

The Board of Education of the East Windsor Regional School District held a regular meeting on Monday, November 27, 2006 at the Hightstown High School Cafeteria. Board President Alice Weisman called the meeting to order at 7:35 p.m. and read the Open Public Meetings Act Statement as follows:

“Written advance notice of this meeting was provided at least 48 hours ago. Such notice provided the time, date and location of this meeting and included the agenda to the extent it was known at that time. Notice of this meeting has been prominently posted on the door of the District Administration Building. The notice was faxed to the Trenton Times, Windsor Hights Herald and the Trentonian, which are the Board’s designated newspapers for such notification. Notice has also been filed with the East Windsor Township Clerk and Hightstown Borough Clerk. Minutes of this meeting are being kept by the Board Secretary and will be made available promptly to any member of the public requesting them from the Board Secretary at the Administration Building, 384 Stockton Street, Hightstown, New Jersey. Minutes will be provided at cost and in accordance with Board policy.”

Ms. Weisman asked, “Are there any Board members present who believe this meeting to be in violation to the Open Public Meeting Act?” No one objected. “There being none, we may proceed,” The meeting continued.

**Members Present:** Bruce Ettman, Suzann Fallon, Bonnie Fayer, James Hauck, Robert Lavery, Kennedy Paul, Ricardo Perez, and Alice Weisman.

**Members Absent:** Susan Lloyd.

**Also Present:** Ronald Bolandi, Chief School Administrator; Kurt Stumbaugh, Business Administrator/Board Secretary; and David Coates, Board Legal Counsel.

### **COMPLIANCE WITH FIRE CODE**

The Board President made the following announcement: “In compliance with the fire code of the state of New Jersey, I call your attention to the emergency exit for this room which are located (BOARD PRESIDENT POINTED TO THE EMERGENCY EXIT).”

### **PLEDGE OF ALLEGIANCE (Item 2)**

The Board President asked those present to join in a pledge of allegiance to the flag.

### **APPROVAL OF AGENDA (Item 3A)**

Mr. Lavery moved, seconded by Ms. Fallon, to approve the agenda with the following motion:

“Having read the material received, and after adding Item 7A, EWEA Memorandum of Understanding and Salary Guides to the agenda, I move the agenda be approved as submitted.”

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**RESOLUTION FOR CLOSED SESSION (Item 3B)**

Mr. Lavery moved, seconded by Mr. Paul, that the Board approve the following resolution:

BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold a closed session during its Regular Meeting on Monday, November 27, 2006. This closed session concerns:

1. Personnel Matters
2. Contract Negotiations
3. Litigation

Minutes of this closed session will be available in accordance with board policy when the need for confidentiality no longer exists.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**BRISTOL-MYERS SQUIBB GRANT - \$15,000 DONATION TO HHS ROBOTICS CLUB (Item 4)**

Mr. Lavery moved, seconded by Mr. Paul, that the board accept the donation of \$15,000 to the HHS FIRST Robotics Team of the East Windsor Regional School District from Bristol Myers-Squibb.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**CLOSED SESSION (Item 4A)**

The Board went into closed session to discuss personnel.

**FIRST OPPORTUNITY FOR PUBLIC COMMENT (Item 5)**

Stuart Dolgon, 119 Danbury Court, East Windsor, commented on cost savings methods. He suggested the district privatize student transportation.

Jan Amenhauser, EWEA President, expressed gratitude to administration and public safety departments for their assistance these past few weeks. Additional security measures are suggested, particularly at the elementary level.

**FIRST OPPORTUNITY FOR BOARD MEMBERS' COMMENTS (Item 6)**

No one spoke.

**ANNOUNCEMENTS (Item 7)**

Mr. Stumbaugh gave a presentation on Capital Projects.

Pay to Play was discussed.

Mr. Bolandi gave an update on security matters. He is thankful to the police for their assistance. Placing security guards at night in the buildings would be a significant burden on the budget.

Ms. Weisman inquired about the status of negotiations with support staff.

Mr. Bolandi responded that supporting information from East Windsor Support Staff has not been received. The mediator has information. A decision will be made in the morning to schedule a session for tomorrow night.

John Bohanni, 8 Ivy Lane, East Windsor, asked what is \$832,000?

It was explained that it is the stipends for athletic and co curricular advisors and coaches.

Mr. Bohanni suggested that we charge meaningful fees for facilities use.

Athletic gate receipts disposition, security, concession stands, and parent groups, were topics that were questioned.

Eugene Sarafin, South Main Street, Hightstown, said schools are built by taxpayers for taxpayers and there should be no charges. Pay to Play is a good idea whose time has come.

Suzanne Caravella, 77 Maple Stream Road, East Windsor, said Pay to Play fees should have a cap and fees will adversely impact the middle class.

Al Bono, asked what is the status of the Kreps School baseball fields? He said Pay to Play is not a good idea.

Eugene Sarafin, said deferred maintenance is not smart. It is wise to spend money now. It will be more costly later.

Mr. Lavery stated that we pay a lot for all students. Parents are accustomed to paying fees and costs.

**EWEA MEMORANDUM OF UNDERSTANDING AND SALARY GUIDES (Item 7A)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board approve the EWEA Memorandum of Understanding and Salary Guides.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

Ms. Fallon gave a summary of the negotiations process and said that through cooperation of all sides the community will be well served.

Mr. Bolandi complimented the negotiation teams and their efforts will serve the community for the next few years.

Ms. Weisman thanked all the members for their time and effort to arrive at this agreement.

**CONSTRUCTION UPDATE #82 (Item 8)**

Mr. Bolandi reported on the status of punch list items regarding construction contractors and projects.

**PRESENTATION OF DISTRICT AUDIT (Item 9)**

The district audit for 2005-06 was formally presented by district auditor Walter Brasch of Wiss & Company. The district has an unqualified CAFR. The single audit section is qualified due to Title I payroll processing findings.

Surplus of approximately 1.4% should be 2%.

Eleven audit findings are enumerated in the management letter. The auditor discussed each of the eleven findings in the audit.

Ms. Fallon questioned student activity fees have no findings.

**APPROVAL OF 2005-06 DISTRICT AUDIT (Item 10)**

Mr. Lavery moved, seconded by Mr. Perez, that the board accept the annual audit report and instruct the Board Secretary to note in the minutes of this meeting the availability of the audit synopsis to the public.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**PRESENTATION, DISCUSSION & ACCEPTANCE OF CORRECTIVE ACTION PLAN (Item 11)**

Mr. Lavery moved, seconded by Mrs. Fayer, that the Board approve the corrective action plan for each audit recommendation contained in the synopsis.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**RESOLUTION AUTHORIZING SUBMISSION OF OTHER CAPITAL PROJECT DOCUMENTS TO NJDOE (Item 12)**

**SITE IMPROVEMENTS AT MHK (Item 12A)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board approve the resolution authorizing submission of other capital project documents to N.J.D.O.E. for site improvements at the Melvin H. Kreps School.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**SITE IMPROVEMENTS AT PLD (Item 12B)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board approve the resolution authorizing submission of other capital project documents to N.J.D.O.E. for site improvements at the Perry L. Drew School.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**SITE IMPROVEMENTS AT WCB (Item 12C)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board approve the resolution authorizing submission of other capital project documents to N.J.D.O.E. for site improvements at the Walter C. Black School.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**CONTRACT APPROVAL FOR ABOVE (Item 12D)**

Mr. Lavery moved, seconded by Mr. Paul, that the board approve the contract with Faridy, Veisz, Fraytak, P.C. for site improvements at Perry L. Drew, Walter C. Black, and Melvin H. Kreps Schools.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION (Item 13)**

Mr. Lavery moved, seconded by Mrs. Fayer, that the following routine items be approved by exception:

- A. Staffing
- B. Authorization for Emergent Hiring Pending Completion of Criminal History Check
- C. Out of District Placement
- D. Professional Services
- E. Approval of HHS Basketball Team Seeking Donations to Jimmy V Foundation
- F. Approval of Travel Related Expenses
- G. Purchase of Network Equipment-Enterasys
- H. Board Secretary's Report
- I. Treasurer of School Monies
- J. Investments
- K. Appropriation Transfers
- L. Orders of Payment
- M. Requisition for Taxes

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**STAFFING AND ADDENDUM TO STAFFING (Item 13A)**

Mr. Lavery moved, seconded by Mrs. Fayer, that the Board approve Staffing as submitted. (Copy in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**AUTHORIZATION FOR EMERGENT HIRING PENDING COMPLETION OF CRIMINAL HISTORY CHECK (Item 13B)**

Mr. Lavery moved, seconded by Mrs. Fayer, that the Board of Education approve the submission of applications for emergent hiring pending completion of the criminal history background check to the County Superintendent for the following individuals:

Jeffrey Haisonak      Custodian

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**OUT OF DISTRICT PLACEMENTS (Item 13C)**

Mr. Lavery moved, seconded by Mrs. Fayer, that the Board approve the following placements:

Private School

East Mountain School

Tuition November 2, 2006 through June 30, 2007

1. Student: #300323 Regular: \$36,500.

The Rugby School

Tuition November 20, 2006 through June 30, 2007

1. Student: #701672 Regular: \$36,000.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**PROFESSIONAL SERVICES (Item 13D)**

Mr. Lavery moved, seconded by Mrs. Fayer, that the board approve the list of consultants for the 2006-2007 school year:

<u>Name</u>	<u>Type of Service</u>	<u>Rate</u>
Invo Health Care Associates, Inc. "IHC"	Speech and Language Services	\$90. per hour

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**APPROVAL OF HHS BASKETBALL TEAM SEEKING DONATIONS TO JIMMY V FOUNDATION (Item 13E)**

Mr. Lavery moved, seconded by Mrs. Fayer, that the board approve the request to collect donations to benefit the Jimmy V Cancer Foundation during its first season game.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**APPROVAL OF TRAVEL RELATED EXPENSES (Item 13F)**

Mr. Lavery moved, seconded by Mrs. Fayer, that the board approve the following list of Travel & Related Expense Reimbursements:

<u>Teacher's Name</u>	<u>Date</u>	<u>Event</u>	<u>Cost</u>
Judi Allen Janie Lamar Eileen Hampton	4/20/07	39 <sup>th</sup> Annual Conference on Reading and Writing	\$160
Judith Miller	2/2/07	FLENJ Workshop #3 Understanding World Languages Curriculum Development Series: Designing Backwards	\$90
Linda Kurs	12/11/06	Strengthen your student Writing Using the 6 Traits 6-12	\$185
Debbie Sandberg	5/4/07	Winners Workshop	\$179

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**PURCHASE OF NETWORK EQUIPMENT – ENTERASYS (Item 13G)**

Mr. Lavery moved, seconded by Mrs. Fayer, that the board approve the purchase of Enterasys network equipment.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**BOARD SECRETARY'S REPORT (Item 13H)**

Mr. Lavery moved, seconded by Mrs. Fayer, that the board approve the board secretary's report as submitted for the month of October.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**TREASURER OF SCHOOL MONIES REPORT (Item 13I)**



Mr. Lavery moved, seconded by Mrs. Fayer, that the board approve the treasurer of school moneys report as submitted for the month of October.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**INVESTMENTS (Item 13J)**

Mr. Lavery moved, seconded by Mrs. Fayer, that the board approve the investments as submitted and the use of certificates of deposit.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**CHANGES IN REVENUE AND APPROPRIATIONS –  
CERTIFICATION OF APPROPRIATIONS (Item 13K)**

Mr. Lavery moved, seconded by Mrs. Fayer, that the Board approve of budget transfers as attached for the period October 1, 2006 through October 31, 2006, and further recommend that after review of the attached document and the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge the Board certify that no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Pursuant to N.J.A.C. 6A:23-2.11(c)3 I certify that as of October 31, 2006 no budgetary line item account has been overexpended.

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Kurt Stumbaugh, Bus. Adm./Bd. Sec.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**ORDERS OF PAYMENT (Item 13L)**

Mr. Lavery moved, seconded by Mrs. Fayer, that the board approve the orders of payments for \$2,609,953.13 as submitted for November 27, 2006.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**REQUISITION FOR TAXES (Item 13M)**

Mr. Lavery moved, seconded by Mrs. Fayer, that the resolution requesting district taxes be approved:

**RESOLVED:** that the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$716,804.53 the Borough of Hightstown is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating thereto

**RESOLVED:** that the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$4,522,455.68 the Township of East Windsor is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating thereto

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**SECOND OPPORTUNITY FOR PUBLIC COMMENT (Item 14)**

No one spoke.

**SECOND OPPORTUNITY FOR BOARD MEMBERS' COMMENTS (Item 15)**

Ms. Fallon reminded everyone that the high school play is this weekend.

**ADDITIONAL CONSULTING WORK**

Mr. Lavery moved, seconded by Ms. Fallon, that the board approve Navigant Consulting to expand their scope of work to include reviews of capital projects at Walter C. Black, Grace N. Rogers & Hightstown High Schools. This additional review is to be completed for a not to exceed amount of \$15,000.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**CLOSED SESSION (Item 16)**

The Board went into closed session.

**OPEN SESSION (Item 17)**

The Board returned to open session.

**ADJOURN (Item 18)**

Ms. Fallon moved the Board adjourn at 10:25 p.m.

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Kurt Stumbaugh, Board Secretary

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