



**Minutes of the PUBLIC MEETING of the
BOARD OF TRUSTEES
GREEN WOODS CHARTER SCHOOL
468 Domino Lane, Philadelphia, PA 19128
February 20, 2019 7:30 PM**

This meeting was duly advertised in accordance with the Pennsylvania Sunshine Law in the Philadelphia Inquirer.

1. **At 7:33 PM, the meeting, held in the school cafeteria, was called to order by Chelsea Badeau and followed by a recitation of the Pledge of Allegiance and of Green Wood's Mission Statement.**
2. **Roll Call** J. Stacey, counsel, took roll call. Trustees in attendance: Chelsea Badeau, Deena Benner, Heather Cowley, Meg Perillo and Richard Chapkis. Kristin Haskins-Simms was absent. A quorum was present.
3. **Announcement of Executive Sessions**
 - a. The Board Chair announced that an executive session was held prior to the start of the meeting in order for the Board to consult with administration regarding personnel issues, and in order for the Board to consult with its attorney to receive legal advice regarding labor and employment matters, special education matters, and other possible legal issues.
 - b. The Board Chair announced that an Executive Session will be held prior to the next regularly scheduled Board meeting – March 21, 2019.
4. **Changes to Agenda**
 - a. There were no changes to the agenda.
5. **Approval of Minutes**
 - a. *Action.* To approve the minutes of the public meeting of January 17, 2018 as presented to the Board. There was no discussion. Motion made by D. Benner and seconded by R.Chapkis.
Vote: 5 in favor, none opposed. Motion carried.
6. **Updates and Reports**
 - a. *Information.* Board Chair Report from Chelsea Badeau. One candidate has moved forward in the CEO search process. Comcast Cares Day will be on May 5. The application process



was completed through Apply Philly Charter for the first time this year and the lottery was held on 2/13 and notifications went to all parents 2/19.

- b. *Information & School Report* from Stephani Finnin, Principal. Talent show 2/22/19 thanks to all who have been prepping. 7 & 8 grade Spanish is now 7 & 8 Math, focusing on PSSA and general prep. Goal was 10 students per grade, 7th has 14. A Mural Arts Program project will be on the wall on the left as one enters the school and should be underway soon. Updated school calendar will include the corrected PSSA dates AND school will now be closed on the Friday before Memorial Day and will be sent via One-Call to parents. Next week is Read Across America Day. Crossing guard vacancies across the City number over 100, so we are looking into a contractor to cover the spot at the top of Domino at Ridge. Walk-A-Thon for Miles for Marlee and Bag Bingo fundraising coming up.
- c. *Information*. PTA report from President Jennifer McClarren. Skating night a success, sold out. Made \$200 from Toni Roni last week. HersheyPark tickets now available. Need 2 people for nominating committee. Possible Executive Committee opportunities include: Pres, VP, Recording Secretary, Communications Secretary, Treasurer, Events & Hospitality, Fundraising, as some current folks could move around if folks are interested in a position. Need chairs for Silent Auction to begin working soon -there is already a committee of volunteers ready to go. Eco-Committee will be working on some spring cleanups and Toad Crossing at the Schuylkill Center. St. Chris fundraiser to fulfil Shamus Keough's capstone project will be announced soon. Their next meeting is 3/14.
- d. *Information*. Board Governance report from R. Chapkis. The committee is still seeking both potential Board members and committee members for the Advisory Committees. One good candidate for joining the board was interviewed and may move forward in March. Finalizing some volunteer candidates for Advisory Committees, also should be voted on at that time. In addition, work is underway reviewing school policies.
- e. *Information*. Finance Report from Omnivest and Meg Perillo. Budget is doing well, as finances remain on track. No tuition rate changes are anticipated. Continuing to meet the Bond Metrics and The SDP bond metrics. Today was the "true-up" of admissions – November to today, to properly account for enrollment.
- f. *Information*. Report from Counsel, Jeff Stacey. No report.
- g. *Information*. Report on Outdoor Space Planning from Heather Cowley. Property review is complete and continuing to work with the Philadelphia Water Department to understand restrictions about space usage under stormwater rules and permit. Comcast Cares day on 5/4 to build and hopefully fill the planter boxes funded by the PTA and possibly do some additional outdoor projects. Volunteer sign-ups will be announced.



h. *Information.* Report from the Development and Community Engagement Committee D. Benner: Deena and Kristin are working with Bobby Saccone on the annual Golf Outing – this year on June 8, funds go the Foundation. Quizzo and a meal for folks who are attending are being developed.

i. *Action.* To approve the reports in 8(a)-8(h) above, as stated at the meeting and/or as presented to the Board.

Discussion: none. Motion made by D. Benner and seconded by R. Chapkis

Vote: 5 in favor, none opposed. Motion carried.

7. Other Matters/New Business

a. *Action.* To approve the modifications of the Special Education staff structure and assignments for the remainder of the 2018-19 school year, as presented by S. Rehrig in the attachment presented to the Board. Discussion: this is a reorganization of staff to more evenly distribute workload. There should not be any changes to services to students, and this is not a promotion or demotion of any staff. This will be reviewed at the end of the year again for effectiveness. Motion made by R. Chapkis and seconded by H. Cowley.

Vote: 5 in favor, none opposed. Motion carried.

b. *Action.* To approve the new hire, staff promotions and stipends as indicated in the attachment presented to the Board. Discussion: at this time there is are no vacancies. Motion made by H. Cowley, seconded by D. Benner.

Vote: 5 in favor, none opposed. Motion carried

8. Public Comment

a. No one registered for public comment

9. Adjournment

a. *Action.* To adjourn the meeting. Motion made by H. Cowley and seconded by H. Cowley.

Vote: 5 in favor, none opposed. Motion carried, meeting adjourned at 8:07 PM.