PUTTING ENGLISH TO WORK 1: UNIT 15

CHANGING WORK SCHEDULES

In this unit you will learn:

THESE LIFE SKILLS:

- Work schedules
- Changing a schedule
- Appointment card

- I need to change my schedule.

THIS VOCABULARY:

- Excuses

- I have to pick up my children.

THIS GRAMMAR:

- Verbs: NEED TO, HAVE TO

- I have to go to the dentist.
Vocabulary: Good Excuses/Bad Excuses

**Good Excuses**

- go to court
- go to the dentist
- go to the doctor
- pick up the children
- take the car to the mechanic

**Bad Excuses**

- clean the house
- go shopping
- go to the beach
- go dancing
- go to the movies
- play tennis
- sleep


**Listening from the Video**

**Exercise 1:** Listen to the first “It’s Your Turn.” Look at Maria’s schedule. Listen to the teacher’s questions. Point to the answers. Then, circle the answers to the questions.

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Begins work</td>
<td>X</td>
<td>X</td>
<td>9:00 a.m.</td>
<td>9:00 a.m.</td>
<td>9:00 a.m.</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td>Ends work</td>
<td>X</td>
<td>X</td>
<td>6:00 p.m.</td>
<td>6:00 p.m.</td>
<td>6:00 p.m.</td>
<td>6:00 p.m.</td>
</tr>
</tbody>
</table>

1. What time does Maria begin work?
   a. at 8:00 a.m.  
   b. at 9:00 a.m.

2. What time does she end work?
   a. at 6:00 p.m.  
   b. at 9:00 p.m.

3. Is Saturday her day off?
   a. Yes, it is.  
   b. No, it isn’t.

4. What are her days off?
   a. Sunday and Monday  
   b. Monday and Tuesday

**Exercise 2:** Watch the “Practice Video.” Complete the appointment card.

**Patient:** Debbie Smith  
**Doctor:** Edward James  
**Date:**  
1. ____________________  
**Time:**  
2. ____________________
**Exercise 3:** Match the excuse with the picture.

- [ ] go to the doctor
- [ ] pick up the children
- [ ] go to court
- [ ] clean the house
- [ ] go to the dentist

**Exercise 4:** Decide if the excuse is good or bad. Put an “X” in the correct column.

<table>
<thead>
<tr>
<th>Good Excuse</th>
<th>Bad Excuse</th>
</tr>
</thead>
<tbody>
<tr>
<td>go to the beach</td>
<td>X</td>
</tr>
<tr>
<td>pick up the children</td>
<td></td>
</tr>
<tr>
<td>go to the dentist</td>
<td></td>
</tr>
<tr>
<td>go dancing</td>
<td></td>
</tr>
<tr>
<td>play tennis</td>
<td></td>
</tr>
<tr>
<td>go to court</td>
<td></td>
</tr>
<tr>
<td>sleep</td>
<td></td>
</tr>
<tr>
<td>go to the doctor</td>
<td></td>
</tr>
<tr>
<td>take the car to the mechanic</td>
<td></td>
</tr>
<tr>
<td>go shopping</td>
<td></td>
</tr>
</tbody>
</table>
Exercise 5: Review Exercises 3 and 4. Then, write the excuse under each picture.

1. ______________  2. _____________  3. ______________

4. ______________  5. _____________  6. ______________

7. ______________  8. _____________  9. ______________

Exercise 6: Put the conversation in order.

1. ___ Sure. No problem.
2. ___ Yes, Maria?
3. ___ What time is your appointment?
4. ___ Thank you.
5. *** Excuse me, Mr. Jones.
6. ___ You’re welcome.
7. ___ I need to change my schedule. I have a doctor’s appointment for next Thursday.
8. ___ It’s at 9:00 a.m. Could I come in at 11:00 and stay later?
### Grammar: NEED TO / HAVE TO

<table>
<thead>
<tr>
<th>Subject</th>
<th>Need to</th>
<th>Verb - Negative</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>need to</td>
<td>I don't need to</td>
</tr>
<tr>
<td>We</td>
<td>have to</td>
<td>We don't have to</td>
</tr>
<tr>
<td>You</td>
<td>need to</td>
<td>You don't need to</td>
</tr>
<tr>
<td>They</td>
<td>have to</td>
<td>They don't have to</td>
</tr>
<tr>
<td>He</td>
<td>needs to</td>
<td>He doesn't need to</td>
</tr>
<tr>
<td>She</td>
<td>has to</td>
<td>She doesn't have to</td>
</tr>
<tr>
<td>It</td>
<td>has to</td>
<td>It doesn't have to</td>
</tr>
</tbody>
</table>

### Exercise 7:
Look at the pictures. Answer the questions with need/needs to or have/has to.

1. What does she have to do?
   She **has to go** to the dentist.

2. What do you have to do?
   I ______ ___ ___________ the house.

3. What does he need to do?
   He _____ ___ ______ ___ the children.

4. What do they have to do?
   They _________ ___ ___ shopping.

5. What does she need to do?
   She _____ ___ _____ to the doctor.

6. What do you have to do?
   I _________ ___ _____ to court.
Exercise 8: Ask and answer the questions. Use *need to* or *have to* in the answer.

1. *Can she go dancing?* No, she can’t.
   Why not? *She has to clean* her house.

2. *Can he* ___ shopping? No, he ____.
   Why not? He ______ ___ _______ the car to the mechanic.

3. ____ you ________? No, I ____.
   Why not? I _______ ___ study.

4. ____ she _____ _________? No, _____ ____.
   Why not? ______ _____ ___ _______ ___ the children.

5. ____ they ___ ___ the beach? No, _____ ____.
   Why not? They _____ ___ ___ ___ court.
Grammar: WANT TO

<table>
<thead>
<tr>
<th>Verb</th>
<th>Verb - Negative</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>want to</td>
</tr>
<tr>
<td>We</td>
<td>sleep.</td>
</tr>
<tr>
<td>You</td>
<td></td>
</tr>
<tr>
<td>They</td>
<td></td>
</tr>
<tr>
<td>He</td>
<td>wants to</td>
</tr>
<tr>
<td>She</td>
<td>sleep.</td>
</tr>
<tr>
<td>It</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Exercise 9: Look at the pictures. Answer the questions with want/wants to. Complete the sentences.

1. What do they want to do?
   They want to go to the beach.

2. What does he want to do?
   He ______ ____ _______ __________.

3. What does she want to do?
   ____ ______ ____ _____ ______________.

4. What do they want to do?
   ______ ____ _______ ____ ______
      ____________.

5. What does he want to do?
   ____ ______ ____ ________.
Exercise 10: Look at the pictures. Answer the questions with want/wants to for a bad excuse and have/has to for a good excuse.

1. Why do you want to change your work schedule?
   
   I want to play tennis.

2. Why does she have to change her work schedule?
   
   She ____ ___ ___ ___ ______ ____________.

3. Why do they want to change their work schedule?
   
   They _____ ___ ___ ___ _____ ____________.

4. Why do you have to change your work schedule?
   
   I ____ ____ ______ ___ _____ ______________.
Life Skills: Reading An Appointment Card

Doctor's Appointment Card

Patient: Mark Gardner
Doctor: Toby Asner
Date: Friday, October 17
Time: 11:30 a.m.

Exercise 11: Circle the answers to the following questions.

1. Who is the patient?
   a. Toby Asner  
   b. Mark Gardner  
   c. Friday  
   d. October

2. Who is the doctor?
   a. Toby Asner  
   b. Mark Gardner  
   c. Card  
   d. Time

3. What time is the appointment?
   a. October 17  
   b. 11:00 a.m.  
   c. 11:30 p.m.  
   d. 11:30 a.m.

4. What is the date of the appointment?
   a. October 11  
   b. October 7  
   c. October 17  
   d. 11:30 a.m.

This is Mark Gardner's work schedule.

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
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<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Begins work</td>
<td>X</td>
<td>7:00 a.m.</td>
<td>7:00 a.m.</td>
<td>7:00 a.m.</td>
<td>X</td>
<td>7:00 a.m.</td>
</tr>
<tr>
<td>Ends work</td>
<td>X</td>
<td>3:00 p.m.</td>
<td>3:00 p.m.</td>
<td>3:00 p.m.</td>
<td>X</td>
<td>3:00 p.m.</td>
</tr>
</tbody>
</table>

5. Does he have to change his schedule for his appointment?
   a. Yes, he does.  
   b. No, he doesn't.
Writing

**Exercise 12:** Fill in Jessica’s schedule.

Jessica works at a cafe. She works Monday, Tuesday, Friday, Saturday, and Sunday. On Monday, Tuesday, and Friday, she works from 10 a.m. to 7 p.m. On Saturday and Sunday, she works from 12 p.m. to 9 p.m.

<table>
<thead>
<tr>
<th></th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Begins work</td>
<td>10 a.m.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ends work</td>
<td>7 p.m.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Exercise 13:** Answer these questions about Jessica’s schedule.

1. Does Jessica go to work at the same time every day?  
   ______________________________________________________

2. What time does she begin work on Tuesday?  
   ______________________________________________________

3. When does she end work on Sunday?  
   ______________________________________________________

4. How many days off does she have?  
   ______________________________________________________

5. What are her days off?  
   ______________________________________________________

6. Does she work at 11 a.m. on Saturday?  
   ______________________________________________________
Narrative Reading

“Drew Works at Wayne Supermarket”

Drew works at Wayne Supermarket. He’s a cashier. He works Tuesday to Friday, from 6 a.m. to 3 p.m. On Saturday, he has a different schedule. On Saturday, he works from 10 a.m. to 7 p.m. He has two days off, Sunday and Monday.

Drew has a problem. He has a doctor's appointment on Thursday at 10 a.m. He needs to change his work schedule. He needs to talk to his boss, Mr. Greenwich. He needs to ask Mr. Greenwich about changing his schedule.

Exercise 14: Answer the questions about the story.

1. Where does Drew work? ______________________________
2. Is he a waiter? _____________________________________
3. Does he work on Wednesday? _________________________
4. What time does he begin work on Friday? _______________
5. Does he work until 3 p.m. on Friday? __________________
6. What is his schedule on Saturday? _____________________
7. How many days off does he have? _____________________
8. What kind of appointment does he have? ________________
9. When is the appointment? _____________________________
10. Who is his boss? ___________________________________
UNIT TEST 15 -- WRITTEN EVALUATION

Part 1: Circle the answer.

1. What is a good excuse to change your schedule? [page 2]
   a. I want to watch TV. b. I have to go shopping.
   c. I want to go to the beach. d. I have to go to court.

2. What is NOT a good excuse to change your schedule? [page 2]
   a. I have to pick up my kids. b. I have to go to the dentist.
   c. I have to go shopping. d. I have to go to court.

Part 2: Answer the questions.

3. Why does she need to change her work schedule? [page 6]
   She _____ ___ ___ _______.

4. Why do you have to change your work schedule? [page 6]
   I _____ ___ ___ _____ ___________.

5. What do they want to do? [page 8]
   They _____ ___ ___ __________________.

6. What does he need to do? [page 6]
   He _____ ___ ___ _____ _____ _____
   ________________________.
7. Who is the patient?  
________________________________________________  [pages 3, 10]

8. When is the appointment?  
___________________________________________________________________  [pages 3, 10]

Part 3: Look at Edward’s work schedule. Circle the answer to each question.

<table>
<thead>
<tr>
<th></th>
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<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Begins work</td>
<td>3:00 p.m.</td>
<td>3:00 p.m.</td>
<td>3:00 p.m.</td>
<td>×</td>
<td>×</td>
<td>3:00 p.m.</td>
<td>3:00 p.m.</td>
</tr>
<tr>
<td>Ends work</td>
<td>11:00 p.m.</td>
<td>11:00 p.m.</td>
<td>11:00 p.m.</td>
<td>×</td>
<td>×</td>
<td>11:00 p.m.</td>
<td>11:00 p.m.</td>
</tr>
</tbody>
</table>

9. Does Edward work on Saturday?  
   a. Yes, he does.  
   b. No, he doesn’t.  [pages 10, 11]

10. Edward has a dentist appointment at 4 p.m. on Tuesday. Does he have to change his work schedule?  
    a. Yes, he does.  
    b. No, he doesn’t.
Exercise 1, page 3
1. b  2. a  3. b  4. b

Exercise 2, page 3
1. Tuesday, February 19  2. 9:30 a.m.

Exercise 3, page 4
- go to the doctor
- pick up the children
- go to court
- clean the house
- go to the dentist

Exercise 4, page 4
<table>
<thead>
<tr>
<th>Good Excuse</th>
<th>Bad Excuse</th>
</tr>
</thead>
<tbody>
<tr>
<td>go to the beach</td>
<td>X</td>
</tr>
<tr>
<td>pick up the children</td>
<td>X</td>
</tr>
<tr>
<td>go to the dentist</td>
<td>X</td>
</tr>
<tr>
<td>go dancing</td>
<td>X</td>
</tr>
<tr>
<td>play tennis</td>
<td>X</td>
</tr>
<tr>
<td>go to court</td>
<td>X</td>
</tr>
<tr>
<td>sleep</td>
<td>X</td>
</tr>
<tr>
<td>go to the doctor</td>
<td>X</td>
</tr>
<tr>
<td>take the car to the mechanic</td>
<td>X</td>
</tr>
<tr>
<td>go shopping</td>
<td>X</td>
</tr>
</tbody>
</table>

Exercise 5, page 5
1. sleep
2. take the car to the mechanic
3. go dancing
4. go to the dentist
5. go to the beach
6. go to the movies
7. go to court
8. go to the doctor
9. go shopping

Exercise 6, page 5
7. Yes, Maria?
8. What time is your appointment?
9. Thank you.
10. Excuse me, Mr. Jones.
11. You’re welcome.
12. I need to change my schedule. I have a doctor’s appointment for next Thursday.
13. It’s at 9:00 a.m. Could I come in at 11:00 and stay later?

Exercise 7, pages 6
2. I have to clean the house.
3. He needs to pick up the children.
4. They have to go shopping.
5. She needs to go to the doctor.
6. I have to go to court.

Exercise 8, page 7
2. Can he go shopping? No, he can’t.
   He has to take the car to the mechanic.
3. Can you sleep? No, I can’t. I have to study.
4. Can she play tennis? No, she can’t.
   She has to pick up the children.
5. Can they go to the beach? No, they can’t.
   They have to go to court.

Exercise 9, page 8
2. He wants to play tennis.
3. She wants to go shopping.
4. They want to go to the movies.
5. He wants to sleep.

Exercise 10, page 9
2. She has to go to the doctor.
3. They want to go to the movies.
4. I have to pick up the children.

Exercise 11, page 10
1. b  2. a  3. d  4. c  5. b

Exercise 12, page 11

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Begin Work</td>
<td>10 a.m.</td>
<td>10 a.m.</td>
<td>X</td>
<td>X</td>
<td>10 a.m.</td>
<td>12 p.m.</td>
</tr>
<tr>
<td>End Work</td>
<td>7 p.m.</td>
<td>7 p.m.</td>
<td>X</td>
<td>X</td>
<td>7 p.m.</td>
<td>9 p.m.</td>
</tr>
</tbody>
</table>

Exercise 13, page 11
1. No, she doesn’t.
2. At 10 a.m
3. At 9 p.m.
4. She has 2 days off.
5. Wednesday and Thursday
6. No, she doesn’t.

Exercise 14, page 12
1. Wayne Supermarket
2. No, he isn’t.
3. Yes, he does.
4. 6 a.m
5. Yes, he does.
6. 10 a.m. to 7 p.m.
7. Two
8. A doctor’s appointment.
9. Thursday at 10 a.m.
10. Mr. Greenwich