



Regular Monthly Meeting Agenda

Tuesday, March 6, 2018 – 4 PM

I. CALL TO ORDER – Open Public Meetings Act – 4:02 pm

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

II. ROLL CALL

Board Member	Present	Absent	Board Member	Present	Absent
Vijay Aggarwal	X		Kenneth Somberg	4:29 X	
Thomas Rebar	X		Rich Wells	X	
Latifah Austin-Bentley	4:42 X		Chuck Freyer	X- Phone	X-5:16
Also Present:				Present	Absent
John Amenda – Young Scholars				X	
Brian Falkowski – School Business Office				X	
Sarah Spuhler – School Business Office				X	
Freya Lund- Principal				4:11 X	
Nayo Jones - Young Scholars				X	

III. DISCUSSION

1. Executive Director Update

- Dashboard Review
- Facility Planning Discussion
- Emergency Preparedness – Internal/External Threat Protocol Review
- March 14th National Student Walk Out – Contingency Planning Discussion/Approach
- 2018-2019 Calendar, Staffing Model and Schedule Preview
- 2018-2019 Budget Preview

IV. UPDATES

1. Enrollment

Grade	Jul 15, 2017	Aug 15, 2017	Sep 15, 2017	Oct 15, 2017	Nov 15, 2017	Dec 15, 2017	Jan 15, 2018	Feb 15, 2018	Mar 15, 2018	Apr 15, 2018	May 15, 2018	Jun 15, 2018	Applications for 18-19 SY
4	75	73	73	76	75	75	74	75					64
5	75	76	76	76	76	76	75	75					33
6	75	77	76	76	76	76	76	76					37
7	75	77	76	76	76	76	76	76					19
8	75	68	76	75	75	75	75	75					9
Total	375	371	377	379	378	378	376	377					162

Waitlist	194					202	207					
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2. Talent and Certification
3. Special Education Files Audit Update
4. Drill Schedule

V. APPROVAL OF MINUTES

Resolved that the Board approve the Regular session minutes from the January 9, 2018 meeting.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg	1	X			
Thomas Rebar	2	X				Rich Wells		X			
Latifah Austin-Bentley				X		Chuck Freyer					X

VI. MOTIONS FOR APPROVAL

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Board Secretary’s and Treasurer’s Reports for January and February, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of months ending January and February, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: To approve transfers to February 28, 2018.
- c. Bills List: To approve bills and check list for the period ending March 6, 2018.
- d. Payroll: To approve the following payrolls:

January 12, 2018	\$ 138,242.38
January 30, 2018	\$ 136,162.19
February 15, 2018	\$ 139,883.69
February 28, 2018	\$ 141,796.46

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg		X			
Thomas Rebar	2	X				Rich Wells	1	X			
Latifah Austin- Bentley		X				Chuck Freyer					X

2. Student Trips

Trip Location	Type of trip	Costs & funding source	Number of Students Attending	Date	Educational purpose
Rolling Thunder Skating Center 7017 Roosevelt Blvd. Philadelphia, PA 19149	Elementary PATH reward trip	\$10 per student X 132 = \$1,320 Please leave this check in the building.	132	3/8/2018	Behavior reward
		4 busses X 345 = \$1,380			

Rolling Thunder Skating Center 7017 Roosevelt Blvd. Philadelphia, PA 19149	Middle School PATH reward trip	\$10 per student X 190 = \$1,900 Please leave this check in the building.	190	3/9/2018	Behavior reward
		4 busses X 345 = \$1,380 1 additional bus is needed. Awaiting confirmation from DelVal.			
Wrinkle in Time Movie – AMC Theatre Hamilton	Reward Trip	1 adult, 16 students x \$12 = \$204; 1 bus = \$345	16	3/30/2018	Reward
Pocono Valley Resort	8th Grade EOY PATH reward trip	\$135 X 40 students = \$5,400 \$1,080 deposit already paid	40 (estimate)	6/7- 8/2018	Behavior reward
Sahara Sams Indoor Water Park	7th Grade EOY PATH reward trip	\$22.95 X 64 students = \$1,468.80 \$253.65 deposit already paid	64 (estimate)	6/12/2018	Behavior reward
Rebounderz Trampoline Park	6th Grade EOY PATH reward trip	\$21 X 70 students = \$1,470 No check needed at this time.	70 (estimate)	6/12/2018	Behavior reward
Colonial Lanes Bowling and Entertainment	4th and 5th Grade EOY PATH reward trip	\$15 X 130 students = \$1,950 50% Deposit (\$975) required Mail to: Colonial Bowling and Entertainment 2420 Brunswick Ave. Lawrenceville, NJ 08648	130 (estimate)	6/12/2018	Behavior reward

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Kenneth Somberg	2	X			
Thomas Rebar		X				Rich Wells		X			
Latifah Austin-Bentley		X				Chuck Freyer					X

3. Buildings & Grounds

Fire Marshall Inspection: We have a new Marshall, and with that is different “look fors” during the walk through. We need to replace or treat the current gym curtains. Initial quote to replace was \$18,000. We are trying to get a second quote (this Friday). The second vendor said there is a cheaper cotton option but would need fire treatment every 3-5 years. There are few other minor costs associated with abating all flags for this year.

Past Fire Marshall Inspection: All past inspections from previous years have been abated.

4. Personnel

a. To approve/ratify the hiring/promotion of the following staff:

Mary Mooney to return full time on April 9, 2018, salary increase from \$54,264.00 to \$75,000 as a 12 month employee (April 9-July 1)

Evan Baranowski as a student teacher from TCNJ in the middle school English (6-8) setting

Brinda Manning Reid as school Truancy Office at rate of \$65/student

b. To approve/ratify the following employee stipends:

Gail Somers and Sal LaBruno will receive the daily coverage rate of \$40/class for supporting/developing our co-teacher in 7th grade science

c. To approve/ratify the following professional development expenses:

Employee	Cost	Description	Date
Dan Finn, Jessica Fazzie, Ashanti Waters, Mary Mooney	\$2,710 (Plus NYC hotel for 2)	Each member will go to Relay Grad School – Weekly Data Meeting. Mooney and Waters will also go to Relay Grad School – Observation & Feedback.	May 18 - 19

5. Curriculum/Special Education

We have several initial evaluations that have qualified some students. We are currently struggling with our service provider to get a psychologist out quick enough for upcoming evaluations but Ms. Waters has been working to get on top of this within the required timeline.

6. Policy / Governance / Operations / Miscellaneous

Signing and adoption of the MOA (Memorandum of Agreement) with the Police Department. This is the exact same agreement as last year. The county was supposed to come out with new one but said to use last year's for approval.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg	2	X			
Thomas Rebar		X				Rich Wells	1	X			
Latifah Austin-Bentley		X				Chuck Freyer					X

VII. NEW BUSINESS

VIII. OLD BUSINESS

IX. PUBLIC COMMENT

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit

their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

X. IMPORTANT DATES

1. Next Board Meeting is May 1

XI. MOTION TO ADJOURN 5:50

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg	2	X			
Thomas Rebar		X				Rich Wells	1	X			
Latifah Austin-Bentley		X				Chuck Freyer					X