

# Quaker Valley School District

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## EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES

January 13, 2015

<b>Committee Members Present</b>	<b>Directors Present</b>
Ms. Daniela Helkowski	Mr. Gianni Floro
Mr. Jon Kuzma	Ms. Sarah Heres
Mr. Robert Riker	Mr. David Pusateri
Mr. Andrew Surloff, administrative liaison	Mr. Mark Rodgers
	Ms. Marianne Wagner
<b>Others Present</b>	
Dr. Heidi Ondek	Ms. Angela Yingling
Mr. Karlton Chapman	Ms. Christine Kardong
Dr. Joseph Marrone	

### REPORTS

#### 1. STUDENT REPRESENTATIVES

The student representatives will provide a report at the January 27 meeting.

#### 2. CURRICULUM AND INSTRUCTION

Text book acquisition has been complicated by publishers not offering software versions of the curriculum without bundling it with a hardcopy book purchase.

#### 3. TECHNOLOGY

3.1 The technology report was attached to the agenda.

#### 4. CO-CURRICULAR PROGRAMS

4.1 The athletics and activities report was attached to the agenda.

4.2 Beginning July 1, 2016, all interscholastic coaches (paid and volunteer) must become a certified member of an approved coaching education program within a two-year period. Additionally, all coaches must be certified in a sports first-aid program.

### ACTION ITEMS

A. No action items

# Quaker Valley School District

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## POLICY COMMITTEE MINUTES

January 13, 2015

<b>Committee Members Present</b>	<b>Directors Present</b>
Mr. Jon Kuzma	Ms. Sarah Heres
Ms. Daniela Helkowski	Mr. David Pusateri
Mr. Gianni Floro	Mr. Robert Riker
Dr. Heidi Ondek, administrative liaison	Mr. Mark Rodgers
	Ms. Marianne Wagner
<b>Others Present</b>	
Mr. Andrew Surloff	Dr. Joseph Marrone
Mr. Karlton Chapman	Ms. Christine Kardong
Ms. Angela Yingling	

### 1.0 FOR REVISION

- 1.1 Policy 401.00 *Media Communications* (formerly entitled *Public Communications*) will be redrafted and considered in February.

### 2.1 FOR DISCUSSION

- 2.1 Draft policy 409.00 *Community Engagement* (Draft A) was discussed. Mr. Floro provided the legal connotation of the phrase "substantial weight," and suggested that it be replaced with the term "due consideration," in order to keep the language in-line with school board philosophy. This revision will be included in draft B.

## **ACTION ITEMS**

There are no items for the legislative agenda.

# Quaker Valley School District

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## COMMUNITY ENGAGEMENT & GOVERNMENT AFFAIRS COMMITTEE MINUTES

January 13, 2015

<b>Committee Members Present</b>	<b>Directors Present</b>
Mr. Gianni Floro	Ms. Sarah Heres
Ms. Daniela Helkowski	Mr. David Pusateri
Mr. Jon Kuzma	Mr. Robert Riker
Mr. Mark Rodgers	Ms. Marianne Wagner
Dr. Heidi Ondek, administrative liaison	
<b>Others Present</b>	
Mr. Andrew Surloff	Ms. Angela Yingling
Dr. Joseph Marrone	Ms. Christine Kardong
Mr. Karlton Chapman	

### **ACTION ITEMS**

#### MEMORIAL BOOKS

It was requested that the board approve a memorial book donation to the appropriate school library in memory of:

- Earl Robert "Bob" Maze, retired employee
- Stanley Kuny, retired employee

Mr. Floro made the motion. Ms. Helkowski provided the second.

# Quaker Valley School District

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## FACILITIES & OPERATIONS COMMITTEE MINUTES

January 20, 2015

<b>Committee Members Present</b>	<b>Directors Present</b>
Mr. Mark Rodgers	Ms. Daniela Helkowski
Ms. Marianne Wagner	Ms. Sarah Heres
Dr. Joseph Marrone, administrative liaison	Mr. Jon Kuzma
Mr. John Sheline, administrative liaison	Mr. Rob Riker
	Mr. Jeffrey Watters
<b>Others Present</b>	
Dr. Heidi Ondek	Ms. Angela Yingling
Mr. Andrew Surloff	Ms. Christine Kardong

### REPORTS

1. The facilities report was attached to the agenda.

### ACTION ITEMS

- A. The board authorized the administration to enter into a contract with Shelby Stewman for a two part demographic study at a cost not-to-exceed \$17,500 to be taken from the capital projects fund.
- B. The board authorized the administration to purchase two additional low light cameras for the exterior of the middle school at a cost of \$3,000. The cost will be taken from the general fund.
- C. The board authorized the administration to have Tobey Karg and Combustion Services conduct repairs to the Edgeworth chiller at a cost not to exceed \$35,600 to be taken from the capital projects fund.
- D. The board authorized the administration to properly dispose of school property and materials that are no longer safe or in proper working order in the school district. There will be no cost to the school district and the district will receive the proceeds from the scrap metal.

Mr. Rodgers moved that items A - D be placed on the legislative agenda for action.  
Ms. Wagner seconded the motion.

# Quaker Valley School District

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## FINANCE COMMITTEE MINUTES

January 20, 2015

Committee Members Present	Directors Present
Mr. Mark Rodgers	Ms. Daniela Helkowski
Mr. Jon Kuzma	Ms. Sarah Heres
Mr. Rob Riker	Mr. Jeffrey Watters
Ms. Marianne Wagner	
Mr. John Sheline, administrative liaison	
Others Present	
Dr. Heidi Ondek	Ms. Christine Kardong
Mr. Andrew Surloff	Ms. Angela Yingling
Dr. Joseph Marrone	

### REPORTS/INFORMATION

#### 1.0 TAX COLLECTION

- 1.1 The December 2014 earned income and November and December 2014 real estate tax collection reports were attached to the agenda.

#### 2.0 FINANCIAL REPORTS

- 2.1 The November and December 2014 capital projects fund reports were attached to the agenda.

#### 3.0 BUDGET

- 3.1 The board was provided an update on the status of the 2015-2016 preliminary budget.

#### 4.0 INFORMATION

- 4.1 The district received a refund of \$66,493.38 from the Parkway West Career and Technology Center.

4.2 A list of donations received was provided.

<b>Date</b>	<b>From</b>	<b>Amount</b>	<b>Reason</b>
10/7/14	Lisa Rivera	\$500.00	Floyd Faulkner's Discretionary Fund
10/9/14	Union Aid Society	\$1,000.00	Studio Life After School Healthy Food Expenditures
10/30/14	Soergel Orchards Inc.	\$500.00	General Fund
10/30/14	Union Aid Society	\$1,000.00	Studio Life After School Healthy Food Expenditures
11/7/14	Union Aid Society	\$1,000.00	Floyd Faulkner's Discretionary Fund
11/17/14	Greater Pittsburgh Physical Therapy	\$8,000.00	Donation towards Athletic Trainer's Salary
11/21/14	Allegheny Intermediate Unit	\$700.00	Kindergarten Transition Grant
	<b>Total Donations Received:</b>	<b>\$ 12,700.00</b>	

#### **ACTION ITEMS**

- A. It was requested that the board approve the payment to the general fund from the grant fund in the amount of \$82.57 for the reimbursement of costs of Project Zero.
- B. It was requested that the board approve the 2013-2014 audited financial statements as prepared by Maher Duessel, Certified Public Accounts.
- C. It was requested that the board approve the budget transfers as provided.
- D. It was requested that the board approve the capital projects fund, grant fund, general fund and cafeteria fund financial statements for the months ending October 31, November 30 and December 31, 2014.
- E. It was requested that the board ratify and approve the general fund invoices for November and December, 2014 in the amount of \$6,805,627.73.
- F. It was requested that the board ratify the food service fund invoices for November, 2014 in the amount of \$278.58.
- G. It was requested that the board approve the administration to pay the food service fund invoices for the month of December, 2014 in the amount of \$311,514.90.
- H. It was requested that the board ratify the invoices for the November and December, 2014 capital projects fund in the amount of \$103,751.24.
- I. It was requested that the board approve the capital projects fund invoices for January, 2015 in the amount of \$1,495.99.

- J. It was requested that the board ratify the grant fund invoices for November and December, 2014 in the amount of \$19,882.68.
- K. It was requested that the board approve the Quaker Valley School District Restated 403(b) Retirement Plan Agreement.

Mr. Rodgers moved that items A - K be placed on the legislative agenda for action.

Mr. Kuzma seconded the motion.