



Summit Academy Board of Trustees

Summit Academy High School Board of Trustees

Board Minutes 3.22.18

Meeting Called to Order 8:15 pm

Members Present: Troy Walker, Dave Crandall, Holly Sonntag, Chris Bleak

Public Comment: None

Director's Update:

Tyler said there's quite a bit. Tyler explained that we took 8 administrators to our PLC Summit in Arizona, Phoenix. 2300 Educator's attended. We spent a lot of time, with and without the presentations. PLCs are in their 20th year of collaboration. Tyler has worked in 3 different states and 3 different LEAs. He felt he truly understood it for the first time. There are 5 things that are true to PLCs. Work in collaborative teams is one. Tyler feels like one of the things we do really well at Summit is collaboration because we participate in grouping. Second, implementing a guaranteed and viable curriculum which means we are hitting several things in your class and my class and your class. Because of the way we level our kids. So we're not doing that. Monitor common assessments. Using common results to monitor progress. Things we can do to help that. Number five provide systematic training and enrichments. Our model does some of that. So how to we extend in the bell schedule. So it's built into the day. So where do I have built into my daily schedule to reteach to make sure we're hitting mastery which is a Summit based concept. And to enrich beyond the leveling. These were things we discussed as a team, but getting together PLCs at the secondary level is much harder. Some of the things that are nonnegotiable. Each piece of PLCs is an ingredient in a recipe and if you take one out you end up with a spoiled product.

So, something that building the collaboration into the schedule exists on Fridays for K-6 but we struggle in 6-12 to build it into the week. Tyler is coming up with some bold proposals for the schedule. In our schedule Tyler didn't built in professional learning because he didn't know where we would land on PLCs.

Our secondary teachers are craving for more time in PLCs. We need alignment. Natalie stated that we want our high school teachers to talk to Junior High teachers. Erin has been working on how to get the same number of minutes a day. We want to get in time for PLCs and advisory time. We came up with a schedule starting 45 minutes earlier and ending 20 minutes earlier. We want to end earlier because 70% of students are in athletics and they get excused earlier anyway. And they

have been missing a lot of school. Right now we start at 8:25. Natalie said we just can't fit everything in. We do need to get instruction time in. Chris Bleak asked if we've looked at a A/B schedule. Natalie clarified that it is an A/B schedule. Natalie posed that Friday is not a good time for collaboration. Teachers are too tired. She suggested Wednesday is the best day of the week. She also stated that any day is better than Friday. Tyler proposed that if we want a K-12 alignment that we move our earlier out day to Wednesday. Chris Bleak said he couldn't care less, but his wife and others like her will be furious over the idea. He further suggested that we have a carefully thought out plan for explaining this to parents. We need a plan to socialize this with the parents so they understand why we are making the change. Tyler said we did this with kindergarten. Tyler said that the schedule change better instruction for students and that's how to sell it to parents. Dave Crandall said that often people have high hopes for Wednesday but end up with a lot of pressure to move to Fridays. Karen said the whole goal is to build capacity in teachers. Chris Bleak said that we may not even need to approve this. Natalie said that to get vertical alignment that the Wednesday early out is bad.

Karen gave the board a one page of the improvement plan. Her quick synopsis is that we've already started phase I. It is to providing cascading training and support. She said there are four things to close the gaps. One is training, three evidence based curriculum design, active student engagement and classroom management. The goals are tied to data. Our plan is going to address the rigor in our mission statement. It's not a checklist. The process is fluid. It is a rigorous task for administration and staff. It is not a linear thing. It's about change and change takes time. Lisa Cutler said that the PLC model is already attracting highly qualified teachers.

Tyler reported on community forums and who presented which aspects of the forum were discussed by who. Tyler gave a report on the APP that will be rolling out next week at all the campuses.

Natalie had some exciting things to report on. Scott Petit reported that Debate is a shining star for Summit. Took state for the 4th year in a row.

1. Sports/Debate

- a. Debate Team - 1st in Region, State and Sundance District of National Speech and Debate Association. Over ½ of the schools in Utah compete in this district.
- b. HOSA (Health Occupations Students of America) – Spring Leadership Competition out of 70 chapters and 1500 students, in five of the nine events SAHS had 6 top 10 finishes including 2 first places. In the competition for Outstanding HOSA chapter Summit Academy took 1st place. 5 individuals qualified to attend the International Leadership Conference in Dallas this summer. SAHS HOSA also received the distinction of being a Gold Chapter – 1 of only 3 of over 70 chapters in the state.
- c. Johan Boer- First Place in State Swimming
- d. Cheer – 1st in Region and State, competed in the Nationals
- e. Boys Basketball – 2nd in Region
- f. Girls Basketball – 4th in Region

2. Open House success – approximately 90 students. Letters of Intent for next year

9 th grade	159 (various schools)
10 th grade	150
11 th grade	146
12 th grade	142

Chris Bleak asked how the 597 number compares to last year. Natalie said that last year we had 541. Chris said we were trending the right way.

3. Revisiting our safety protocols and drills to make sure they are up to date and in place.
 - a. Meeting with Officer Cole – Saratoga Springs Police
 - b. Meeting with parents
 - c. Creating a new coaching handbooks and protocols
 - d. Worked with attorneys Tracy Cowdell and Kim Horiuchi

Troy said our police chief is more than willing to come to the school and do a training. Troy suggested that we meet with the police chief to discuss coordinate. Training did happen, but it was three years ago. Troy would like to see us immediately meet with the police chief. Troy said if we are going to have armed teachers then we should have some type of training. Gary Tucker attended a safe school meeting at the city. Troy commented that the Fire Chief will come and do CPR training. Troy said he supports teachers carrying weapons as long as they've been trained.

4. Bell Schedule – 7:45 – 2:35. Start 40 minutes earlier to end 20 minutes sooner and incorporate an early out day for PLC planning as well as daily remediation, enrichment and advisory period.

Lisa Cutler said that we probably will never sustain more than 2700 and 2600 is more of a realistic number. We are about 75 away.

Foreign Exchange Student policy

Holly said we should add the word Summit where it says “school” in the policy. Holly Sonntag made a motion to approve the foreign exchange student policy. Second by Chris Bleak

Passes unanimously

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Motion by Dave Crandall to approve. Chris Bleak asked if the student getting permission to publish work from parents is a form they sign at the beginning of the year or if it's on a case by case basis.

Motion passes to unanimously

Alternatives to expulsion or suspension

Holly Sonntag made a motion to approve the policy. Chris Bleak is a second.

Passes unanimously

Grouping

Chris Bleak made a motion to approve the policy. Second by Holly Sonntag

Passes unanimously

Holly requested that we prepare a Grievance Policy for the next meeting.

My final recommendation from the enrollment study I completed this year is as follows:

A parent from the Bluffdale Campus said she would be on board to have her students go to Independence if the same experience can be extended and the administrators and teachers know what they're doing.

- (1) Bluffdale remain K-6 and Independence service students coming from the Bluffdale campus for junior high. (Plan to have that many students.) There is not enough growth in the area by the Bluffdale campus to add 7th and 8th grade there, especially in light of Jordan School District building both an elementary and junior high between our Independence and Bluffdale campuses both to be completed within the next two years.
- (2) As an LEA I recommend we budget only for projected numbers between 2500 and 2700. This is the amount administration believes can be sustained over time. We currently have 2459 and I projected from numbers on March 1st to have 2526 next year (but I am conservative usually). I confirmed from a question Holly Sonntag had that the increased numbers are due to added students at Bluffdale and Independence, not Draper.
- (3) Independence is not servicing students well because it is not adequately built to do so. The Board was given a comparison between Independence and Draper with what is needed to be built/added. For example, Independence is not able to add electives because of lack of rooms and parents are not able to hear their students perform in the gym for events like speech festival. We have 950 students sharing one gym. The projected cost of building is currently \$170 per square foot for a total of about 2.5 million to add what is needed.
- (4) In the meantime, the minimum need is a portable for music next year. We cannot continue to have band next to history and English classes. Even with the sound panels we added this year, it is too disruptive to learning.
- (5) I reported that the traffic study would be complete March 30th, so information regarding any agreements we need to make with the city regarding a fire lane would be known following that. The map given to the Board showed a lane around the perimeter as well as another lane and an addition—none of which are necessarily recommended. The sketch of the addition to the building is also not the current recommendation. The map is only to reference general ideas.

Closed Session

Holly Sonntag makes a motion to go into close session. Chris Bleak makes a second.

Sonntag: yes

Crandall: yes

Bleak: yes

Walker: yes