



AGENDA  
REGULAR MEETING OF THE BOARD OF EDUCATION  
NORTHEAST TECHNOLOGY CENTER  
CLAREMORE CAMPUS, CONFERENCE ROOM D  
1901 N HIGHWAY 88, CLAREMORE, OK 74017  
APRIL 8, 2019, 6:30 P.M.

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

- I. Establish a quorum and call to order
- II. Recognition of guests
- III. Discussion and presentation of the Superintendent's report
  1. Treasurer's Report – Roger Crutchfield
- IV. BUSINESS
  1. Proposed Executive Session for the purpose of discussing negotiations with Association of Classroom Teachers, O.S. Title 25 Section 307(b) (2) (Supp. 2001) and for the purpose of discussing employment of Chief of Staff, Information Technology Specialist, Cosmetology Instructor, non-certified professional staff, certified teaching personnel and Becky Lamont, Practical Nursing Instructor listed in the Agenda items 2-8, O.S. Title 25 Section 307(b) (1) & (7) (Supp. 2001).
    - a. Acknowledge return to Open Session.
    - b. Statement of Minutes of Executive Session.
  2. Recommendation, consideration and vote to approve or disapprove offering a contract for Assistant Superintendent/Chief of Staff.
  3. Recommendation, consideration and vote to approve or disapprove offering a contract for an Information Technology Specialist for the district.
  4. Recommendation, consideration and vote to approve or disapprove offering a contract for a Cosmetology Instructor for the district.
  5. Discussion and review of instructional positions to determine if they are meeting the needs of the district. Board may vote to take action to place positions on probation or eliminate positions.
  6. Recommendation, consideration and vote to offer assurance of contract renewal for non-certified professional staff listed on Schedule C for FY20.
  7. Recommendation, consideration and vote on renewal of contracts for certified teaching personnel listed on Schedule D for FY20.
  8. Recommendation, discussion and vote to approve or disapprove amending the contract for Becky Lamont, Practical Nursing Instructor.
  9. Recommendation, consideration and vote to approve or disapprove revision of the operating budget for FY19.
  10. Recommendation, consideration and vote to approve or disapprove amending the job title and description of the Business Development Coordinator/Trainer to Business Development Trainer.
  11. Recommendation, consideration and vote to approve or disapprove amending the job title and description of the Industry Specialist to Business & Industry Services Office Manager.

12. Motion, discussion and vote to approve or disapprove the retirement incentive in the amount of \$10,000.00 for Fred Probis, Superintendent; \$10,000.00 for Andy Allison, Director of Special Projects; \$10,000.00 for Jet Harrison, IT Specialist; \$10,000.00 for Bonnie Anderson, Industry Specialist for the district.
13. Motion, discussion and vote to approve or disapprove authorized signers with the First National Bank of Vinita account for the district. The following check signer names should be added: Rosalie Griffith, Board President and Steve Lane, Board Clerk. The following checks should be removed: John Long, Board President and Rosalie Griffith, Board Clerk.
14. Motion, discussion and vote to approve or disapprove the 2019-2020 Support Contract Election form and Statement of Services for the EAST program.
15. Motion, discussion and vote to approve or disapprove the Memorandum of Understanding with The Oklahoma Association of Career & Technology Education (OKACTE) for positional membership.
16. Motion, discussion and vote to approve or disapprove amending Board Policy 2070, Travel & Mileage Expense Reimbursement.
17. Motion, discussion and vote to approve or disapprove amending Board Policy 3040, Student Behavior and Discipline.
18. Motion, discussion and vote to approve or disapprove amending Board Policy 5066, Association of Career & Technical Education (ACTE) Instructional Staff Selection.
19. Motion, discussion and vote to approve or disapprove amending Board Policy 5091, Maternity Leave.
20. Motion, discussion and vote to approve or disapprove the contracts with Service Master for the Afton campus.

**21. Consent Docket**

All of the following items, which concern items of a routine nature annually approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote of any or all of these items. The consent docket agenda consists of the following:

- a. Motion, discussion and vote to approve or disapprove the board minutes for March 11, 2019.
- b. Motion, discussion and vote to approve or disapprove a list of surplus equipment for the district as listed on attached Schedule A.
- c. Motion, discussion and vote to approve or disapprove the ratification of the Superintendent's approval of the employee contracts on behalf of the Board of Education for the employees listed on Schedule B.
- d. Motion, discussion and vote to approve or disapprove the Memorandum of Understanding for Pre-Engineering between Claremore Public Schools and Northeast Technology Center.
- e. Motion, discussion and vote to approve or disapprove encumbrances.
- f. Motion, discussion and vote to approve or disapprove the activity fund transactions and check registers.
- g. Motion, discussion and vote to approve or disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2019-20. This resolution authorizes filing of the Form 471 application(s) for funding year 2019-20 and the payment of the applicant's share upon approval of funding and receipt of services.

**End of Consent Docket**

- V. New Business
- VI. Discussion of Claremore campus report and showcase—Rick Reimer
  - 1. Motion, discussion and vote to approve or disapprove convening board meeting into the EAST program for a tour.
- VII. Adjournment

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President of the Board

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Clerk of the Board

Northeast Technology Center  
Schedule A – Request for Surplus  
April, 2019

<b>PROGRAM</b>	<b>INVENTORY NUMBER</b>	<b>DESCRIPTION</b>	<b>SERIAL NUMBER</b>	<b>COND.</b>	<b>PUR. DATE</b>
<b>Afton</b>					
TEC	not on inventory	Box of old cables; keyboards and mice		Broken	
PN	1-PN-0585	VitalSim Control Unit		Broken	
PN	1-PN-0489	Chamberlain wireless portable intercom 2 units		Broken	2011
Kitchen	not on inventory	True Preparation Box	AE - 1383 - E	Broken	2016
PN	1-PN-0528	4 ProBook 4540 laptops		Broken	2013
PN	1-PN-0529	4 ProBook 4540 laptops		Broken	2013
PN	1-PN-0530	4 ProBook 4540 laptops		Broken	2013
PN	1-PN-0531	4 ProBook 4540 laptops		Broken	2013
<b>BIS</b>					
BIS - Safety	6-SAF-051	Cambridge Wireless Speaker	ML1ABL2001546	Broken	2016
BIS - Industry Specific	1-INDSP-0227	Dell Latitude laptop	5P0PXG1	Broken	2009
BIS - IND	1-IND-0332	Color Qube 8700 Printer		Broken	April 2013
BIS - INDSP	1-INDSP-0078	Business Card Scanner	E205320	Broken	April 2000
BIS - SAF	6-SAF-5152	Dell Latitude D820 Laptop	CN-0GF470-48643- 74S-0977	Poor	May 2007
BIS	N/A	Floor Heater	N/A	Broken	Unknown
<b>Pryor</b>					
Wood Shop	2-ADED-0578	Delta 10" sliding miter saw	K9943	Poor	2000
Wood Shop	2-ADED-0693	Dewalt miter saw 708	92232	Poor	2003
Auto Collision	NA	Assorted Lockers	N/A	Broken	NA
Construction	NA	Wood cabinets white (2)	N/A	Fair	NA
Construction	NA	Wood miter saw tables (2)	N/A	Fair	NA
Electrical	NA	Metal gray bins with shelves (4)	N/A	Fair	NA
Electrical	NA	7 drawer metal gray shelf	N/A	Fair	NA
Electrical	NA	2 drawer yellow metal shelf	N/A	Fair	NA
Electrical	NA	Large 7 shelf metal cabinet	N/A	Fair	NA
Electrical	NA	Metal storage bins 2-set	N/A	Fair	NA
Electrical	NA	Metal desk	N/A	Fair	NA

Electrical	2-ELCT-0039	2-Drawer file cabinet	N/A	Poor	1989
Electrical	2-ELCT-0048	Electrical Motor Control Station	N/A	Poor	1990
Electrical	2-ELCT-0049	Electrical Motor Control Station	N/A	Poor	1990
Electrical	2-ELCT-0074	Traverse Axis	N/A	Poor	1995
Electrical	2-ELCT-0075	Trainer Board	N/A	Poor	1995
Electrical	2-ELCT-0076	Trainer Board	N/A	Poor	1995
Electrical	2-ELCT-0159	Brother Printer	1781	Broken	2001
Electrical	2-ELCT-0160	Brother Printer	1790	Broken	2001
Electrical	2-ELCT-0215	HP Printer	9574	Broken	2005
Electrical	2-ELCT-0226	Security Camera System	63800919	Broken	2007
Electrical	2-ELCT-0227	JVC Home Theater System	121K0997	Broken	2007
Electrical	2-ELCT-0236	Canon Printer,Scanner, Copier	5760	Broken	2008
Electrical	2-ELCT-0264	Van De Graaff Generator	N/A	Poor	2009
Electrical	2-ELCT-0275	Sony Dav-DZ175 Speaker System	N/A	Poor	2011
Student Service	2-SS-0084	Dell Latitude 5520 Laptop	9BVQWL1	Poor	2011
Student Service	2-SS-0127	Dell Inspiron Laptop	26GVRJ1	Poor	2009

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 President of the Board

Date

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 Clerk of the Board

Date



Northeast Technology Center  
 Non-Certified Professionals  
 Schedule C – April, 2019

<b>Employee Name</b>	
Arnold, Jean	MacDonald, Jeff
Baumert, Debbie	Marrs, Roger
Blackwell, April	Martin, Stacey
Blaylock, Shelly	Meadors, Cinda
Casey, Wes	Miller, Ruth
Cimino, Greg	Mounce, Shelly
Colby, Teresa	Pulley, Connor
Cordray, Tony	Reece, Mike
Dexter, Teresa	Rhoden, Kathy
Ferranti, Michelle	Rice, David
Flatt, Karen	Sanders, Jimmy
Foster, Chris	Shaull, Angela
Gibson, Justin	Seifried, Mike
Girten, Jerad	Shaw, Daniel
Greer, Jamie	Sherman, John
Haff, Robin	Steidley, Troy
Hamill, Glenn	Steeber, Becky
Hecksher, Frank	Stephens, Sara
Henthorn, Nathan	Stutzman, Dana
Holman, Nate	Thompson, Tara
Hudson, Thomas	Trimble, Janet
Justice- Moss, Joy	Trotter, Natasha
Lamont, Becky	Woods, Cassie

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President of the Board

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Clerk of the Board

