

Inglewood Unified School District

AGENDA

Regular Board Meeting

March 07, 2018, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

1. INITIAL CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

3.a. Board Members: Dr. Carliss McGhee, President (Seat #2); Margaret Turner-Evans, Vice President (Seat #4); Dr. Dionne Young Faulk, Member (Seat #1); Melody Ngaue-Tu'uholoaki, Member (Seat #3); Dr. D'Artagnan Scorza, Member (Seat #5)

3.b. Cabinet Members: Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

4. APPROVAL OF AGENDA

5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS: This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards, the State Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

5.b. Public Comment on Non-Agenda Items

6. RECESS TO CLOSED SESSION

7. CLOSED SESSION AGENDA: During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

7.a. Conference with Legal Counsel-Anticipated Litigation (Pursuant to Government Code Section 54956.9 [a][b][c][2][3]:

7.a.1. Rejection of Claim No. APD1703716

7.a.2. Rejection of Claim No. 1804448

7.a.3. Settlement Offer No. R4-2016-0196

8. RECONVENE FOR PUBLIC SESSION

9. REPORTING OUT CLOSED SESSION ACTIONS

10. REPORTS/PRESENTATIONS

10.a. Community Relations Update

Inglewood Unified School District

AGENDA

Regular Board Meeting

March 07, 2018, 5:30 PM

Dr. Ernest Shaw Board Room

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10.b. Report by National Demographics Corporation: Content of Draft Maps and Proposed Sequence of Elections

11. STUDENT REPORTS

11.a. City Honors College Preparatory Academy

11.b. Inglewood Continuation High School

12. PUBLIC HEARING(S): At this time, members of the community who desire to address the State Administrator and Board of Education may speak on any item(s) listed on the Public Hearing Section. (Three [3] minutes will be allotted to each speaker; for a maximum of thirty [30] minutes will be allotted to each major agenda item. If the public comment cards exceed [10] cards, the State Administrator may reduce the time allowed from three minutes to either two or one minute to hear from more speakers.

12.a. Public Hearing Regarding Content of Draft Maps and Proposed Sequence of Elections

13. CONSENT CALENDAR/ACTION ITEMS

13.a. HUMAN RESOURCES DIVISION

13.a.1. Approval of Resolution No. 22/2017-2018 to Notify Certificated Employees of Possible Release and Reassignment from Certificated Administrative Positions

13.a.2. Approval of Resolution No. 23/2017-2018 to Reduce or Discontinue Particular Kinds of Services

13.a.3. Approval of Resolution No. 24/2017-2018 to Non-Reelect and Release from Employment Certificated Probationary Employees

13.a.4. Approve Agreement with Burnham Benefits Insurance Services to Provide Insurance Broker Services for 2018-2019 Employee Benefits Programs.

13.a.5. Certificated Personnel Roster

13.a.6. Classified Personnel Roster

13.b. BUSINESS SERVICES DIVISION

13.b.1. Approval/ratification of Purchase Orders in the amount of \$2,633,703.89 issued January 2, 2018, through January 31, 2018

13.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

13.b.3. Approval of Vendor and Payroll Warrant Resolution No. 25/2017-2018, in the Amount of \$11,401,664.16 for the Month of January 2018

13.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

13.b.5. Authorization to Sell or Dispose of Property

13.b.6. Approval of Amendment No. 2 to the Agreement with Sol Transportation to Provide Special Education Transportation Services

13.b.7. Approval of Amendment No. 1 to the Agreement with American Logistics Transportation to Provide Special Education Transportation Services

Inglewood Unified School District

AGENDA

Regular Board Meeting

March 07, 2018, 5:30 PM

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13.b.8. Authorization to Participate in the Corona-Norco Unified School District, Just In Time Classroom & Office Supplies Piggyback Bid No. 2015/16-006 with Southwest School & Office Supply for the Remainder of F/Y 2017-2018

13.b.9. Approval of the District Membership with California's Coalition for Adequate School Housing (C.A.S.H.) for F/Y 2017-2018 (Pro-rated from February 1, 2018 through June 30, 2018)

13.c. MEASURE GG AND FACILITIES

13.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$165,308 issued January 2, 2018, through January 31, 2018

13.c.2. Approval of Agreement No. C17/18-051 with KYA Services LLC, for a New Kindergarten Playground Resurfacing at Frank D. Parent Elementary School

13.c.3. Approval of Agreement No. C17/18-050 with KYA Services LLC, for a New Playground Structure, Turf and Shade Structure at Highland Elementary Schools Kindergarten and Main Playground Area

13.d. EDUCATIONAL SERVICES

13.d.1. Approval of the Williams Lawsuit Settlement Second Quarterly Report on Uniform Complaints for F/Y 2017-2018

13.d.2. Ratification of Consultant Agreement with New Directions for Academic Advancement (NDA2) to Provide Support to Monroe Magnet Middle School to Improve Test Scores and Prepare Western Association of Schools and Colleges (WASC) Documents for Onsite Team to Review

13.d.3. Approval of Payment for Lodging, Food and Mileage Expenses for the Western Association of Schools and Colleges (WASC) Accreditation Visiting Committee for Monroe Middle School for Fiscal Year 2017-2018

13.d.4. Ratification of Consultant Agreement with Charmaine Hill to Provide Sign Language Translation Services During Parent Meetings and Parent/Teacher Conferences for the School Year 2017-2018

13.d.5. Approval to Purchase 60 Additional Rosetta Stone Licenses for the Inglewood Adult School English as a Second Language (ESL) Program, for the 17-18 School Year

13.d.6. Approval of Payment to the Western Association of Schools and Colleges (WASC) for Lodging, Food and Mileage Expenses for the Mid-Cycle Visiting Committee Scheduled on Monday, April 16, 2018, through Tuesday, April 17, 2018, for City Honors College Preparatory Academy

13.e. STATE ADMINISTRATOR

13.e.1. Approval of Candidates for Election to 2018 Delegate Assembly, Region 24

14. APPROVAL OF MINUTES

14.a. Minutes of the State Administrator's Regular Board of Education Meeting held on February 7, 2018

Inglewood Unified School District
AGENDA
Regular Board Meeting
March 07, 2018, 5:30 PM
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401 S. Inglewood Avenue
Inglewood, CA 90301

14.b. Minutes of the State Administrator's Special Board of Education Meeting held on February 22, 2018

15. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

16. STATE ADMINISTRATOR REMARKS

17. NEXT MEETING - March 14, 2018

18. ADJOURNMENT

Disability Information

All meetings of the State Administrator and Governing Board are open to the general public with the exception of Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call the State Administrator's Office, 310.419.2728, at least three (3) days in advance to make special arrangements.

Spanish Interpretation / interpretación al español

Spanish interpretation is available at Regular Session Board Meetings. [Se ofrecen servicios de interpretación al español durante las juntas regulares de la Mesa Directiva del Distrito.

Mission Statement

The mission of the Inglewood Unified School District is to ensure that all our students are taught rigorous standards based curriculum supported by highly qualified staff in an exemplary educational system characterized by high student achievement, social development, safe schools, and effective partnerships with all segments of the community.

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12.a. Public Hearing Regarding Content of Draft Maps and Proposed Sequence of Elections

13. CONSENT CALENDAR/ACTION ITEMS

13.a. HUMAN RESOURCES DIVISION

13.a.1. Approval of Resolution No. 22/2017-2018 to Notify Certificated Employees of Possible Release and Reassignment from Certificated Administrative Positions

Recommended Motion:

The State Administrator to approve Resolution No. 22/2017-2018 to notify certificated employees of their possible release and reassignment from their certificated administrative positions.

Rationale:

As a component of the District's fiscal recovery plan, the District will notify certificated employees of their potential release and/or reassignment from their certificated administrative positions. As a result, the District is submitting the attached resolution to notify certificated employees of their possible release and reassignment from their certificated administrative positions.

IMPLICATIONS: By approving this resolution, the District will be able to provide notices to all certificated employees that may be affected as a result of the possible release and reassignment of certificated employees from their administrative certificated positions.

Financial Impact:

The release and reassignment of certificated employees from administrative positions may result in a total decrease to personnel expenditures for the 2018-2019 school year.

Attachments:

3-7-18 Resolution for Administrator Release and Reassignment

13.a.2. Approval of Resolution No. 23/2017-2018 to Reduce or Discontinue Particular Kinds of Services

Recommended Motion:

Inglewood Unified School District

AGENDA

Regular Board Meeting

March 07, 2018, 5:30 PM

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401 S. Inglewood Avenue

Inglewood, CA 90301

Administration recommends that the State Administrator approve Resolution No. 23/2017-2018 to reduce or discontinue particular kinds of services totaling 66.0 full time equivalent (F.T.E.) in the General Education Program and 1.5 F.T.E. in the Pre-School program and reduce the service of a Preschool supervisor position from 11 months to 10 months, commencing in the 2018-2019 school year..

Rationale:

As a component of the District s fiscal recovery plan, the District will be reducing or discontinuing particular kinds of service. As a result, the District submits the attached Resolution to reduce or discontinue particular kinds of service.

IMPLICATION: By approving this resolution, the District will be able to provide notices to all certificated employees that may be affected as a result of the decrease in the number of certificated positions due to a reduction or discontinue in particular kinds of service.

Financial Impact:

Reduction in certificated staff will result in a decrease to personnel expenditures of approximately \$3,800,000 for the 2018-2019 school year.

Attachments:

PKS Resolution K12 + Preschool (3.2.18)

13.a.3. Approval of Resolution No. 24/2017-2018 to Non-Reelect and Release from Employment Certificated Probationary Employees

Recommended Motion:

The State Administrator to approve Resolution No. 24/2017-2018 to notify certificated probationary employees of their non-reelection and release from employment for the 2018-2019 school year.

Rationale:

Pursuant to Education Code Section 44929.21(b), the State Administrator is required to notify certificated probationary employees on or before March 15 of the employee s second complete consecutive school year of employment of the decision to not reelect the employee for the next succeeding school year.

IMPLICATION: By approving this resolution, the District will be able to provide notices to specified probationary certificated employees that they are being non-re-elected for the 2018-2019 school year.

Financial Impact:

Unknown, as it is too soon to know whether the non-reelected certificated employees will be replaced with first-year employees, or employees with greater experience and, therefore, salary placement than the individuals they replaced.

Attachments:

Resolution No. 24/2017-2018

Inglewood Unified School District

AGENDA

Regular Board Meeting

March 07, 2018, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

13.a.4. Approve Agreement with Burnham Benefits Insurance Services to Provide Insurance Broker Services for 2018-2019 Employee Benefits Programs.

Recommended Motion:

Administration recommends that the State Administrator approve the Agreement with Burnham Benefits Insurance Services to provide insurance broker services for 2018-2019 employee benefits programs (health and welfare and voluntary benefits), effective March 8, 2018 through January 31, 2019.

Rationale:

The District seeks to broaden its search for employee benefits in an effort to consider all potential cost savings options. To this end, on January 30, 2018, the District requested proposals for benefit consultant services to assist the District in securing proposals for employee health and voluntary benefits for 2018-19 plan years. The objective and scope of service for this work includes:

- Prepare Request for Proposal for the District's Employee Health Benefits for the upcoming plan year effective October 1, 2018 and Voluntary Benefits for plan year effective January 1, 2019.
- Attend Benefits Committee meetings and coordinate the RFP process.
- Review and analyze proposals for the Benefits Committee.
- Organize and facilitate vendor presentations to the Benefits Committee.
- Conduct an employee survey addressing range of importance pertaining to health and voluntary benefits, potential alternative options, and feedback on current plans.
- Evaluate current census data to identify critical plan components and areas of low impact, which could potentially contribute to employee and/or District cost-savings.
- Conduct research on vendor candidates including data on rate history, customer service, client retention, etc.
- Prepare side-by-side comparisons of all proposals submitted including plan designs, expenses, value-added benefits, and cost-savings for employees and the District.
- Assist the District and Benefits Committee in evaluating options for offsetting and/or reducing employee health benefit out-of-pocket expenses including voluntary benefits.

The District received two responsive proposals:

- Keenan & Associates - \$35,000
- Burnham Benefits Insurance Services - \$30,000

Individuals from the above firms were interviewed by representatives of the Employee Benefits Committee (CalPro, ITA, Management). Reference checks of these firms were conducted.

It is recommended that the District accept the lowest responsive proposal and contract with Burnham Benefits Insurance Services for this work.

Inglewood Unified School District
AGENDA
Regular Board Meeting
March 07, 2018, 5:30 PM
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Financial Impact:

The fiscal impact of this agreement is \$30,000 and would be charged to the Benefits/Risk Management budget (general funds).

Attachments:

Benefits Consultant Agreement

IUSD Benefits Consultant RFP

13.a.5. Certificated Personnel Roster

Attachments:

Certificated Roster 3.7.2018

13.a.6. Classified Personnel Roster

Attachments:

Classified Roster 3.7.2018

13.b. BUSINESS SERVICES DIVISION

13.b.1. Approval/ratification of Purchase Orders in the amount of \$2,633,703.89 issued January 2, 2018, through January 31, 2018

Recommended Motion:

Administration recommends that the State Administrator approve/ratify purchase orders in the amount of \$2,633,703.89 issued from January 2, 2018, through January 31, 2018.

Rationale:

All purchase orders must be ratified/approved by the State Administrator. The following purchase orders are being brought forward for consideration:

Below is a summary of purchase order issued from January 1, 2018, through January 31, 2018:

Fund 01.0 General Fund	P201200AC through PTR20151AC	= \$2,580,057.00
Fund 01.2 La Tijera Sub Fund	P300437	= \$ 69.65
Fund 01.9 City Honors Sub Fund	P300496 through PMB_30019A	= \$ 1,113.13
Fund 11.0 Adult Education Fund	P300439 through PTR_30137	= \$ 51,369.34
Fund 13.0 Cafeteria Fund	PFS_30028 through PTR_30145	= \$ 1,094.77

Financial Impact:

\$2,633,703.89

Attachments:

Board PO Report January 2018

13.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

Recommended Motion:

Administration recommends that the State Administrator approve/ratify the educational conferences, meetings, and/or workshops with expenses paid according to the Education Code.

Inglewood Unified School District
AGENDA
Regular Board Meeting
March 07, 2018, 5:30 PM
Dr. Ernest Shaw Board Room
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Rationale:

Approval of this request will provide staff development for conference attendee and foster improvement in teaching and administration.

This item supports FCMAT (July 2017 Review) in the following:

- Personnel Management - 5.8, Operational Procedures
- Pupil Achievement 3.13 Instructional Strategies - The district should provide instructional training to teachers so they can improve and vary their use of instructional strategies to increase student engagement and their ability to apply knowledge and skills to academic tasks as required by the Common Core State Standards and assessments.

Financial Impact:

The estimated cost of \$13,956 will be paid with Categorical (Title I and III) and General Funds.

Attachments:

Convention & Travel 3.7.2018

13.b.3. Approval of Vendor and Payroll Warrant Resolution No. 25/2017-2018, in the Amount of \$11,401,664.16 for the Month of January 2018

Recommended Motion:

Administration recommends that the State Administrator approve Vendor and Payroll Warrant Resolution No. 25/2017-2018, in the Amount of \$11,401,664.16 for the month of January 2018.

Rationale:

All warrant and payroll resolutions must be approved by the State Administrator. The warrants, checks, and payrolls presented this date are for payment of bills with appropriations allowed and which proper orders have been issued by the State Administrator.

Financial Impact:

Vendor and payroll warrants expended in the month of January 2018 are \$11,401,664.16.

Attachments:

Warrant Resolution No. 25/2017-2018 January 2018

13.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

Recommended Motion:

Administration recommends that the State Administrator accept the attached donations on behalf of the students and educational programs of the District. The State Administrator may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become District property. A letter of appreciation will be sent to the donors upon acceptance by the State Administrator on behalf of the Board of Education and Administration.

Inglewood Unified School District
AGENDA
Regular Board Meeting
March 07, 2018, 5:30 PM
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401 S. Inglewood Avenue
Inglewood, CA 90301

Rationale:

Acceptance of the donations will acquire and maximize internal and external sources.

Financial Impact:

None

Attachments:

Donations 3.7.2018

13.b.5. Authorization to Sell or Dispose of Property

Recommended Motion:

Administration recommends that the State Administrator authorize the sale or disposal of property as noted on the attached list.

Rationale:

Under sections 17545 and 17546 of the Education Code, the governing board of any school district, by unanimous vote of the members present, has the authority to sell, auction, donate, or otherwise dispose of District owned furniture, equipment, or materials no longer usable, no longer needed, or obsolete. If the governing board unanimously determines that the property is worth no more than \$2,500 or that the property is of insufficient value to defray the cost or arranging a sale, the property may be sold, donated, or disposed of without advertising.

IMPLICATION: By approving this request sites in the District will be able to dispose of broken or obsolete equipment and materials as listed on the following pages. E-waste (equipment such as CPU's, monitors, printers) will be picked-up for proper disposal and recycling due to the presence of hazardous materials (SB20).

Financial Impact:

None

Attachments:

Food Service Equipment Salvage 3.7.18

IUSD Vehicle Salvage List 3.7.18

13.b.6. Approval of Amendment No. 2 to the Agreement with Sol Transportation to Provide Special Education Transportation Services

Recommended Motion:

Administration recommends that the State Administrator approve Amendment No. 2 to the Agreement with Sol Transportation to provide Special Education Transportation Services for F/Y 2017-18.

Inglewood Unified School District
AGENDA
Regular Board Meeting
March 07, 2018, 5:30 PM
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Rationale:

All amendments to contracts must be approved by the State Administrator. On July 20, 2017, and December 6, 2017, the State Administrator approved an Agreement and Amendment No. 1 for Transportation Services with Sol Transportation to provide Special Education Transportation Services to transport single transported students attending schools outside of the District.

The reason for increasing the agreement is to pay for the increase in the transportation services needed per students IEPs. Sol Transportation specializes in providing the safest transportation services for school districts, State, and local government agencies.

The \$40,000 - maximum amount of Amendment No. 1 with Sol Transportation has been exhausted. In order to pay for the increased services till the end of the school year, the agreement needs to be increased by \$10,000.

IMPLICATION: By approving this request, the district will have additional support to remain in compliance with the mandated State and Education Code requirements.

This item supports FCMAT (July 2017 Review) in the following:

Financial Management Standard - 21.1, Transportation

Financial Impact:

The additional cost of \$10,000 will be paid with Special Education Transportation Funds.

Attachments:

Sol Transportation Amendment No. 2 F/Y17-18

13.b.7. Approval of Amendment No. 1 to the Agreement with American Logistics Transportation to Provide Special Education Transportation Services

Recommended Motion:

Administration recommends that the State Administrator approve Amendment No. 1 to the Agreement with American Logistics Transportation to provide Special Education Transportation Services for F/Y 2017-18.

Rationale:

All amendments to contracts must be approved by the State Administrator. On September 13, 2017 the State Administrator approved an Agreement for Transportation Services with American Logistics Transportation to provide Special Education Transportation Services to transport single transported students attending schools outside of the District.

The reason for increasing the agreement is to pay for the increase in the transportation services needed per students IEPs. American Logistics Transportation specializes in providing the safest transportation services for school districts, State, and local government agencies.

IMPLICATION: By approving this request, the district will have additional support to remain in compliance with the mandated State and Education Code requirements.

This item supports FCMAT (July 2017 Review) in the following:

Inglewood Unified School District
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Financial Management Standard - 21.1, Transportation

Financial Impact:

The additional cost of \$25,000 will be paid with Special Education Transportation Funds.

Attachments:

ALC Amendment No. 1 F/Y17-18

13.b.8. Authorization to Participate in the Corona-Norco Unified School District, Just In Time Classroom & Office Supplies Piggyback Bid No. 2015/16-006 with Southwest School & Office Supply for the Remainder of F/Y 2017-2018

Recommended Motion:

Administration recommends that the State Administrator authorize staff to participate in the Corona-Norco Unified School District, JIT Classroom & Office Supplies Piggyback Bid No. 2015/16-006 with Southwest School & Office Supply for the remainder of F/Y 2017-2018.

Rationale:

The State Administrator shall approve all piggybackable bids. Pursuant to Public Contract Code Sections 20118 and 20652 the Inglewood Unified School District may utilize the provisions of the piggyback bid to the specifications set forth to order classroom and office supplies online, on an as needed basis by each school site and district office.

IMPLICATION: It is the District's advantage to utilize this bid, as it will allow District staff access to a successful bid and competitive prices without the District going through the process and expense of calling for bids as an independent party.

Financial Impact:

Special pricing as listed in the bid document will be provided and paid with Unrestricted Dollars.

Attachments:

Just In Time Bid No. 2015-2016-006
Price List

13.b.9. Approval of the District Membership with California's Coalition for Adequate School Housing (C.A.S.H.) for F/Y 2017-2018 (Pro-rated from February 1, 2018 through June 30, 2018)

Recommended Motion:

Administration recommends that the State Administrator approve the District membership with California's School Coalition for Adequate School Housing (C.A.S.H.) for F/Y 2017-2018 (pro-rated from February 1, 2018, through June 30, 2018.)

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Rationale:

All memberships must be approved by the State Administrator. On June 29, 2017, the State Administrator approved to renew the membership with Coalition for Adequate School Housing (CASH); however the membership would renew at the end of January. Membership dues have now been pro-rated to align with the District's fiscal year. Hereafter the renewal will be every July 1.

C.A.S.H. was formed in 1978 to promote, develop, and support state and local funding for K-12 construction. CASH is the primary organization while the Maintenance Network is a sub-group within CASH. CASH Focuses holistically on all K-12 school facilities issues within the state, and advocates for funding to build, modernize, and maintain public schools in California. The Maintenance Network advocates for funding and programs to support the adequate maintenance of public schools to ensure that they are clean, safe, and functional.

IMPLICATION: By approving this membership the District will be able to join the Maintenance Network with CASH.

This item supports FCMAT (July 2017 Review) in the following:

Facilities Management Standard 1.1, School Safety and 3.1 Facilities Improvement and Modernization.

Financial Impact:

The cost of \$410 will be paid with General Funds.

Attachments:

CASH Membership

13.c. MEASURE GG AND FACILITIES

13.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$165,308 issued January 2, 2018, through January 31, 2018

Recommended Motion:

Administration recommends that the State Administrator approve/ratify Fund 21.1 Purchase Orders in the Amount of \$165,308 issued January 2, 2018, through January 31, 2018.

Rationale:

All purchase orders must be ratified/approved by the State Administrator. The following purchase orders are being brought forward for consideration:

Fund	Building Fund / Measure GG	PMGG_20078 through PMGG_20081 = \$165,308.00
21.1		

Financial Impact:

\$165,308.00

Attachments:

Measure GG Board Report January 2018

Inglewood Unified School District

AGENDA

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13.c.2. Approval of Agreement No. C17/18-051 with KYA Services LLC, for a New Kindergarten Playground Resurfacing at Frank D. Parent Elementary School

Recommended Motion:

Administration recommends that the State Administrator approve Agreement No. C17/18-051 with KYA Services for new playground surface replacement in the kindergarten area at Frank D. Parent Elementary School.

Rationale:

All agreements must be approved by the State Administrator. KYA Services will replace the existing playground surface in the kindergarten area of Frank D. Parent Elementary School. This agreement also comes with an eight year warranty on materials and a one year warranty on the resurfacing application.

On July 23, 2014, the District adopted Resolution No. 02/2014-2015, Adopting Informal Bidding Procedures Pursuant to the Uniform Public Construction Cost Accounting Act, electing to become subject to the Uniform Public Construction Cost Accounting Act. These informal bidding procedures allow Public Works construction projects, as defined in the Public Contract Code, meeting specific criteria for cost (currently less than \$175,000) to be performed by contract acquired by informal bidding procedures.

IMPLICATION: By approving this request, the District will be able to replace and modernize the current outdoor playground surface in the kindergarten area at Frank D. Parent Elementary School.

This item supports FCMAT (July 2017 Review) in the following:

Facilities Management - 3.1, Facilities Improvement and Modernization

Financial Impact:

The total cost of \$19,735.40 will be paid with Measure GG Funds

Attachments:

C17/18-051_Parent Playground Resurfacing_3.7.18

13.c.3. Approval of Agreement No. C17/18-050 with KYA Services LLC, for a New Playground Structure, Turf and Shade Structure at Highland Elementary Schools Kindergarten and Main Playground Area

Recommended Motion:

Administration recommends that the State Administrator approve Agreement No. C17/18-050 with KYA Services for a new playground structure, playground turf and outdoor playground shade structure at Highland Elementary Schools kindergarten and main playground area.

Inglewood Unified School District

AGENDA

Regular Board Meeting

March 07, 2018, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

Rationale:

All agreements must be approved by the State Administrator. KYA Services will replace the existing playground surfaces in the kindergarten and main playground areas at Highland Elementary School to include a new playground structure, turf and playground shade structure. This agreement also comes with a four year warranty on the turf material and application.

On July 23, 2014, the District adopted Resolution No. 02/2014-2015, Adopting Informal Bidding Procedures Pursuant to the Uniform Public Construction Cost Accounting Act, electing to become subject to the Uniform Public Construction Cost Accounting Act. These informal bidding procedures allow Public Works construction projects, as defined in the Public Contract Code, meeting specific criteria for cost (currently less than \$175,000) to be performed by contract acquired by informal bidding procedures.

IMPLICATION: By approving this request, the District will be able to replace and modernize the two current outdoor playgrounds at Highland Elementary School.

This item supports FCMAT (July 2017 Review) in the following:

Facilities Management - 3.1, Facilities Improvement and Modernization

Financial Impact:

The total cost of \$155,554.05 will be paid with Measure GG Funds

Attachments:

C1718-50_Highland Playground_3.7.18

13.d. EDUCATIONAL SERVICES

13.d.1. Approval of the Williams Lawsuit Settlement Second Quarterly Report on Uniform Complaints for F/Y 2017-2018

Recommended Motion:

Administration recommends that the State Administrator approve the Williams Lawsuit Settlement Second Quarterly Report on Uniform Complaints for F/Y 2017-2018.

Rationale:

The State Administrator shall approve quarterly reports on Williams Complaints. No Williams Complaints were filed during the second quarter reporting period.

By approving this request, the District will be in compliance with all reporting requirements with the Los Angeles County Office of Education and the State of California. This item supports FCMAT (July 2016 Review) in the following:
Facilities Management Standard 1.8 School Safety

Financial Impact:

There is no impact to the General Fund.

Attachments:

LACOE Williams Settlement 2nd Quarter Report F/Y 2017/2018

Inglewood Unified School District

AGENDA

Regular Board Meeting

March 07, 2018, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

13.d.2. Ratification of Consultant Agreement with New Directions for Academic Advancement (NDA2) to Provide Support to Monroe Magnet Middle School to Improve Test Scores and Prepare Western Association of Schools and Colleges (WASC) Documents for Onsite Team to Review

Recommended Motion:

Administration recommends that the State Administrator ratify the consultant agreement with New Directions for Academic Advancement (NDA2) to provide support to Monroe Magnet Middle School to improve test scores and prepare WASC documents for onsite team to review.

Rationale:

All consultant agreements must be approved by the State Administrator. New Directions for Academic Advancement (NDA2) will provide the following services:

- Conduct needs assessment of school practices
- Work with faculty to define needs and capacity building
- Write corresponding WASC document sections to faculty activity

This item supports the following:

Pupil Achievement 3.6 Instructional Strategies

Financial Impact:

The cost not to exceed \$7,000 will be paid with site Supplemental Grant Funds.

Attachments:

New Directions 17-18

13.d.3. Approval of Payment for Lodging, Food and Mileage Expenses for the Western Association of Schools and Colleges (WASC) Accreditation Visiting Committee for Monroe Middle School for Fiscal Year 2017-2018

Recommended Motion:

Administration recommends that the State Administrator approve payment for lodging, food and mileage expenses for the (WASC) visiting committee for Monroe Middle School for fiscal year 2017-2018.

Rationale:

All expenditures must be approved by the State Administrator. Administration is requesting approval of payment for lodging, food and mileage expenses for a five (5) member WASC visiting team for Monroe Middle School.

Monroe Middle School has utilized the WASC process to conduct a self-study and host a self-study visit. The self-study process culminates in the refinement of a schoolwide action plan. Throughout the accreditation cycle, schools are expected to address the schoolwide action plan and demonstrate evidence of acceptable student achievement and school improvement.

Financial Impact:

The cost not to exceed \$6,000 will be paid with Categorical (Title I Professional Development) Funds.

Inglewood Unified School District

AGENDA

Regular Board Meeting

March 07, 2018, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

13.d.4. Ratification of Consultant Agreement with Charmaine Hill to Provide Sign Language Translation Services During Parent Meetings and Parent/Teacher Conferences for the School Year 2017-2018

Recommended Motion:

Administration recommends that the State Administrator ratify the Consultant agreement with Charmaine Hill to provide sign language translation services during parent meetings and parent/teacher conferences, effective September 14, 2017 - June 30, 2018

Rationale:

All agreements must be approved by the State Administrator. By approving this request, the district will be able to utilize a certified sign language translator when necessary. The consultant services will be utilized on an hourly basis, as needed.

Financial Impact:

The cost of \$180 per hour, not to exceed \$5,000, will be paid with General Funds.

Attachments:

Consultant Agreement Charmaine Hill 17-18

13.d.5. Approval to Purchase 60 Additional Rosetta Stone Licenses for the Inglewood Adult School English as a Second Language (ESL) Program, for the 17-18 School Year

Recommended Motion:

Administration recommends that the State Administrator approve the purchase of 60 additional licenses for the Rosetta Stone online program, effective March 8, 2018 through August 31, 2018.

Rationale:

All license agreements must be approved by the State Administrator. On December 6, 2017, the State Administrator approved the purchase of 20 Rosetta Stone Software licenses. The program is growing at a rapid pace and additional licenses are needed to provide students with instructional materials to be successful in English as a Second Language (ESL) classes. The licenses will offer online access to language lessons and solo activities.

Financial Impact:

The cost of \$5,425.20 plus tax will be paid with Adult Consortium Grant Funds.

Attachments:

Additional Rosetta Stone Licenses ESL Program

13.d.6. Approval of Payment to the Western Association of Schools and Colleges (WASC) for Lodging, Food and Mileage Expenses for the Mid-Cycle Visiting Committee Scheduled on Monday, April 16, 2018, through Tuesday, April 17, 2018, for City Honors College Preparatory Academy

Inglewood Unified School District

AGENDA

Regular Board Meeting

March 07, 2018, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

Recommended Motion:

Administration recommends that the State Administrator approve payment to the Western Association of Schools and Colleges (WASC) for lodging, food and mileage expenses for the mid-cycle visiting committee. The dates of the on-site visit to City Honors College Preparatory Academy are scheduled from Monday, April 16, 2018, through Tuesday, April 17, 2018.

Rationale:

All expenditures must be approved by the State Administrator. Administration is requesting approval of payment for lodging, food and mileage expenses for a two (2) member WASC mid-cycle visiting team for the City Honors College Preparatory Academy.

The purpose of the WASC Committee visit is to review progress based on the previous WASC visiting Committee's recommendations. There was evidence that the school needed additional support in strengthening student achievement by addressing critical areas for follow-up. Based on that report, a two-day visit was recommended.

Financial Impact:

The estimated cost of \$4,000 will be paid with City Honors General Funds.

Attachments:

WASC Accreditation Visiting Committee 17-18

13.e. STATE ADMINISTRATOR

13.e.1. Approval of Candidates for Election to 2018 Delegate Assembly, Region 24

Recommended Motion:

Administration recommends that the State Administrator approve the selection of candidates for Delegate Assembly, Region 24.

Rationale:

All Assembly election nominations must be approved by the State Administrator. Attached is the ballot material for election of representative to the CSBA Delegate Assembly for Region 24 (Los Angeles County). The District is required to include the ballot on the Board agenda and the State Administrator may vote for up the number of vacancies in the region or subregion as indicated on the ballot. Delegates will serve two-year terms beginning April 1, 2018 - March 31, 2020.

Inglewood Unified School District
AGENDA
Regular Board Meeting
March 07, 2018, 5:30 PM
Dr. Ernest Shaw Board Room
401 S. Inglewood Avenue
Inglewood, CA 90301

Number of vacancies: 8 (Vote for no more than 8 candidates).

Delegates will serve two-year terms beginning April 1, 2018 - March 31, 2020.

*denotes incumbent

<input type="checkbox"/> Leighton M. Anderson (Whittier Union HSD)*	<input type="checkbox"/> Gabriel A. Orosco (El Rancho USD)
<input type="checkbox"/> Maggie Bove-La Monica (Hermosa Beach City SD)	<input type="checkbox"/> Ann M. Phillips (Lawndale ESD)*
<input type="checkbox"/> Paul Gardiner (East Whittier City SD)*	<input type="checkbox"/> Dora Sandoval (Little Lake City SD)
<input type="checkbox"/> Eugene Krank (Hawthorne SD)*	<input type="checkbox"/> Sophia Tse (ABC USD)
<input type="checkbox"/> Sylvia V. Macias (South Whittier SD)*	<input type="checkbox"/> Jesse Urquidi (Norwalk-La Mirada USD)
<input type="checkbox"/> Karen L. Morrison (Norwalk-La Mirada USD)*	

Financial Impact:

None

Attachments:

Ballot for 2018 CSBA Delegate Assembly Election

14. APPROVAL OF MINUTES

14.a. Minutes of the State Administrator's Regular Board of Education Meeting held on February 7, 2018

Attachments:

Meeting Minutes February 7, 2018

14.b. Minutes of the State Administrator's Special Board of Education Meeting held on February 22, 2018

Attachments:

Meeting Minutes 2.22.2018

15. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

16. STATE ADMINISTRATOR REMARKS

17. NEXT MEETING - March 14, 2018

18. ADJOURNMENT