - 4. December 30, 2018: \$ 155,678.44

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells					X
Thomas Rebar	2 <sup>nd</sup>	X				Chuck Freyer	1 <sup>st</sup>	X			
Kenneth Somberg		X									

2. Student Trips - NONE

### 3. Buildings & Grounds

- a. Building Safety – We purchased a sample of a type of lock we could use for our doors, but the door jams themselves are too wide to be used with this. Our Operations team is looking into some other options, but thus far, the only other option is to drill holes in the floors, and we are trying to avoid this one.
- b. We may have some tile work needed to patch portions of the floor, but we are trying to hold off on this a bit more until cash flow is better.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells					X
Thomas Rebar	2 <sup>nd</sup>	X				Chuck Freyer	1 <sup>st</sup>	X			
Kenneth Somberg		X									

### 4. Personnel

- a. To approve/ratify the following Staff Travel and Reimbursement:

Employee	Cost	Description	Date
Cynthia Taylor	\$2,080	Great Habits, Great Readers: strong PD on reading habits as well as school site license to all materials (able to turn key this PD for staff moving forward)	1/17/18 and 1/18/18
Regina Bell	\$150	Addressing Mental Health in our Schools	2/6/18

- b. To approve/ratify the following staff stipends:

Employee	Amount	Detail
Regina Bell	\$720	Fall Afterschool Program
Lisa Hall	\$320	Fall Afterschool Program
Dana Skillman	\$240	Fall Afterschool Program
Melissa Carberry	\$360	Fall Afterschool Program
Melissa Kapish	\$400	Fall Afterschool Program
Olivia LeVach	\$400	Fall Afterschool Program
Michelle Mendez	\$720	Fall Afterschool Program
Cypress Hadi	\$720	Fall Afterschool Program
Joshua Saar	\$320	Fall Afterschool Program
Cintella Spotwood	\$360	Fall Afterschool Program
Marie Helms	\$500	Fall Afterschool Program
Jenna McKinney	\$320	Fall Afterschool Program
Cynthia Spotwood	\$900	Fall Afterschool Program
Cynthia Taylor	\$360	Fall Afterschool Program
Corey Michener	\$360	Fall Afterschool Program
Bobby Morgan	\$320	Fall Afterschool Program
Victoria Marcheski	\$360	Fall Afterschool Program
Victoria Perez	\$1,040	Fall Afterschool Program
Lida Geraci	\$200	Fall Afterschool Program
Nicole Ryan	\$40	Fall Afterschool Program
Tara Quinlan	\$320	Fall Afterschool Program
Erica Haradon-Brooks	\$360	Fall Afterschool Program
Kimetria Dormevil	\$720	Fall Afterschool Program
Dan Pennisi	\$280	Fall Afterschool Program
Charles DeWald	\$400	Fall Afterschool Program

- c. To approve Freya Lund to attend the NJ Leaders 2 Leader Principal Certification Program (2-year program) at a cost of \$3,300 with progress reimbursement payments paid upon payment of individual milestones.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells					X
Thomas Rebar	2 <sup>nd</sup>	X				Chuck Freyer	1 <sup>st</sup>	X			
Kenneth Somberg		X									

**5. Curriculum/Special Education**

- a. Coach Books - ~\$4,000: These are used for Saturday School and for test prep to practice for PARCC.  
 b. Science - ~\$1,200: Purchasing materials needed for labs for second half of the school year (includes frogs for dissection, owl pellets, etc.)  
 c. We have a few new students who have been found eligible for Special Education.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2 <sup>nd</sup>	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	1 <sup>st</sup>	X			
Kenneth Somberg		X									

**6. Policy / Governance / Operations / Miscellaneous**

- a. To approve the resignation of Melissa Carberry effective February 8, 2019.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1 <sup>st</sup>	X				Rich Wells					X
Thomas Rebar	2 <sup>nd</sup>	X				Chuck Freyer		X			
Kenneth Somberg		X									

**VIII. NEW BUSINESS**

**IX. OLD BUSINESS**

- *Reminder: complete board self-assessment and submit to John*

**X. PUBLIC COMMENT**

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

**XI. IMPORTANT DATES - Next board meeting Tuesday, March 5, 2019**

**XII. EXECUTIVE SESSION – 5:18 PM**

**1. Motion to adjourn to closed session to provide feedback to John Almeda at Young Scholars .**

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1 <sup>st</sup>	X				Rich Wells					X
Thomas Rebar	2 <sup>nd</sup>	X				Chuck Freyer		X			
Kenneth Somberg		X									

**XIII. MOTION TO ADJOURN**

<b>Board Member</b>	<b>Motion</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>	<b>Board Member</b>	<b>Motion</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Vijay Aggarwal		X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer		X			
Kenneth Somberg		X									