



Addison
School District **4**

ADDISON | ILLINOIS | SINCE 1842

ADDISON SCHOOL DISTRICT 4 – ADDISON, ILLINOIS

Minutes of the Regular Board Meeting of June 27, 2018 held at the Indian Trail Junior High School Board Room.

President Williams called the regular meeting to order at 6:06 p.m.

Roll call showed the following individuals:

PRESENT: Aranda, Daniels, Frangidakis, Lange, Ruffolo, Towns, Williams

ABSENT: None

A quorum was declared present.

Mrs. Haney led the audience in the Pledge of Allegiance.

Motion #1: Approval of Minutes

Motion by Mr. Ruffolo, second by Mr. Lange to approve the Minutes of the Regular Session Meeting and Closed Session Meeting of May 23, 2018.

ROLL CALL VOTE: AYE: Aranda, Daniels, Frangidakis, Lange, Ruffolo, Towns, Williams
 ABSENT: None
 NAY: None...Motion #1 Carried.

Public Hearing of Transfer of Funds

A Public Hearing was held regarding the transfer of funds between accounts, according to Illinois School Code. Mr. Keeley, Assistant Superintendent for Business, reviewed the Resolution and gave an explanation of the transfer of funds in the amount of \$8,329,000.00 from the Education Fund to the Operations and Maintenance Fund. This transfer is necessary for the summer capital improvement projects. Following the Public Hearing, the Board will consider this item during the Action portion of the meeting.

Mr. Frangidakis asked if we were committing the funds for the next 4 years or just this fiscal year. The funds are being committed for 2 years. Mr. Williams said that these figures came out of the Building and Grounds Committee meeting. There were no questions from the audience. Mr. Williams adjourned the Public Hearing and resumed the regularly scheduled Board of Education meeting.

Motion #2: Approval of Accounts Payable for the Month of June 2018

Motion by Mr. Ruffolo, second by Mr. Aranda to approve the Accounts Payable for June 2018.

Education Fund	\$1,336,387.67
Operations & Maintenance Fund	\$ 781,033.99
Debt Fund	\$ 475.00
Transportation Fund	\$ 442,171.48
Municipal Retirement/Soc Sec Fund	<u>\$ 91,990.04</u>
Total	\$2,652,058.18

ROLL CALL VOTE: AYE: Daniels, Frangidakis, Lange, Ruffolo, Towns, Williams, Aranda
 ABSENT: None
 NAY: None...Motion #2 Carried.

Motion #3: Approval of Payroll for the Month of May 2018

Motion by Mr. Daniels, second by Mr. Aranda to approve the Payroll for May 2018, as follows:

Education Fund	\$2,357,148.01
Building Fund	\$ 32,770.85
Transportation Fund	<u>\$ 10,270.72</u>
Total	\$2,400,189.58

ROLL CALL VOTE: AYE: Frangidakis, Lange, Ruffolo, Towns, Williams, Aranda, Daniels
 ABSENT: None
 NAY: None...Motion #3 Carried.

Communications/Public Participation on Agenda Items: None

Presentation:

- Mr. Tim Keeley, Assistant Superintendent for Business, presented information regarding the FY2019 Tentative Budget. He presented an overview of the estimated revenues and their sources and estimated expenditures. The district is expecting about \$2 million more in revenues for the upcoming year. Expenditures are estimated at 13.76% more than the current year, with the addition of the Capital Project Fund for current projects. He also highlighted the 1:1 Chromebook rollout and the 5-year capital improvement plan. The budget summary shows a planned deficit for this fiscal year, due to onetime expenditures and the ongoing capital improvements. He explained that the budget would be available for public inspection on the district website and a hard copy in the district office (at least 30 days prior to final action). In addition, a public hearing will be held prior to final action being taken in the Board of Education meeting on September 26, 2018. There were no questions from the board.

Committee Reports:

- Budget Committee Report of June 5, 2018
Mr. Williams noted that Mr. Keeley covered many of the committee's items during the Tentative Budget Presentation. However he did highlight that ASD4 is now categorized as Tier 2 for the new Evidence Based state funding model and that provides funding at \$326k, instead of \$1mm. Health Insurance's annual increase is 6% annually, which is down from 8% in previous scenarios and there is an additional \$700k in the FY19 Budget to cover FY18's incurred, but not paid, health insurance claims. He also shared the upcoming addition of software that will help track expenses.
- Building and Grounds Report of June 19, 2018
Mr. Ruffolo provided updates on the summer projects. So far everything is going well, with minimal concerns. For paving, the schedule has been fluid due to record rainfalls, but they are trying to stay on track for completion by the end of July. The Building Automation System (BAS) is complex, but we have assurance that the system will be operational and the punch list items will be addressed in non-student spaces should they remain after the start of the school year. They also reviewed the 2019 summer projects; updating exterior signage, painting exposed metal, renovating the Indian Trail front office and secure vestibule, and renovating both IT locker rooms. They also discussed Facilities Department Staffing by updating job descriptions, reassigning three members, and the addition of one FTE. These changes will help to keep most work in house. The recommendations will be brought to the full board for consideration later in

the meeting. Also, there was a recent meeting with the ROE to discuss the lease for Old Mill School. The ROE is unable to fund the necessary capital maintenance and the District has no use for the facility once the ROE vacates it, at the end of the new one year lease, in June 2019. Mr. Williams added the administration will seek an appraisal of the property to determine next steps.

Administrative Reports:

Superintendent's Report – Mr. Langton reported on the following:

- The History of Old Mill School and re-emphasized what Mr. Ruffolo mentioned during the Building and Grounds Committee Report.
- Thank you to the Board for participating in tonight's special meeting to review action plans for our 5 year goals. Finalized plans will be presented to the Board for final consideration at the July 25 Board meeting.

Assistant Superintendent for Business – Mr. Keeley reported on the following:

- Welcome to Mr. Kerry Dirck, the new Facilities Engineering Manager. He comes to the District with extensive experience and we are happy to have his leadership in place for the summer projects.
- Thank you to our entire staff for ensuring that the buildings were cleared and ready for construction.
- Preliminary audit work was recently completed by the district's financial auditors. The auditors will be returning again to the district in early September.
- Mr. Ruffolo covered Facilities Updates and Summer Construction projects during the Building and Grounds Committee Report.

Assistant Superintendent for Curriculum and Instruction – Mrs. Haney reported on the following:

- Summer committee work continues, we had around 115 staff members across all grade levels participate in these meetings across 3 days.
- The Educational Development Council (EDC) met to finalize Professional Development Goals and Objectives for the 18-19 school year. EDC also planned the August Institute Day agenda and activities. Mr. Langton invited the Board to attend.
- Summer staff professional development is also taking place. There are a variety of opportunities so no one misses out. These learning opportunities will not only benefit teachers, but our students as well. Over 80 staff members are participating in #pdinthesun, a summer book study focused on two books – *Kids Deserve It* and *Innovator's Mindset*. Each week participants post a response using Flipgrid. Mr. Langton added that this has been one of the richest professional development opportunities he's experienced. A special thank you to Mrs. Haney, Mrs. Lohse, and Mrs. Purse for organizing these powerful opportunities.
- The District received the Healthy Community Grant from the State Board of Education, and is using it to run a summer program for incoming kindergarten students. More than 80 students are attending the half-day kindergarten preparation program, "Swimming into School." In cooperation with the Addison Early Childhood Collaborative, "Coffee and Conversation" is offered on Tuesday and Thursday mornings for the parents. We average 25-30 parents at each breakfast.

Motion #7: Approval of District 4 New Administrator Employment Contract for 2018-2019

Motion by Mr. Ruffolo, second by Mr. Aranda to approve Christopher Jamrose as Student Dean at Indian Trail Jr. High School for 2018-2019, as presented.

ROLL CALL VOTE: AYE: Williams, Aranda, Daniels, Frangidakis, Lange, Ruffolo, Towns
 ABSENT: None
 NAY: None...Motion #7 Carried.

Mr. Williams welcomed Chris, Mr. Langton congratulated him, and Mr. Bennett thanked him for joining ASD4.

Motion #8: Approval of Prevailing Wage Ordinance

Motion by Mr. Lange, second by Mr. Aranda to approve the Prevailing Wage Ordinance, as presented.

ROLL CALL VOTE: AYE: Aranda, Daniels, Frangidakis, Lange, Ruffolo, Towns, Williams
 ABSENT: None
 NAY: None...Motion #8 Carried.

Mr. Keeley shared that a new law went into effect recently that reduces the burden on the District. We can now post the approval on our website. Mr. Frangidakis asked if we previously had to post in the newspaper and Mr. Keeley said yes.

Motion #9: Approval to Place the Tentative FY2019 Budget on Display

Motion by Mr. Ruffolo, second by Mr. Aranda to place the Tentative FY2018 Budget on display, as earlier presented, according to School Code.

ROLL CALL VOTE: AYE: Daniels, Frangidakis, Lange, Ruffolo, Towns, Williams, Aranda
 ABSENT: None
 NAY: None...Motion #9 Carried.

Motion #10: Approval of Resolution to Transfer Funds between Accounts

Motion by Mr. Ruffolo, second by Mr. Towns to transfer funds in the amount of \$8,329,000 between accounts, as presented.

ROLL CALL VOTE: AYE: Frangidakis, Lange, Ruffolo, Towns, Williams, Aranda, Daniels
 ABSENT: None
 NAY: None...Motion #10 Carried.

Motion #11: Approval of Resolution to Commit Funds

Motion by Mr. Daniels, second by Mr. Lange to commit funds in the amount of \$8,329,000, as presented.

ROLL CALL VOTE: AYE: Lange, Ruffolo, Towns, Williams, Aranda, Daniels, Frangidakis
 ABSENT: None
 NAY: None...Motion #11 Carried.

Motion #12: Approval of Surety Bond of Treasurer

Motion by Mr. Daniels, second by Mr. Lange to approve the Surety Bond of Treasurer, as presented.

ROLL CALL VOTE:	AYE:	Ruffolo, Towns, Williams, Aranda, Daniels, Frangidakis, Lange
	ABSENT:	None
	NAY:	None...Motion #12 Carried.

Mr. Keeley shared that the ROE made changes to their process, they are now requiring a second resolution. Mr. Williams asked if their decision cost us money. Mr. Keeley shared that it did not, just time. Mr. Langton added that there is confusion about these changes across DuPage County.

Motion #13: Approval of Intergovernmental Agreement Regarding School Liaison Officer

Motion by Mr. Aranda, second by Mr. Ruffolo to approve the Intergovernmental Agreement regarding School Liaison Officer, as presented.

ROLL CALL VOTE:	AYE:	Towns, Williams, Aranda, Daniels, Frangidakis, Lange, Ruffolo
	ABSENT:	None
	NAY:	None...Motion #13 Carried.

Mr. Langton shared that the School Liaison Officer is 60% our responsibility and 40% the Village's. This has been an excellent ongoing relationship and is a renewal for this year.

Discussion Items:

- The next regularly scheduled Board of Education meeting will be Wednesday, July 25, 2018 and will take place at 6:00 p.m. in the Board Room of Indian Trail Junior High School. **PLEASE NOTE THE EARLY START TIME.** There will also be an Executive Session beforehand at 5:30 p.m.
- The Illinois Joint Annual Conference, will take place on November 16-18, 2018.
- Mr. Langton stated that Mr. Wartman responded to four recent FOIA (Freedom of Information Act) requests in a timely manner:
 - Received from James Bachman, IRTA, with 2 pages of information, which took 5 minutes to prepare.
 - Received from Ken Leach, Compass Group PLC, with 4 pages of information, which took 10 minutes to prepare.
 - Received from Jim Cupples, with 2 pages of information, which took 5 minutes to prepare.
 - Received from Stephen Chichelli, SmartProcure, with 98 pages of information, which took 20 minutes to prepare.
- First Reading of Board Policies (Press Plus 97), Mr. Langton shared that the company changed their software which makes the four updates difficult to read. If anyone wants a copy please let him know.

Communication/Public Participation of Non-Agenda Items: None

Miscellaneous/Unfinished Business:

- The Board would like to recognize and thank Mrs. Miller for her 7 years of service and wish her a happy retirement.

Motion #14: Motion to Adjourn

Motion by Mr. Ruffolo, second by Mr. Towns to adjourn the Wednesday, June 27, 2018 Board of Education meeting.

ROLL CALL VOTE:	AYE:	Williams, Aranda, Daniels, Frangidakis, Lange, Ruffolo, Towns, Williams
	ABSENT:	None
	NAY:	None...Motion #14 Carried.

The regular Board of Education meeting adjourned at 7:00 p.m.

Serge Ruffolo, Secretary

Dave Williams, President

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