

WORK SESSION AGENDA

January 8, 2019

UNITED SCHOOL DISTRICT - BOARD OF DIRECTORS

“A TEAM OF TEN”

Eric Matava, President

Dan Henning, Vice President

James Fry, Treasurer

Gary Arblaster

Leah Bakaysa

Trudy DeRubis

Tommey Heming

Sandra Mack

Ronald Moyer

BBP
Dr. Barbara L. Parkins, Superintendent

TK
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G. Thomas Kalinyak, Director of Finance/Board Secretary

Ronald Saffron, Solicitor

Barb Turner, Recording Secretary

WELCOME TO VISITORS/PUBLIC COMMENTS – (If you have any comments or questions regarding items on this agenda, please use this time to direct them to the Board).

PRESENTATION

- Brenda Pawlowski from Kotzan CPA and Associates, P.C. will present the 2017-18 audit to the Board during the Work Session
- Paint the Plow Competition – Jill Shinsky will introduce the students who participated in the Paint the Plow Competition at the Regular Board Meeting
- FBLA Regional Winners – Kathy Reason will introduce the students who participated in the competition at the Regular Board Meeting
- Varsity Cheerleaders - District 6 – Jennifer Charney will introduce the students who participated in the competition at the Regular Board Meeting

ADMINISTRATIVE UPDATES

Technology Program Coordinator – Chad Green
Supervisor of Maintenance – Clay Skedel
Director of Education – Patricia Berezansky
Elementary Principal – Lewis Kindja
High School Principal – Kirk Atwood
Athletic Director – Cullen Stokes
Supervisor of Special Education – Francine Ressler
Director of Finance – G. Thomas Kalinyak
Superintendent – Dr. Barbara L. Parkins

ATHLETIC/STUDENT ACTIVITIES – Leah Bakaysa

INFORMATIONAL ITEMS

ATHLETIC/STUDENT ACTIVITIES continued: Leah Bakaysa

None

DISCUSSION

MOTION 1: Consider approving the following items (A – B) as listed below:

- A. A volunteer for the 2018-2019 school year, pending receipt of proper documentation:
 - 1. Steven Travis – High School

- B. The recognition of the following booster organizations as board-approved organizations with the understanding that their programs may include students who are not members of the district:
 - 1. United Baseball Boosters
 - 2. United High School Wrestling Boosters (Revised)

Roll Call: _____ Approved _____ Denied

BOARD POLICY – Trudy DeRubis

INFORMATIONAL ITEMS

None

DISCUSSION

BUILDING & GROUNDS – Sandra Mack

INFORMATIONAL ITEMS

None

DISCUSSION

MOTION 1: Consider approving the building usage request from Stacy Colson, on behalf of PA Blue Thunder, to use the Elementary or High School gymnasium, mid-February through June 2019 (One or two days per week), between the hours of 7:00 p.m. and 9:00 p.m. for girls’ basketball practice for girls in 8th, 9th and 10th grades from United and surrounding schools. Dates and times to be scheduled at the principal’s discretion.

Roll Call: _____ Approved _____ Denied

CURRICULUM AND INSTRUCTION – Dan Henning

INFORMATIONAL ITEMS

None

DISCUSSION

MOTION 1: Consider approving the following items (A – D) as listed below:

- A. The activity request from Dr. Barbara Parkins to attend the 2019 Pennsylvania Association of Rural and Small Schools (PARSS) Annual Meeting in Boalsburg, PA, on the dates of May 1– 3, 2019, at a cost of \$683.99. Budgeted funds are available.
- B. The activity request from Patricia Berezansky to attend the Pennsylvania Department of Education Data Summit, in Hershey, PA, on the dates of March 24 – 26, 2019, at a cost of \$838.30. Budgeted funds are available.
- C. The activity request from John Dunn, Robert Penrose, Craig Bytner, Kathy Reasor, Sharon Donelson, Jocelyn Hudson, and Lori Kovach to attend the Washington Field Trip, in Washington, D.C., with eligible students, on the date of May 9, 2019, at no cost to the District. Approximately 105 students will attend.
- D. The activity request from Kathy Reasor to attend the FBLA State Leadership Conference, in Hershey, PA, on the dates of April 7 – 10, 2019, with eligible students, at a cost of \$8,519.00. Budgeted funds are available. Approximately 13 students may attend.

Roll Call: _____Approved _____Denied

FINANCE – Gary Arblaster

INFORMATIONAL ITEMS

None

DISCUSSION

MOTION 1: Consider approving the following items (A – K) as listed below:

- A. Attorney Ronald Saffron as District Solicitor for a one (1) year term commencing February 2019 to February 2020 at an annual retainer of \$6,000.00 per year. Additional services will be billed at \$85.00 per hour as needed.

FINANCE continued: Gary Arblaster

- B. To acknowledge the Disabled Veterans Real Property Tax Exempt Certificate for a taxpayer located in East Wheatfield Township.
- C. To acknowledge the Disabled Veterans Real Property Tax Exempt Certificate for a taxpayer located in West Wheatfield Township.
- D. The Learn Well Agreement to provide direct instruction and continuous administrative support for a student at the cost of \$40.00 per hour for 10 hours per week of instruction.
- E. Approval to sell one art stool at a total cost of \$44.31.
- F. The Proposal from AGX, Inc. to provide an AHERA three (3) year re-inspection and management plan update for asbestos inspection services. The cost of the service is \$850.00. Further the appropriate officer of the Board is authorized to execute the Proposal on behalf of the District.
- G. To approve a property tax refund to a Brush Valley Township taxpayer in the amount of \$961.00.
- H. To approve a donation of \$1,000.00 from the United Music Boosters to the United Tri-M Honor Society.
- I. The Bleacher Inspection and Service Proposal as presented by Maffie Strayer Furnishings to inspect and service the telescopic bleachers located in the Elementary and Junior/Senior High School Gymnasiums at a cost of \$1,950.00. Further the appropriate officer of the board is authorized to execute the Proposal on behalf of the District.
- J. The Single Audit Report for the 2017-2018 school year, as prepared by Kotzan CPA & Associates, P.C.
- K. To approve the F.L. Rodgers Family Fund and Trustees of the Community Foundation of New Jersey a grant in the amount of \$6,000.00.

Roll Call: _____Approved _____Denied

TRANSPORTATION – Ronald Moyer

INFORMATIONAL ITEMS

None

DISCUSSION

MOTION 1: To approve a van driver for the 2018-2019 school year, as previously approved and authorized by the Superintendent pending receipt of proper documentation.

1. Bruce Rohrbaugh

Roll Call: _____Approved _____Denied

BOARD MEMBER REPORTS:

ARIN Report –Ronald Moyer (Representative)

Legislative Representative Report – Eric Matava (Representative)

Technology Center – Dan Henning (Representative) – Tommey Heming (Alternate Representative)