MEMBERSHIP DUES POLICY

Membership Levels

1. Full Membership

Full membership consists of schools that have a comprehensive, stable, and well-established program of sports and who are able to compete in a league structure. These members pay dues to CIF State, CIF Los Angeles City Section (CIFLACS), and the league in which they are placed by the CIFLACS Board of Managers. They have representation to the CIF and CIFLACS governance structure through their league representatives and direct representation from each school on their league Board of Managers. They also have access to participation in CIF/CIFLACS playoffs through their league competition and CIF/CIFLACS qualification process.

2. Associate Membership

Associate membership is generally for new schools just getting started with an athletic program. This level of membership is typically for schools that have a sports program that is not well-established or varies greatly from year to year due to enrollment and/or other issues; therefore, they are unable to meet the full obligations of league membership. Associate members pay dues to CIF and CIFLACS, but are not members of any league and would not qualify for playoff participation. They may attend governance meetings and would be recognized from the floor, but do not qualify for CIF/CIFLACS playoffs because qualification is a culmination of season-long league play.
Dues Structure

All dues assessments are based upon the numbers from the previous school year.

As in other CIF Sections, member schools in the CIF Los Angeles City Section are assessed fees to cover the administration of each school's athletic program. The CIF Los Angeles City Section Dues structure includes three specific areas, with assessments made on an annual basis. These areas are as follows:

1. Administrative Fee for services provided by the Section Office.
2. Sport Fee to assist with sport specific costs.
3. Playoff Entry Fee to assist with playoff expenses.

NOTE:

Associate member schools that do not field any teams will be assessed a flat fee of $250 for their membership; otherwise the 3-fee structure applies.

Breakdown of Assessments

1. Administrative Fee

The Administrative Fee is based on each school's membership status and enrollment. A school's enrollment is determined by the CBEDS from the October norm day of the past school year, which is provided by the California Department of Education. Since total enrollment of each member school encompasses such a wide range, a three-tiered system is in place:

<table>
<thead>
<tr>
<th>Tier</th>
<th>Enrollment Range</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>One</td>
<td>1-1000</td>
<td>$1,000</td>
</tr>
<tr>
<td>Two</td>
<td>1001-2000</td>
<td>$2,000</td>
</tr>
<tr>
<td>Three</td>
<td>2001 and above</td>
<td>$3,000</td>
</tr>
</tbody>
</table>

2. Sport Fee

Sport fees are assessed at the rate of $100 per sport, per level for all schools.

Example:

<table>
<thead>
<tr>
<th></th>
<th>Girls Basketball</th>
<th>Boys Basketball</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fresh Soft</td>
<td>$ 100.00</td>
<td>$ 100.00</td>
</tr>
<tr>
<td>JV</td>
<td>$ 100.00</td>
<td>$ 100.00</td>
</tr>
<tr>
<td>Varsity</td>
<td>$ 100.00</td>
<td>$ 100.00</td>
</tr>
<tr>
<td>SUBTOTALS</td>
<td>$ 300.00</td>
<td>$ 300.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$ 600.00</td>
<td></td>
</tr>
</tbody>
</table>

Schools have until schedules are finalized for each season of sport to drop a team and not be charged.

The sports of Cross Country, Swimming, and Track & Field are counted as two sports, one for boys and one for girls; with no per level assessment.
3. Playoff Entry Fee

Schools whose teams and/or individuals qualify to participate in the Section Playoffs will be assessed $100 per team sport and $10 per athlete in individual sports.

Example:

<table>
<thead>
<tr>
<th></th>
<th>Girls</th>
<th>Boys</th>
</tr>
</thead>
<tbody>
<tr>
<td>Track &amp; Field</td>
<td>$ 100.00</td>
<td></td>
</tr>
<tr>
<td>Discus</td>
<td></td>
<td>$ 10.00</td>
</tr>
<tr>
<td><strong>SUBTOTALS</strong></td>
<td>$ 100.00</td>
<td>$ 10.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td>$ 110.00</td>
</tr>
</tbody>
</table>
Payment Policy

CIF Los Angeles City Section membership fees are collected on an annual basis.

Payment may be made via check, money order, or cashier's check.

Pay to the order of:

CIF Los Angeles City Section

Mail payment to:

10660 White Oak Ave., Ste. 216
Granada Hills, CA 91344

Payment is due in FULL no later than the specified deadline; late fees apply thereafter, followed by subsequent suspension from the Section.

Deadline for payment is October 1 of each school year, which is indicated in the cover letter attached to the initial mailing of the dues invoice. This is distributed to Athletic Directors, Assistant Principals, and Finance Managers.

- Initial bill notification is sent out late spring (no later than June 1) via mail.
- 20% late fee is incurred after the payment deadline.
  - Checks must be postmarked on or before October 1 to avoid late fees.
- The final, drop deadline for payment is November 1.
  - Schools that have not paid in full by the final, drop deadline, including additional late fees, are subject to suspension of membership from CIFLACS.
  - No sports participation or scheduling will be allowed until financial obligations have been met.
  - Checks must be postmarked on or before November 1.

Deadline schedule approved by the Board of Managers during the official meeting held January 27, 2014.