



**New Student Enrollment Checklist 2019 – 2020**

Student Name: \_\_\_\_\_

SY19-20 Grade Level: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_  
(Enrolling Parent/Guardian. Please Print)

Enrollment Forms (Must have items 1-11 to enroll)		Received	Notes		
1	DC Residency Verification Form				
2	Proof of Residency (Circle Docs)				
	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">           Pay Stub DC Govt. Assistance DC Tax Form Military Housing Embassy Letter         </td> <td style="width: 50%;">           Vehicle Registration License/ID Rental Lease Utility Bill         </td> </tr> </table>	Pay Stub DC Govt. Assistance DC Tax Form Military Housing Embassy Letter	Vehicle Registration License/ID Rental Lease Utility Bill		
Pay Stub DC Govt. Assistance DC Tax Form Military Housing Embassy Letter	Vehicle Registration License/ID Rental Lease Utility Bill				
3	Court order/caregiver documentation (If applicable)				
4	My School DC Seat Acceptance Form		Application ID#:		
5	Proof of Date of Birth				
6	Online Re-Enrollment Form (Confirm name & DOB)				
7	Authorization for Emergency Medical Treatment				
8	DC Universal Health Certificate				
9	DC Oral Health Assessment				
10	OSSE Home Language Survey				
11	SY18-19 NSLP Lunch Status: Free/Reduced/Paid		Breakfast served to all at no cost		
<b>Must have 12 &amp; 13 by Monday, August 26, 2019</b>		<b>Staff Int.</b>			
	Medication Action Plan (If applicable)				
	Medication (If applicable)				
	Report Card (most recent ASAP)				
	Test Scores (If applicable, ASAP)				
	IEP/504 Plan (If applicable, ASAP)				

**\*\*\*Note to Parents\*\*\***

Health and Oral Health forms must be current and on file by Monday, August 26, 2019 in order for your student to start school.

ITDS Staff Tasks:	Print Staff Name	Staff Signature	Completion Date
Checked By			
Filed By			