

MOUNT AYR COMMUNITY SCHOOL
July 14, 2014

The Board of Directors of the Mount Ayr Community School District met in regular session Monday, July 14, 2014.

There were present:

Brandi Shay
Patricia West
Kim Lutrick

Also Present were:

Joe Drake, Superintendent
Janette Campbell, Board Sec./Business Manager
Chris Elwood, PK - 6 Principal
Mt. Ayr Record News - Darrell Dodge

Call to Order: The regular meeting was called to order by President West at 6:00 P.M.

Previous Minutes: Director Lutrick made a motion to approve the June 9th minutes as printed with a second by Director Shay. Motion carried 3-0, unanimously.

Administrative Reports: Activity, Lunch, Buildings and Grounds, Transportation, Technology and Principal reports were reviewed. Under Buildings and Grounds, Supt. Drake updated the Board on the summer projects. Supt. Drake reported that bus inspection had went very well. Mr. Elwood, Elementary Principal, was present and reported to the Board that the Mt. Ayr CSD is not a "School in Need of Assistance". He also briefed the Board about the Elementary professional development plan for 2014-2015.

New Business:

A. Milk, Bread, and Fuel Bids: Following the consideration of the bids received, Director Shay made a motion to accept the milk bid received from Anderson Erickson for milk and juice products for the 2014-2015 school year. Seconded by Director Lutrick. Motion carried 3-0, unanimously. Director Shay made a motion to accept the bid received from CGI Foods for bread products for the 2014-2015 school year. Motion was seconded by Director Lutrick. Motion carried 3-0, unanimously. Director Lutrick made a motion to accept the fuel and propane bid from MFA Oil for 2014-2015. Seconded by Director Shay. Motion carried 3-0, unanimously.

B. Appointment of Board Secretary/Business Manager: With a motion by Director Shay and seconded by Director Lutrick, Janette Campbell was appointed Board Secretary/Business Manager for the 2014-2015 school year. Motion carried 3-0, unanimously.

C. Depository for Banking: Director Lutrick made a motion to provide accounts at US Bank, Great Western Bank, Wells Fargo Bank of Iowa, N.A. of Des Moines and ISJIT with the intent of maintaining checking accounts at US Bank and providing for four money market accounts at US Bank and Great Western Bank for depository funds. The maximum deposit to be \$3,500,000 (General Fund) for US Bank, \$1,500,000 (School House Fund) for US Bank and \$1,000,000 for Wells Fargo Bank of Des Moines, \$1,000,000 for Great Western Bank of Mount Ayr and \$500,000 for ISJIT. Motion was seconded by Director Shay. Motion carried 3-0, unanimously.

D. Approval of Meal Prices for 2014-2015: Supt. Drake recommended the following 2014-2015 Meal Prices - Elementary K-6 Lunch - \$1.95, Elementary K-6 Breakfast - \$1.45, High School 7-12 Lunch - \$2.05, High School 7-12 Breakfast - \$1.50, Adults Lunch - \$3.27, Adults Breakfast - \$2.27, Milk/Juice - \$.50, Salad Bar - \$1.50, Main Entrée - \$1.50, Fruit/Veggie - \$.50, Cinnamon Roll - \$1.25. Director Shay made a motion to approve the meal price recommendations with a second from Director Lutrick. Motion carried 3-0, unanimously.

E. Approval of Elementary Professional Development Plan: Chris Elwood, PK – 6 Principal was in attendance to share changes that he made to the PD Plan. Director Shay made a motion to approve the Professional Development Plan as presented with a second from Director Lutrick. Motion carried 3-0, unanimously.

F. Review/Approval of Revised Sharing Agreement for 13/14 and 14/15 – Spanish Teacher: Supt. Drake explained that the original agreement for 2013-2014 provided a 30-70 split for the total cost of a Spanish teacher. This would have been for all expenses (teacher time, extra hour for prep time, and transportation). Upon preparing the billing, it was discovered that this was not going to be an equitable financial reimbursement for Mt. Ayr. After discussions between the Superintendent and both business managers for Bedford and Mt. Ayr, a revised agreement was presented which would provide for 25% of the teaching time to be reimbursed to Mt. Ayr, 100% of the extra hour provided for prep time to be reimbursed, and 100% of transportation costs to be reimbursed. The remaining sharing dollars received by Bedford from the State, would be split 50-50 after the extra prep costs and transportation costs were deducted. Director Shay made a motion to approve the revised 2013-2014 and 2014-2015 sharing agreement for the Spanish Teacher as presented. Seconded by Director Lutrick. Motion carried 3-0, unanimously.

G. Review and Approval of Board Policies: Supt. Drake explained that for policies 601.1 – School Day and 601.2 – School Calendar, the Iowa Association of School Boards has not made final changes and will be updating these two policies in the very near future. Director Shay made a motion to table the approval of these two policies until final changes have been made. Seconded by Director Lutrick. Motion carried 3-0, unanimously. Board Policy 803.1 – Disposition of Property - Supt. Drake recommended we continue to advertise for two consecutive weeks in the Mount Ayr Record News as we have done in the past. Director Lutrick made a motion to approve the recommendation with a second from Director Shay. Motion carried 3-0, unanimously. Board Policy 502.1 – Student School Driving Permit – Use of Motor Vehicle: Supt. Drake recommended the following: *Students who live within one mile of school, are not eligible*

for a student driving permit under any circumstances. Director Shay made a motion to approve the recommendation with a second from Director Lutrick. Motion carried 3-0, unanimously. A second reading of the approved policies will be at the August regular board meeting.

H. Personnel: Supt. Drake recommended the employment of Brad Elliott as Asst. Football Coach for the 2014-2015 school year at a salary of \$1,742.00. Director Shay made a motion to approve the recommendation with a second from Director Lutrick. Motion carried 3-0, unanimously. Supt. Drake recommended the employment of Allen Brown to drive the Clearfield bus/van route that has been added due to the Clearfield CSD dissolution. Supt. Drake noted that Allen will be paid for 3 hours of driving time versus 4 hours due to the fact that the route will be shorter and provide transportation for approximately 6 six students with the use of a school van versus a school bus. Salary for the 14-15 school year will be \$8,684.00. Director Lutrick made a motion to approve the employment with a second from Director Shay. Motion carried 3-0, unanimously. Supt. Drake recommended the employment of Pam Nickle as Business Manager for the Clearfield CSD dissolution. Pam will continue to pay bills accrued prior to July 1, 2014, payroll for the 2013-2014 school year, prepare for the final audit and finalization of school reports (Certified Annual Report/Transportation Report). Pam will be employed from August 1st thru September 13, 2014 at a salary of \$25.00 per hour. The funding for this position will come from the monies left in the Clearfield General Fund. Director Lutrick made a motion to approve the employment of Pam Nickle as recommended with a second from Director Shay. Motion carried 3-0, unanimously.

Financial Reports and Actions: On motion by Director Lutrick and seconded by Director Shay, it was resolved: That all bills presented with the addition of #8777 to Wood-Granger CSD in the amount of \$5,785.28 (Special Ed tuition), #8778 to Diagonal CSD in the amount of \$30,917.70 (Special Ed tuition), and # 8779 to College Community in the amount of \$6,799.03 (Special Ed tuition) be allowed. Motion carried 3-0, unanimously. On motion by Director Shay and seconded by Director Lutrick, it was resolved: That all bills presented as part of the Clearfield Dissolution be allowed. Motion carried 3-0, unanimously.

Secretaries/Treasurer Annual Financial Report: Director Lutrick made a motion to accept the Treasurer's Annual Report for 2013-2014 as presented. Seconded by Director Shay. Motion carried 3-0, unanimously.

Adjournment: Meeting was adjourned at 7:45 PM with a motion by Director Shay and seconded by Director Lutrick. Motion carried 3-0, unanimously.

Secretary

Minutes read and approved this _____ day of _____, 2014.

President