



SWEARING IN REELECTED BOARD OF EDUCATION MEMBERS

Prior to the Open Regular Meeting, The Honorable Charles Horner, Somerset County Clerk of Court, swore in the following re-elected Board of Education Members:

- Ms. Margo Green-Gale (District 5)
- Mr. Robert Wells (District 3)
- Mrs. Penny Nicholson (District 1)

OPEN REGULAR SESSION

TIME: 4:34 p.m.

Location: J.M. Tawes Career & Technology Center

1. **Dr. Gaddis declared a quorum and called the meeting to order.**
2. **BOARD AND STAFF MEMBERS PRESENT:** Mrs. Penny Nicholson, Ms. Margo Green-Gale, Mr. Robert Wells, Mr. Troy Brittingham, Jr. and Mrs. Patti Monk; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom Davis, Director of Schools, Mrs. Tracey Bartemy, Board Attorney, Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.
3. **Reorganization of the Board**

Chairperson

On the nomination of Board Member Monk, Ms. Nicholson accepted her nomination to be reappointed as the Board Chairperson. The nomination closed with no other candidates for Board Chairperson.

Motion: Board Member Wells
Second: Board Member Brittingham

Voting for the Motion: Board Member Monk, Board Member Nicholson, Board Member Green-Gale, Board Member Wells and Board Member Brittingham

Result: The motion carried 5:0 and Ms. Nicholson was reelected as Board Chairperson

Vice Chairperson

On the nomination of Board Member Wells, Board Member Brittingham was nominated to become the Board Vice Chairperson.

On the nomination of Board Member Brittingham, Board Member Green-Gale was nominated to become the Board Vice Chairperson.

Voting for Board Member Green-Gale: Chairperson Nicholson, Vice Chairperson Green-Gale and Board Member Monk



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Voting for Board Member Brittingham: Board Member Brittingham and Board Member Wells

Result: The motion carried 3:2 and Ms. Green-Gale was reappointed as the Vice Chairperson of the Board.

4. ADOPTION OF AGENDA

On the motion of Board Member Wells and a second by Board Member Brittingham, the Board voted 5:0 to approve the adoption of the agenda.

5. EXECUTIVE MEETING:

Pursuant to the Annotated Code of Maryland, **General Provisions Act**, 3-305(b), on the motion of Board Member Wells and a second by Board Member Brittingham, the Board unanimously voted 5:0 to enter into an Executive Session at 4:45 p.m. to conduct the following business:

- a) To review and approve the November 20, 2018 and December 19, 2018 Closed session minutes as amended
- b) To Discuss Personnel Matters - Section 3-305(b)(1)(i)(ii)
 - Review the personnel matters report for appointments, separations and transfers
- c) Consult with counsel to obtain legal advice on personnel matters and confidential legal matters, - Section - 3-305 (b)(7)
 - Receive advice and discuss legal matters
- d) To perform Administrative Functions
 - Discussion of confidential administrative matters

6. CALL TO ORDER - RECONVENED IN OPEN REGULAR SESSION – 6:00 P.M.

BOARD MEMBERS AND STAFF PRESENT: Chairperson Penny Nicholson, Vice Chairperson Margo Green-Gale, Mr. Robert Wells, Mr. Troy Brittingham, Jr. and Mrs. Patti Monk; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom Davis, Director of Schools, Mrs. Tracey Bartemy Board Attorney, Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.

7. PLEDGE OF ALLEGIANCE

8. PUBLIC PARTICIPATION

Public Comments - None



Public Participation – Students, Staff, Citizen Recognitions

2018 Fall Athletic Recognitions

Dr. Gaddis and Mr. Davis presented athletic achievement awards to students from both Crisfield and Washington Academy & High Schools for the following fall sports:

- CAHS Soccer Team
- CAHS Field Hockey Team
- WAHS Cross Country Team
- WAHS Field Hockey Team
- WAHS Football Team
- WAHS Soccer Team

The following coaches and assistant coaches were also recognized:

Harold Frock	CAHS Soccer Head Coach
Logan Webster	CAHS Soccer Assistant Coach
Lee Webster	CAHS Soccer Assistant Coach
Hannah Goldsborough	CAHS Field Hockey Coach
Teresa West	CAHS Field Hockey Assistant Coach
Erica Henderson	WAHS Head Field Hockey
Lindsey King	WAHS Field Hockey Volunteer
Greg Lasinski	WAHS Football Head Coach
Stephen Smith	WAHS Football Assistant Coach
Justin Ihart	WAHS Football Assistant Coach
Jeff Brummit	WAHS Soccer Head Coach
Joshua Freeman	WAHS Soccer Assistant Coach
Emily Knuth	WAHS Cross Country Head Coach

Artist Recognition - SCPS 2018 Holiday Card

This year, a Washington Academy & High School senior in Mr. Scott Smith's art class was selected to design the 2018 Winter Holiday Card. The student's artwork was also selected by the Maryland State Department of Education's Office of Fine Arts as their 2018 Winter Holiday Card and showcased in First Lady Yumi Hogan's Annual Art Show. Dr. Gaddis and Mr. Davis presented the WAHS student with an achievement award and congratulated her for her accomplishments.



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9. STUDENT BOARD REPRESENTATIVES SCHOOL ACTIVITIES' REPORTS

The Student Board Representatives from Washington and Crisfield Academy & High Schools shared exciting highlights of school activities from their respective reporting areas. Chairperson Nicholson thanked the students for their reports.

10. APPROVAL OF MINUTES

On the motion of Board Member Wells, and a second by Board Member Brittingham, the Board voted 5:0 to approve the minutes of November 20, 2018 as amended.

On the motion of Board Member Wells, and a second by Board Member Brittingham, the Board voted 5:0 to approve the minutes of December 19, 2018 as amended.

ANNOUNCEMENT OF EXECUTIVE MEETING:

Chairperson Nicholson announced that the Somerset County Board of Education met in an Executive Session on Tuesday, January 15, 2019 pursuant to the Annotated Code of Maryland, **General Provisions Act**, 3-305(b). On the motion of Board Member Wells and a second by Board Member Brittingham, the Board voted 5:0 to enter into an Executive Session at 4:45 p.m. to conduct the following business:

- **To Review and Approve the minutes of November 20, 2018 and December 19, 2018 as amended**
- **To Discuss Personnel Matters - Section 3-305(b)(1)(i)(ii)**
 - Reviewed and discussed the personnel matters report for appointments and separations
- **To consult with Counsel to Obtain Legal Advice - Section 3-305(b)(7)**
 - Received and shared advice and updates on confidential legal matters – employee appeals
- **To Perform Administrative Functions**
 - Discussed an open session agenda item
 - Discussed confidential administrative matters

BOARD MEMBERS AND STAFF PRESENT: Chairperson Penny Nicholson, Vice Chairperson Green-Gale, Mr. Robert Wells, Mr. Troy Brittingham, Jr. and Mrs. Patti Monk; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom



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Davis and Director of Schools, Mrs. Tracey Bartemy, Board Attorney Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.

UNFINISHED BUSINESS

FACILITIES AND CAPITAL PLANNING

Policy #500-40, Grading, Promotion and Retention Policy

Mr. Davis submitted the Second and Final Reader of Policy 500-40, Grading, Promotion and Retention. The State requires local school systems to develop a written policy on grading and reporting explanations and procedures that complies with the student record requirements as set forth in COMAR Regulations. Mr. Davis will forward the approved policy to the State Board for final approval.

Motion: Board Member Brittingham

Second: Board Member Wells

Result: The motion carried 5:0 to approve the Second and Final Reader of Policy #500-40, Grading, Promotion and Retention Policy.

Somerset County Technical High School Update

Mrs. Daniele Haley, Supervisor of Facilities and Capital Planning, along with the Oak Construction Project Manager, Bill Moschler provided an update on the Somerset County Technical High School's construction status. Mrs. Haley reported that construction is going well and progress continues. Somerset County has funded approximately \$7,000,000 of the \$42 million project and the State has funded the rest. Pre-approved touring of the construction site continues.

NEW BUSINESS

STUDENT ACHIEVEMENT

Striving Readers Literacy Grant

Ms. Debbie Morton, Striving Readers Literacy Grant Coordinator and Ms. Lilly Welch, ELA, EL, & World Languages Supervisor shared a presentation with the Board highlighting the achievements of Somerset County Public Schools' Striving Readers Comprehensive Literacy Grant. The purpose of the Striving Readers Comprehensive Literacy Grant is to create a comprehensive literacy program to improve literacy skills in reading, writing and



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math for students from birth through grade 12, including limited-English-proficient students and those students with disabilities. The Leveled Literacy Intervention System (LLI) is an intensive, small-group, literacy intervention plan for students who find reading and writing difficult. The goal of LLI is to lift the literacy achievement of students who are not achieving grade-level expectations in reading. MAP, or the Measure of Academic Progress, is a computerized adaptive test which helps teachers and administrators identify students that need intervention. Ms. Welch and Ms. Morton collaborate with various local agencies to implement intervention strategies that designed to help students become academically successful.

Family Engagement Practices

Mrs. Ashley Waters, Greenwood Elementary School's Principal, shared a presentation with the Board on family engagement activities at GES. She reported that various activities being held at the school provide a portal to encourage parents to get more involved in their child's education. By way of newsletters, calendars of events, social media and ConnectEd calls, families are invited to attend ongoing activities. Feedback from the families is then gathered and used to plan future events and engagements.

MONTHLY FINANCE REPORTS

December 2018 Budget Expenditures - \$3,664,007

Mrs. Linda Johnson, Chief Finance Officer, presented the December 2018 Monthly Finance Reports. She reported that \$18,589,613 has been spent to date and next year's funding budget numbers should be received within the next week. School principals, staff and parents are working together to develop and prioritize their budget requests and will bring those requests before the Board at the February Board Meeting.

Motion: Board Member Wells
Second: Vice Chairperson Green-Gale

Result: The motion carried 5:0 to approve the December 2018 Expenditures Report.

Food Services Report

Mrs. Johnson presented the Food Service Report to the Board. The current budget deficit is \$96,534.00 but once reimbursements are received from the State that deficit will decrease. Due to December being a shorter month, the report shows a decline in meals served which will increase in the following months.



PERSONNEL MATTERS

Personnel Report (Certificated Personnel)

Motion: Board Member Wells
Second: Board Member Brittingham

Result: The motion carried 5:0 to approve the Personnel Report.

Professional Separations:

Crisfield Academy & High School
➤ Zoe Sonnier – English Teacher
Washington Academy & High School
➤ Larry Eberly – Advanced Technology Teacher
➤ Chad Moletress – Math Facilitator & Coordinator of Student Supports Administrator

SCPS Proposed 2019-2020 Negotiating Teams (Action)

Motion: Board Member Wells
Second: Board Member Brittingham

Result: The Board voted 5:0 to approve SCPS Proposed 2019-2020 Negotiating Team.

Unit I: Certificated Employees
➤ Beth Whitelock, Chief Negotiator
➤ Chantal Russum, Principal
➤ Ashley Walters, Principal
➤ William Gray, Supervisor
➤ Marquita Giesey, Recorder
Unit II: Administrators and Supervisors
➤ Beth Whitelock, Chief Negotiator
➤ Chantal Russum, Principal
➤ Terry Drechsler, Supervisor
➤ Lilly Welch, Supervisor
➤ Marquita Giesey, Recorder



Unit III Classified Employees

- Beth Whitelock, Chief Negotiator
- Linda Johnson, Chief Financial Officer
- Tony Bevilacqua, Principal
- Jensen Long, Assistant Principal
- Marquita Gieseey, Recorder

11. SUPERINTENDENT AND BOARD MEMBER COMMENTS

- Vice Chairperson Green-Gale thanked the staff and students for their wonderful informational reports. She also thanked everyone for reaching out to her during her recovery.
- Board Member Wells congratulated the students and coaches of the Fall Sports' Teams, commended the staff for their work with the kindergarten programs, and thanked Mrs. Haley for orchestrating the volunteer fire company's tour of the Somerset County Technical High School. He also commended the staff for the informational presentations.
- Board Member Brittingham thanked everyone for their reports, commended the Fall Sports award recipients and thanked Dr. Gaddis for keeping the Board informed.
- Board Member Monk thanked the staff and students for their informational reports.
- Dr. Gaddis welcomed back Vice Chairperson Green-Gale. He reported that it is budget time and staff and community input is needed to identify the needs of SCPS students. Dr. Gaddis reported that the State has commended Somerset for their utilization of funding and spoke high accolades on Somerset's All Day Prekindergarten Program and the CEP (Community Eligibility Program).
- Chairperson Nicholson thanked SCPS staff for all they do for the school system. She stated that she and Board Member Monk serve on MABE's Legislative Committee and are proud to represent Somerset and its achievements.

12. Announcement – The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, February 19, 2019 at the J.M. Tawes Career & Technology Center at 4:30 p.m. to immediately consider voting to convene in a Closed Meeting pursuant to Section 3-305(b) of the General Provisions Article of the Annotated Code of Maryland. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools website.



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13. Adjournment

With no more business being brought before the Board, a motion was made by Board Member Wells and a second by Board Member Brittingham to adjourn the meeting at 7:41 p.m. The motion carried 5:0.