



Academic Justification Form

*To be used as an addendum to Field Trip forms and Conference Attendance forms.
May also be attached to Contract Approval Requests.

1. Is this in your site plan? (Please include goal and page)
2. Who would go and why?
3. What will be impact of training on your staff? (For conference request only)
4. How you will measure effectiveness of training with student achievement? (For conference request only)
5. How will trip impact student achievement? (For field trip only)
6. What evidence of student work can be shared with leadership?