

Pacific Collegiate School
3004 Mission Street
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Pacific Collegiate School

Board Meeting Agenda

Wednesday, September 5, 2018 6:00 PM

3004 Mission Street, Santa Cruz, CA

Student Center

and

Hotel Coronado Lobby - Teleconference Location

1500 Orange Avenue

Coronado, CA 92118

Mission and Vision

Pacific Collegiate School's mission is to provide exemplary, standards based college preparatory and fine arts education for public middle and high school students of Santa Cruz County and bordering areas. Our vision is to offer any student the same quality of education offered by the most academically distinguished schools in California. Our graduates will be prepared to enter and thrive at the world's finest colleges and universities.

In addition to a core college preparatory curriculum, Pacific Collegiate School will emphasize international, cross-cultural, and technological education in order to prepare graduates for life in the 21st Century. Pacific Collegiate students will be introduced to the rich variety of world cultures and become fluent in at least one foreign language. They will become proficient in the basic information technologies essential for cultural literacy in the 21st Century.

1.0 OPEN SESSION CALL TO ORDER AND ESTABLISHMENT OF QUORUM

Tom Morell, Board President, will call the meeting to order and establish quorum.

2.0 APPROVAL OF AGENDA

Agenda deletions and/or changes of sequence will be approved or the agenda will be approved as submitted.

3.0 OPPORTUNITY TO ADDRESS THE BOARD

This is an opportunity for the public to address the Board regarding items not on the agenda. The Board President will recognize any member of the audience who wishes to speak on a matter directly related to school business. Each speaker on any specific topic may speak up to three (3) minutes unless otherwise limited or extended by the President. The President may allot time to those wishing to speak but no action will be taken on matters presented (E.C. Section 35145.5). If appropriate, the President, or any Member of the Board, may direct that a matter be placed on a future agenda.

4.0 ORAL COMMUNICATION FROM BOARD, STAFF, OR COMMITTEE MEMBERS

This is an opportunity for Board, Staff or Committee members to address the Board regarding items not on the agenda. The Board President will recognize any Board, Staff or Committee member not previously placed on the agenda who wishes to speak on a matter directly related to school business. Each speaker on any specific topic may speak up to three (3) minutes unless otherwise limited or extended by the President. The President may allot time to those wishing to

speaking but no action will be taken on matters presented (E.C. Section 35145.5). If appropriate, the President, or any Member of the Board, may direct that a matter be placed on a future agenda.

5.0 CONSENT AGENDA

All items appearing on the consent agenda are recommended actions which are considered to be routine in nature and will be acted upon as one motion. Information concerning the Consent Item(s) has been made available to each Board Member prior to this meeting for his/her study. Specific items may be removed for separate consideration. Item(s) removed will be considered immediately following the consent agenda motion as Deferred Consent Items.

- 5.1 Approve June 6, 2018 Draft Board Meeting Minutes
- 5.2 Approve August 19, 2018 Draft Board Retreat Meeting Minutes
- 5.3 Approve Employee Stipends for AP Base Camp
- 5.4 Approve Department Head Stipends.
- 5.5 DEFERRED CONSENT ITEMS (if required)

This item is placed on the agenda to address any items that might be pulled from Agenda Item 5.0 for further discussion/consideration if so determined.

6.0 ORAL REPORTS

- 6.1 Principal's Report 5 minutes
Simon Fletcher, Principal, will provide an update on school activities and matters of interest.
- 6.2 Diversity Report 5 minutes
Silvia Morales, Outreach Coordinator, will provide an update on the Diversity Committee activities and matters of interest.
- 6.3 Faculty Report 5 minutes
Lauren Friend, Faculty Representative, will provide an update on faculty activities.
- 6.4 Student Representative Report 5 minutes
PCS Student Representatives will provide an update on student activities.
- 6.5 President's Report 5 minutes
Tom Morell, Board President, will provide an update on Board activities and matters of interest.

7.0 DISCUSSION ITEMS

- 7.1 College Counseling Presentation 30 minutes
Dean Partlow, College Counselor, will present an update on the College Counseling Department including emerging admission trends, visits, presentations, applications, and admissions data.
- 7.2 2017-2018 AP Test Score Data 15 minutes
David Levy, Faculty Dean, will present 2017-2018 AP Test Score Data.

8.0 ACTION ITEMS

- 8.1 Treasurer's Report 10 minutes
Ken Olson, Board Treasurer, will review and recommend approval of the PCS financials for General Account, Club, and PVA Income Statement, Balance Sheet, Cash Flow, and check registers for July 2018 Financials, 2017-2018 Unaudited Actuals and will review the Coamerica meeting notes.
- 8.2 Bylaw Update 5 minutes
Tom Morell, Board President, will present continuation of proposed update to PCS Bylaws reviewed in previous school year, and recommend approval of revised draft.
- 8.3 Digital Media Policy Approval 5 minutes

Diana Holm, Board Vice President, will review and recommend approval of the Digital Media Policy.

9.0 ANNOUNCEMENT OF CLOSED SESSION

9.1 CONFERENCE WITH LABOR NEGOTIATORS

Government Code section 54957.6:

Agency designated representatives: Simon Fletcher and James E. Young, Esq.

Employee organization: United PCS

9.2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code Section 54956.8

PROPERTY: 2931 Mission St, Santa Cruz, CA 95060.

AGENCY NEGOTIATOR: William Ow

NEGOTIATING PARTIES: Pacific Collegiate School and Housing Authority of the County of Santa Cruz

The Board will meet in closed session for a conference with Real Property Negotiators regarding Terms of Potential Lease at 2931 Mission Street, Santa Cruz, CA 95060.

9.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code Section 54957

Principal Performance Evaluation

The Board will meet in closed session to discuss the Principal Evaluation.

Public comments are allowed on closed session items (limited to 3 minutes per speaker)

10.0 OPEN SESSION

Tom Morell, Board President, will discuss any reportable action(s) taken in closed session.

11.0 DISCUSSION ITEMS

11.1 BOARD ROLES AND RESPONSIBILITIES

Tom Morell, Board President, will lead a discussion regarding committee assignments and Board responsibilities

12.0 FUTURE MEETING TOPICS

Health Class Overview

13.0 FUTURE MEETING SCHEDULE

Executive Meeting, Wednesday, September 19, 2018, 8:15 AM

October Board Meeting, Wednesday, October 3, 2018, 6:00 PM

14.0 ADJOURNMENT

Pacific Collegiate School does not discriminate against persons with disabilities. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment, please call the school office at 479-7785 at least five days in advance so that we can arrange for such special assistance.