

**LEMON GROVE SCHOOL DISTRICT**  
**OFFICIAL MINUTES OF THE**  
**REGULAR MEETING OF THE INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE**

**INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE REGULAR MEETING — MARCH 16, 2010** – The regular meeting of the Independent Citizens' Oversight Committee of the Lemon Grove School District was held at the Education Center, 8025 Lincoln Street, Lemon Grove, California, on Tuesday, March 16, 2010. Helen Ofield (Chair) called the meeting to order at 5:04 p.m.

**Committee Members Present:**

Thomas E. Clabby (Senior)  
 Charlette Farmer (Parent, PTA Member & At-Large Community Member)  
 Ilse Hanning (At-Large Community Member) – (Vice Chair)  
 Robert Mastny (Senior & At-Large Community Member)  
 Helen Ofield (At-Large Community Member) – (Chair)  
 Breton Peace (Taxpayers' Organization)  
 Rosemary Putnam (Senior & At-Large Community Member)  
 Toni Shaw (Parent, PTA Member & At-Large Community Member)

**Committee Members Absent:**

Mark Allen Gracyk (Business Community & At-Large Community Member)  
 Dianna Martinez-Lilly (At-Large Community Member)

**District Staff Members Present:**

Dr. Gina Potter, Assistant Superintendent, Business Services  
 Ken Fine, Facilities, Maintenance, Operations & Transportation (FMOT), Director  
 Michelle Flores, Account Clerk

**Attorney Present:**

Sophie Akins, Best Best & Krieger

**PLEDGE OF ALLEGIANCE** – Ilse Hanning led the Pledge of Allegiance.

**AGENDA** – It was moved by Hanning, seconded by Farmer, and carried unanimously to approve the agenda as presented.

**MINUTES** – It was moved by Hanning, seconded by Clabby, and carried unanimously to approve the minutes of the regular meeting of December 1, 2009.

**HEARING OF CITIZENS FOR ITEMS NOT ON THE AGENDA** – None

**BOND AUDIT BY WILKINSON, HADLEY, KING & CO. LLP**

Dr. Potter introduced Aubrey King of Wilkinson, Hadley, King & Co. LLP who presented the annual Proposition W General Obligation (GO) Bond audit through June 30, 2009. Ms. King shared that this the first audit of GO Bond funds. The annual audit verified that a separate Building Fund of the District has been established to account for the receipts of proceeds and expenditures of the funds for the period July 1, 2008 through June 30, 2009. Thorough examination of the bond issue settlement statement and accounting records, verify that the net proceeds from the sale of the GO Bonds were recorded in the separate fund of

March 16, 2010

**Independent Citizens' Oversight  
Committee Minutes**

the District and any amounts set aside for debt service were deposited into the related Bond Interest and Redemption Fund. The auditor selected at least 90 percent of the total expenditures for the year, obtained supporting documentation (invoices, purchase orders, receiving documentation, contracts, etc.) and verified that the funds expended complied with the purpose that was specified to the registered voters of the District. Ms. King verified that the District's normal purchasing (including quotation and bid requirements) and accounts payable policies and procedures were complied with. It was moved by Clabby, seconded by Putnam, and carried unanimously to approve the annual audit with corrections to agenda item 3, page 12, section A. paragraph 1 to reflect a change in the language that does not state "Building Fund formed for construction of new schools".

**DAVY ARCHITECTURE CRITERION ARCHITECT REPORT**

Ken Fine introduced Ric Davy with Davy Architecture the criterion architect for the Joint Use Library and Science, Technology, Engineering, and Math (STEM) school. Mr. Fine proceeded to share with Independent Citizens' Oversight Committee (ICOC) that everyone will be pleased with Mr. Davy and his team as they will be taking the District down a good path. Mr. Davy discussed project requirements for the Lemon Grove Middle School modernization and new county branch library to include but not limited to:

- Project Requirements: Project site, Project Description, Project Schedule, Project Budget, Risk Transfer, State and Local Agency Involvement.
- Site Map
- Program Requirements: Program, Typical Requirements, Individual Area and Room Requirements
- Performance Requirements

**AGREEMENT FOR LEVEL III DISTRICT OUTREACH CONSORTIUM (DOC) PROFESSIONAL SCHOOL FACILITY CONSULTING SERVICES BETWEEN THE LEMON GROVE SCHOOL DISTRICT AND SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS – APPROVED BY LEMON GROVE SCHOOL DISTRICT'S BOARD FEBRUARY 23, 2010**

Mr. Fine introduced Joanne Branch with San Diego County Office of Education (SDCOE), Educational Facility Solutions Group (EFSG). Ms. Branch shared that she has been working with Mr. Fine to establish a long term facilities master plan. In addition she has assisted in working on the California Environmental Quality Act (CEQA) for the district.

**PROPOSITION W GENERAL OBLIGATION BOND EXPENDITURE REPORT**

Dr. Potter presented the budget report for Proposition W General Obligation Bond funds spent to date. It was moved by Hanning, seconded by Peace, and carried unanimously to accept the budget report as presented.

**RESOLUTION 09-10-14, AUTHORIZING THE ISSUANCE AND SALE OF PROPOSITION W GENERAL OBLIGATION BONDS, 2008 ELECTION, SERIES B IN THE PRINCIPAL AMOUNT OF \$3,000,000**

The Lemon Grove School District (the District) has received approvals from the California Department of Education for authorization to issue Qualified Zone Academy Bonds in the aggregate amount of \$3,000,000 for the purpose of financing certain improvements, equipment and other educational development programs described in the related Qualified Zone Academy Bond Applications and in order to provide financing for the Projects on terms which are the most favorable to the District. The District and the South Bay Union School District have formed the California Qualified School Bond Joint Powers Authority as a joint powers authority which is authorized to issue Qualified Zone Academy Bonds on behalf of its members and other local educational agencies in the State of California. In the event such Bonds cannot be sold as Qualified Zone Academy Bonds for any reason, the District wishes to authorize such Bonds to be sold as traditional tax-exempt bonds.

March 16, 2010

Independent Citizens' Oversight  
Committee Minutes**INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE (ICOC) ANNUAL REPORT AS SPECIFIED IN THE ICOC BYLAWS SECTION 3.(3.2). PRESENT AT THE LEMON GROVE SCHOOL DISTRICT'S GOVERNING BOARD MEETING APRIL 27, 2010**

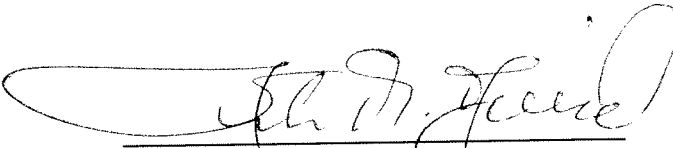
It was moved by Clabby, seconded by Mastny, and carried unanimously to have the Chair (Helen Ofield) and Vice Chair (Ilse Hanning) create the annual report to the Governing Board of the Lemon Grove School District during a special ICOC meeting on April 14, 2010.


**PROPOSED MEETING SCHEDULE**

It was moved by Clabby, seconded by Putnam, and carried unanimously by all to accept the following dates for future ICOC meetings:

- a. Wednesday, April 14, 2010 at 5 p.m. (Special Meeting)
- b. Tuesday, June 1, 2010 at 5 p.m.
- c. Tuesday, September 21, 2010 at 5 p.m.
- d. Tuesday, March 15, 2011 at 5 p.m.
- e. Tuesday, June 7, 2011 at 5 p.m.
- f. Tuesday, September 20, 2011 at 5 p.m.

**ADJOURNMENT** – Meeting was adjourned at 6:53 p.m.

  
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Chair

  
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Account Clerk